



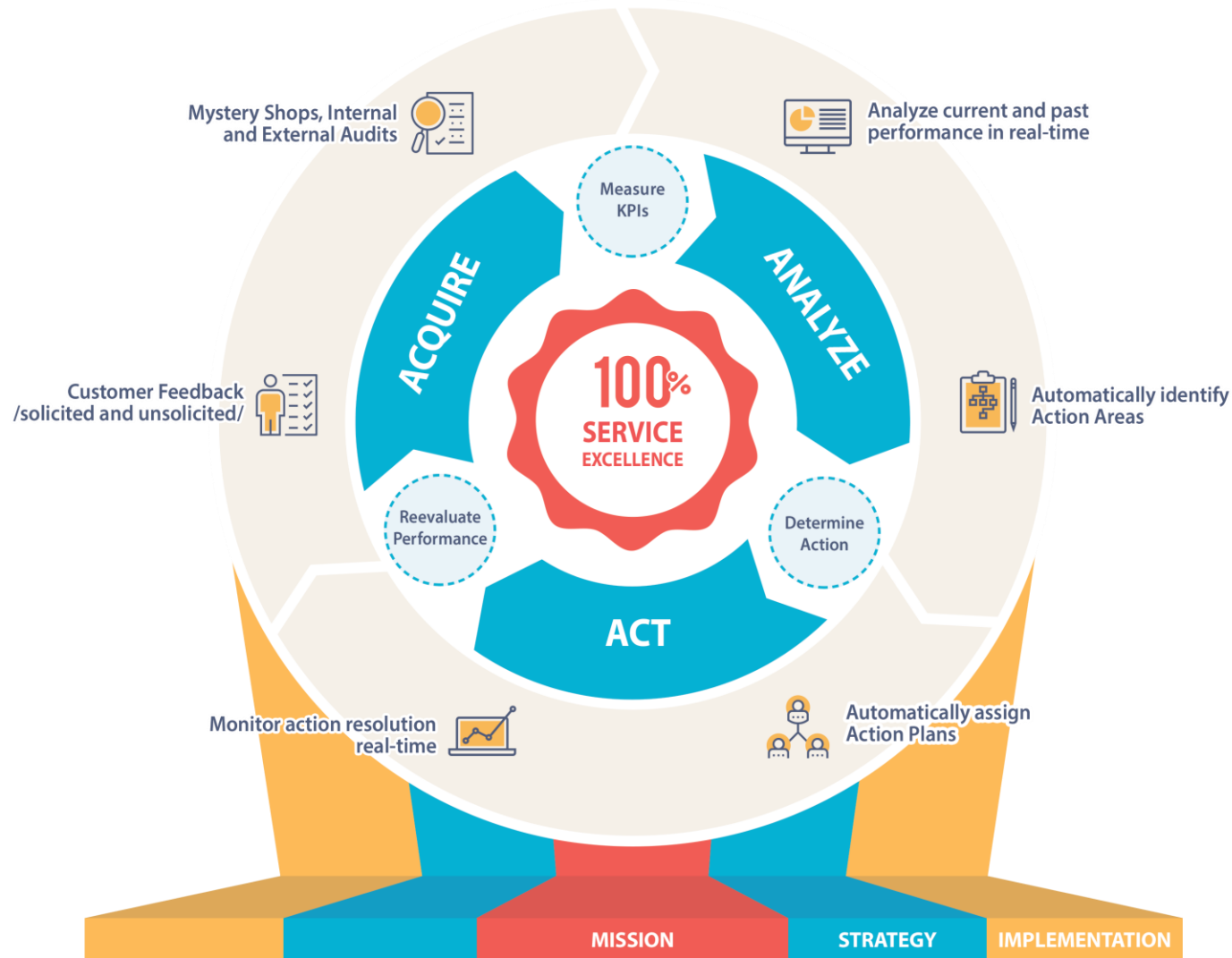
Action Planning



Closing the Quality Management Gap

Process Overview:

Closing the Quality Management Loop



Issue Resolution Made Easy

Automated Action Plan Workflows

AUTOMATE YOUR QUALITY CONTROL

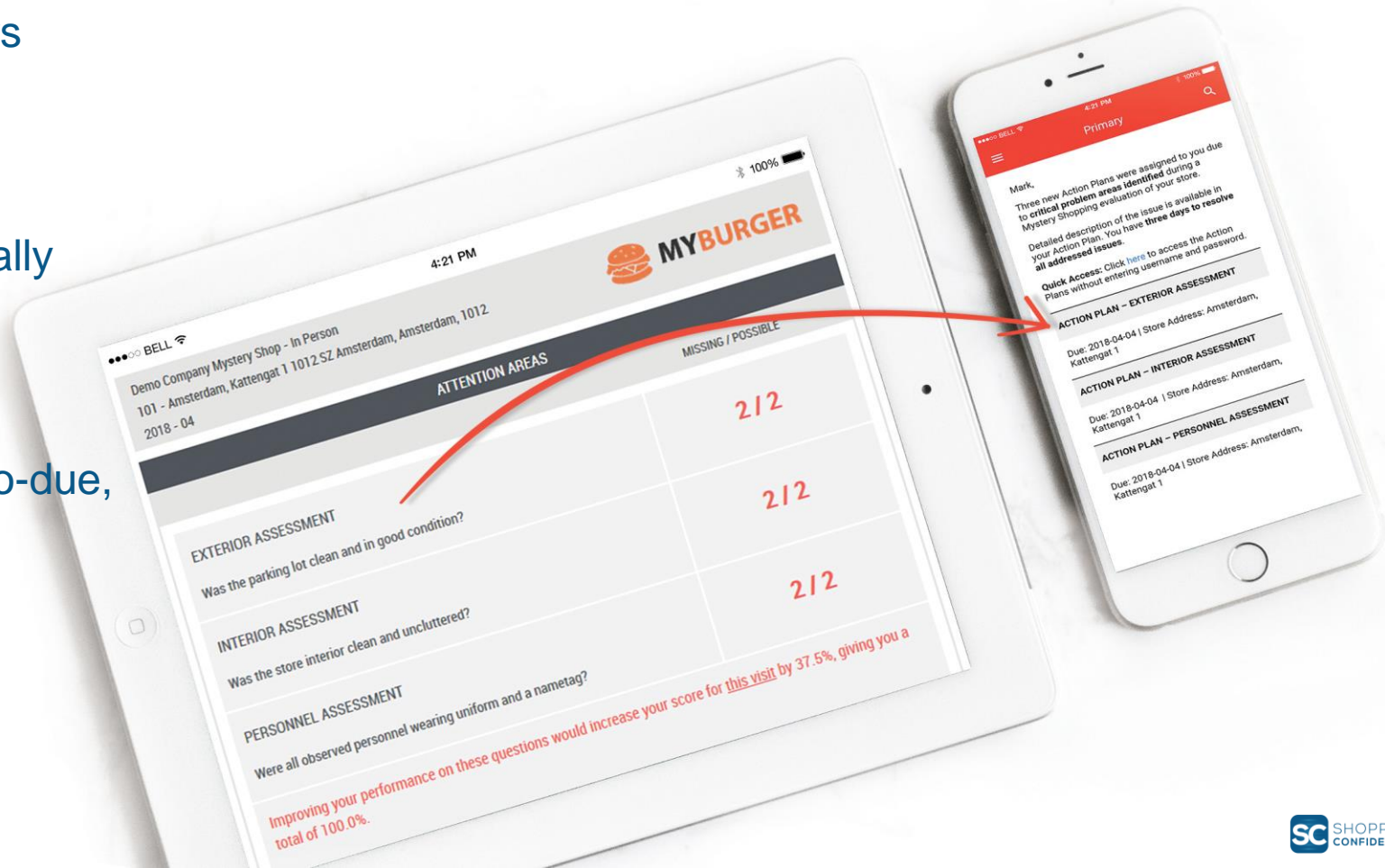
Problem Areas are automatically identified in real-time and assigned to the responsible stakeholders

TRACK ACCOUNTABILITY

Your deadlines are managed automatically

STAY INFORMED

Automated notifications for new, close-to-due, or overdue Action Plans



Minimal Training

Action Plans are Easy-to-Complete

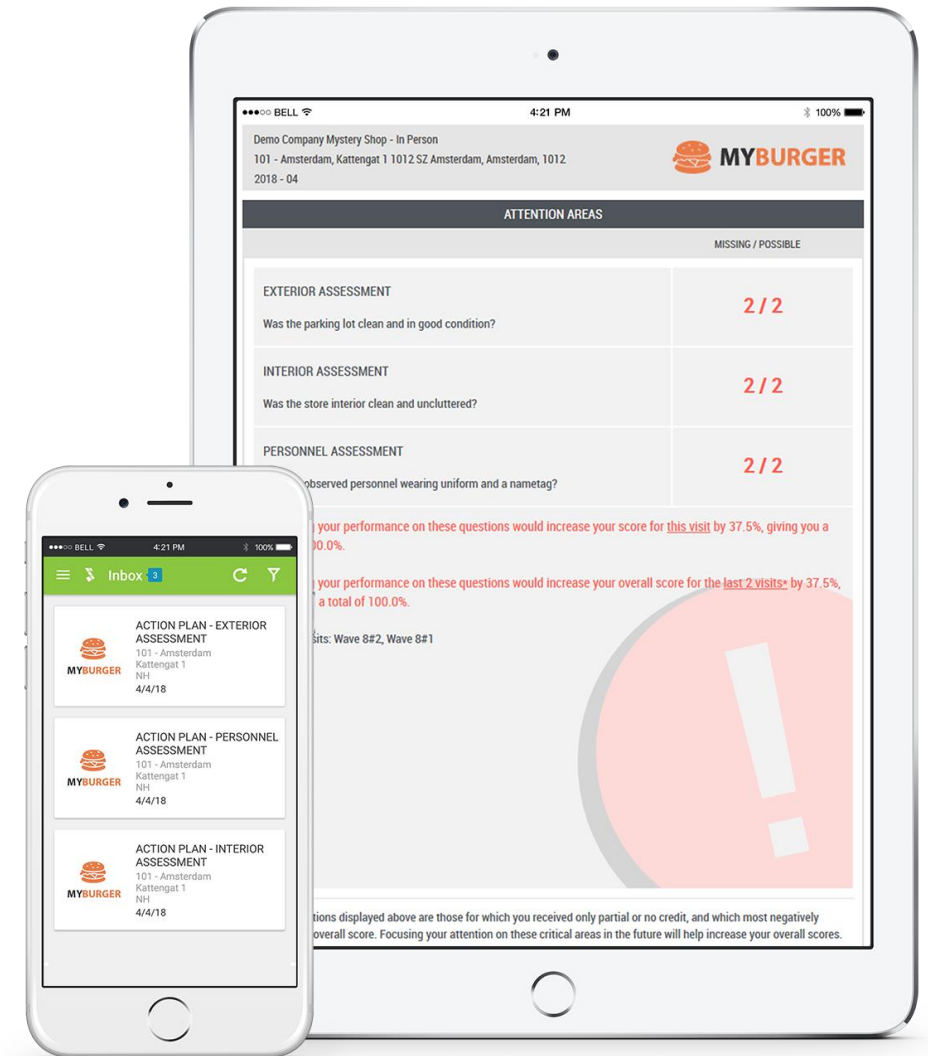
WEB AND MOBILE SUPPORT

Action plans can be completed on any device, while on-the-go!

CLEAR FOCUS

Action Plans focus on two key components:

- ✓ **Issue Description** – automatically populated from the mystery shop / audit report / feedback survey
- ✓ **Issue Resolution** – staff confirms that the issue was resolved, with supporting evidence (photos, etc.)



Progress Monitoring in Real-Time Management Dashboard

Monitor corporate and personal performance on a single dashboard:

- ✓ View company-wide progress, workloads, and execution times
- ✓ Drill into details, down to individual staff members
- ✓ View Action Plan distribution on a map



Customized To Your Business Needs

Personalized Action Plans

FULL CONTROL

Design custom criteria used to invoke
Action Plans

CUSTOM REVIEWS

Enable multi-level approval processes

ADVANCED WORKFLOWS

Return unresolved issues or
inadequate resolutions for revision

The image displays three overlapping screenshots of a software interface for managing action plans. The top-left screenshot shows the 'ACTION PLAN DETAILS' form, which includes fields for 'ASSIGN TO' (Custom Property Value), 'ACTION PLAN SURVEY' (Organization Action Plan - Mystery Shopping), 'LOCATION' (Use Source Survey Location), 'CAMPAIGN' (Use Source Survey Campaign), 'DUE DATE (TRANSLATED)' (12 Hours after Action Plan creation), 'FORCED AUTO-SUBMIT' (1 Days after Action Plan Due Date), and 'DATA COPY'. The top-right screenshot shows the 'ACTION PLAN DEFINITIONS' form, which includes fields for 'NAME' (Mystery Shopping Action Plan), 'IS DEFINITION ACTIVE?' (Yes/No), 'WORKFLOW' (Submitted/Validated), 'CREATE ACTION PLANS WHEN' (Submitted/Validated), 'GROUP ACTION ITEMS INTO ONE SURVEY' (Yes/No), 'DEFAULT RE-TRIGGER BEHAVIOR' (Create New Action Plans/Do Not Create New Action Plans), 'SOURCE SURVEY', 'CLIENT' (Demo Company), and 'SURVEY' (Mystery Shop Survey). The bottom screenshot shows the 'ACTION PLANS' list, which includes a table with columns for 'ANSWER', 'COMMENT', 'SCORE', 'PTS', 'PTS OF', and 'ATTACHMENT'. The bottom-right screenshot shows the 'TRIGGER CONDITIONS' form, which includes a field for 'WAS THE PARKING LOT CLEAN AND IN GOOD CONDITION?' with a dropdown for 'ANSWER' and a radio button for 'IS IN' (Yes/No).

ACTION PLAN DETAILS

ASSIGN TO: Custom Property Value | Branch Manager

ACTION PLAN SURVEY: - Organization Action Plan - Mystery Shopping [ID:]

LOCATION: ☒ Use Source Survey Location

CAMPAIGN: ☒ Use Source Survey Campaign

DUE DATE (TRANSLATED): 12 Hours after Action Plan creation.

☒ FORCED AUTO-SUBMIT: 1 Days after Action Plan Due Date.

☒ DATA COPY

ACTION PLAN DEFINITIONS

NAME: Mystery Shopping Action Plan

IS DEFINITION ACTIVE?: ☒ Yes ☐ No

WORKFLOW

CREATE ACTION PLANS WHEN: ☐ Submitted ☒ Validated

GROUP ACTION ITEMS INTO ONE SURVEY: ☒ Yes ☐ No

DEFAULT RE-TRIGGER BEHAVIOR: ☐ Create New Action Plans ☒ Do Not Create New Action Plans

SOURCE SURVEY

CLIENT: Demo Company

SURVEY: Mystery Shop Survey

ACTION PLANS

ANSWER ☒ COMMENT ☒ SCORE ☒ PTS ☐ PTS OF ☐ ATTACHMENT

Copy to: Issue details: [ID: 1785]

TRIGGER CONDITIONS

GROUP 1

WAS THE PARKING LOT CLEAN AND IN GOOD CONDITION?

ANSWER IS IN ☐ Yes(1) ☒ No(0)

PUSH YOUR BUSINESS TO 100% PERFORMANCE EXCELLENCE

Acquire



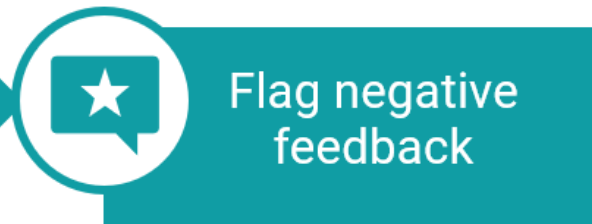
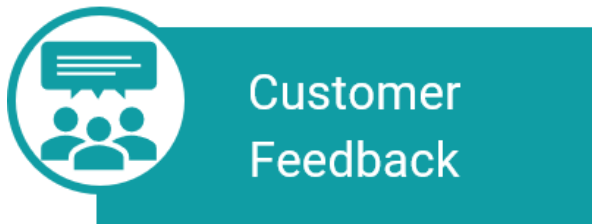
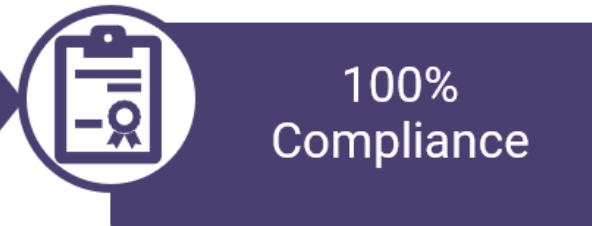
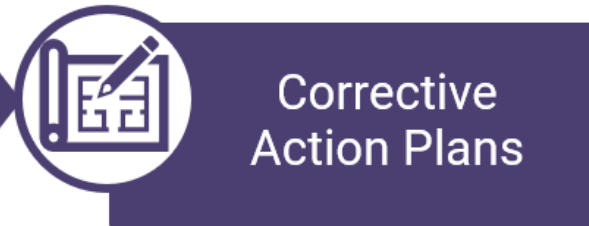
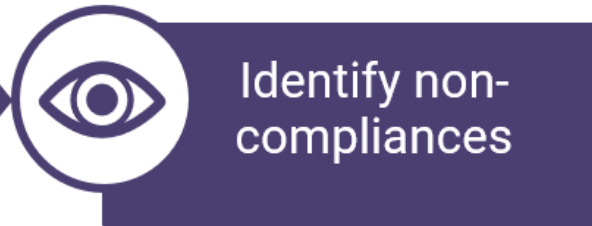
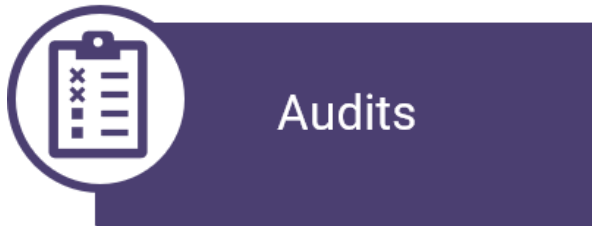
Analyze



Act



Achieve



ACTION PLAN EXPRESS



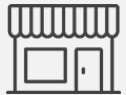
Minimal Training

Easy to complete, predefined Action Plan form



Predefined Action Plans

Based on Service Excellence report attention areas



Location Assignees

Assigned to a location representative



Management Dashboard

Real-time progress monitoring

ACTION PLAN ENTERPRISE



Custom Action Plans

Based on exact conditions



Advanced Workflows

Supports different resolution routes



Multi-level Assignees

Assignees determined based on criteria



Management Dashboard

Real-time progress monitoring



Thank You

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