

INTERIOR ARCHITECT PACKAGE



PROJECT:

COMPLETED BY:

DATE:

BUILDERS PACKAGE

1.	Has the Interior Architect being appointed early in the process? If not then there are significant risks to the project.	Yes	No	N/A
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ELECTRICAL PACKAGE

1.	Is the responsibility for lighting design clearly defined?	Yes	No	N/A
2.	Is the electrical designer responsible for the lighting circuitry?	Yes	No	N/A
3.	Has responsibility for lighting controls design clearly defined?	Yes	No	N/A
4.	Has the Interior Architect coordinated with the lighting designer for proposed RCPs?	Yes	No	N/A
5.	Is there time allowed in the program to account for specialist lighting design?	Yes	No	N/A
6.	Has consideration been given during luminaire selection as to the availability of photometric data? The Electrical Engineer cannot provide accurate calculations if the proposed suppliers cannot provide this data.	Yes	No	N/A

MECHANICAL PACKAGE

1.	Are mechanical grilles coordinated with interiors?	Yes	No	N/A
2.	Are all the radiator locations coordinated with furniture/Interiors?	Yes	No	N/A
3.	Has the location of the external grills through the facade being approved by the Architect?	Yes	No	N/A

MECH/ELEC PACKAGE

1.	Has the Interior Architect approved all MEP finishes?	Yes	No	N/A
2.	Do the budgets have a full allowance for the Interior Architect requirements?	Yes	No	N/A
3.	Is there a responsibility matrix completed between Architect/Interior Architect to avoid confusion?	Yes	No	N/A
4.	Have access hatch locations being coordinated with furniture/Interiors?	Yes	No	N/A
5.	Have setting of fittings, fixtures and wall outlets been provided by Interior Architect/ Architect (to avoid rework/abortive design or construction work)?	Yes	No	N/A
6.	Has the FF&E been finalised to allow coordination of MEP services?	Yes	No	N/A
7.	Do any of the Interior Architects designs require M&E items to be integrated into furniture?	Yes	No	N/A
8.	Has access to all MEP services been considered for routine maintenance when integrated with the interiors design?	Yes	No	N/A

NOTES

PLEASE NOTE:

EDC takes no liability for any company using this risk assessment template.

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