

ARC Facilities

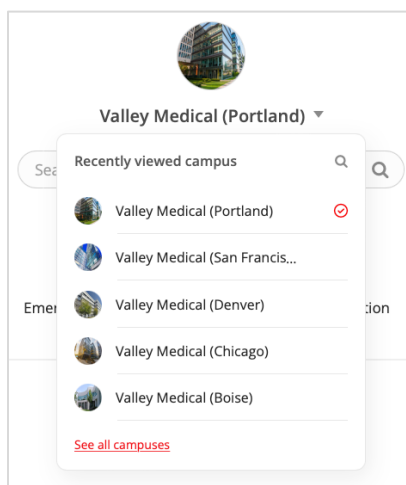
Spring '22 – Updates and Changes

We've been listening to your comments, suggestions, and input into what makes our platform perform best for you, and we've responded with several updates and improvements which you'll see below.

We understand that every facility is unique, but we're sure that your days are busy, and that things can go "sideways" without warning. Our goal is to provide you with an app that works the way you do, quickly and efficiently. You're constantly on-the-go, and your facility information needs to be available instantly, to support you.

We've added several key features to help you find information more quickly.

- An enhanced Campus Selector lets you instantly jump from one campus' information to another with just a couple clicks.
- We've moved Global Search to the Campus Dashboard to make it more accessible.
- And, we've enhanced it to make searching and finding information across all your campuses easier.
- We've done a complete makeover of our Folders & Files module, simplifying navigation and making it easier to find and view your files.
- Lastly, we've added an integration with Microsoft Office365 that allows you to create and edit Microsoft documents right from within ARC Facilities.



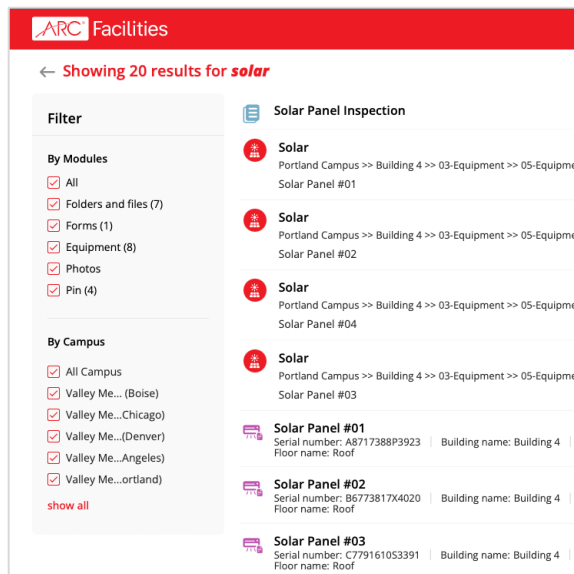
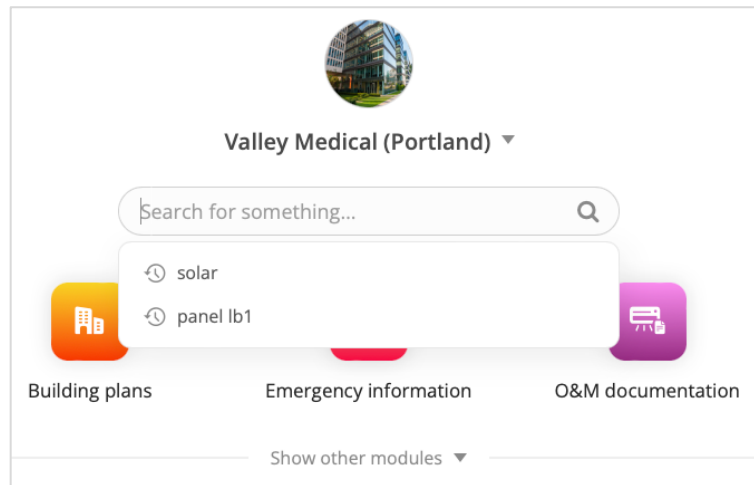
Campus Selector

Switching Campuses is easier than ever with this new tip down option on the Campus Dashboard. Simply tip open the selector, select and recent campus, or search for the location you need. One more click on the name and you are there.

Spring 2022 Product Enhancements are Here!

Global Search

We've moved our global search option and made it center screen. Now, searching for a specific electrical panel, air handler, or document can be done right from the Campus Dashboard.



Cross-Campus Search with Filters

Improvements to our search results and filtering options now make it simple to find what you need across all your locations.

- Which locations have installed Solar?
- Where do we have generators from this vendor?

All this information is just a few taps away.

Spring 2022 Product Enhancements are Here!

Folders & Files Updates

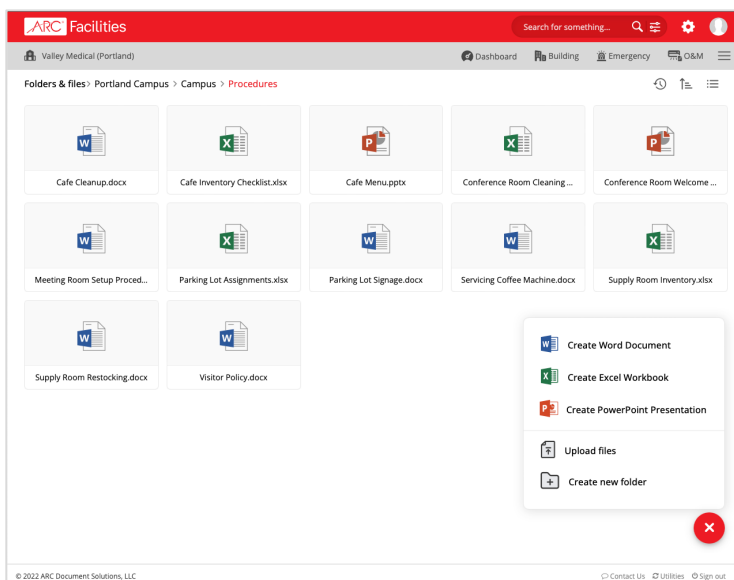
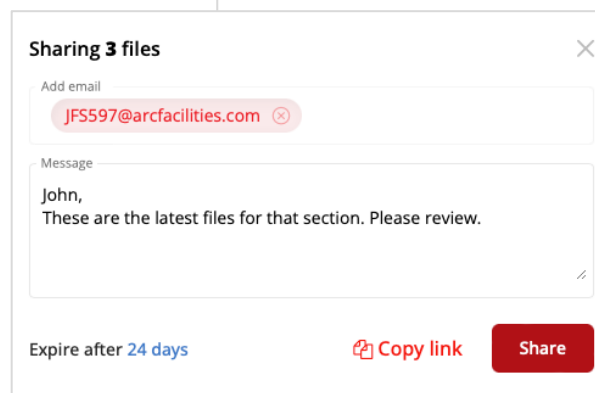
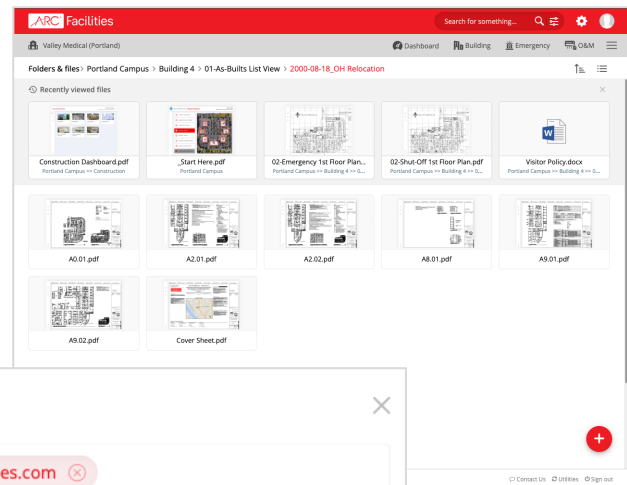
Accessing information within Folders & Files is easier than ever.

We've added Recently Used files across the top of the screen, letting you quickly access files you use often.

Thumbnail views make it easier to identify the files you need at a glance.

And sharing options let you get information quickly to the people who need it.

Adjustable link expiration keeps your information safe.



Microsoft Office Files

Creating and editing Microsoft Office files in ARC Facilities is simple and easy. Tap the **Red +** and create the file.

Microsoft Office365 opens immediately, allowing you to make your edits and save the file to ARC Facilities.

Keep checklists, policy documents or other documents at your fingertips.

Spring 2022 Product Enhancements are Here!

Other Improvements

We've made a host of other improvements across the application as well. Look for updated and improved graphics, and a simplified design on the Campus List, Campus Dashboard, Folders & Files, and the Viewer.

A new Campus photo helps ensure you are working in the right campus.

Grid and List views make sorting and finding files easier, and a Location Breadcrumb ensures you always know where you are in the folder structure.

Image files now have thumbnails and an improved viewer. And, when viewing files, navigation controls have been moved to allow more room for the image.

