**RECOMMENDED REPLY EMAIL WHERE HEALTH SERVICE IS REQUIRING / INDICATING NO OTHER OPTION A QUEENSLAND HEALTH EMPLOYEE TAKE LEAVE AFTER APPLYING FOR AN EXEMPTION AND NOTIFYING YOUR LINE MANAGER IN WRITING**

**[COPY AND PASTE BELOW AS A SUGGESTED REPLY TO CORRESPONDENCE FROM EMPLOYER OR HEALTH SERVICE]**

30 September 2021

Dear

Thank you for your email in response to my notification that I have sought an exemption.

I respectfully disagree that I need to or should apply for annual or other leave because I have sought an exemption from the Health Employment Directive 12/21: *Employee COVID-19 vaccination requirements* (the Directive).

Dr Wakefield’s“*MUST READ—All Staff*”, and the documents he referred to, being the Directive and Employee COVID-19 vaccination requirements HR Policy B70 (the HR Policy) are all clear.

I have fulfilled my obligation, as per Dr. Wakefield’s letter, as I have applied for an exemption on the approved form and notified my line manager in writing.

Dr Wakefield [states in the same letter](https://www.vision6.com.au/v/46552/3378467/email.html?k=71G3KvBgU3-PPf5cvx2TDrjj51ZE54_gp2LlsTw6vLg) “*If you do attend your workplace, as well as having informed your supervisor or manager in writing, you must wear a surgical mask in the workplace at all times (or higher level PPE as required under a Public Health Direction and/or in accordance with any workplace requirements). You must have also applied for an exemption*."

As I have met the Directive, the HR Policy and the Must Read letter requirements, I confirm I am not applying for leave and am ready, willing and able to work with the required PPE. Please advise if there are any changes to my roster.

Based on the below email, I also complain that I am being coerced or otherwise forced into taking leave and that my workplace rights to this leave are being misrepresented.

**Yours sincerely,**

**[NAME]**

**Member**

**NPAQ – Nurses’ Professional Association of Queensland**