APPLYING FOR THE CHANGE NETWORK

HERE'S WHAT YOU NEED TO KNOW.

We’re so glad you’re interested in applying to join the Change Network. We want to make the process clear and easy for you, so we created this checklist to help you prepare.

Capacity for the upcoming cohort is limited. We are looking to accept a maximum of 40-50 new members for the April 2021 Cohort, so we encourage you to apply early.

Ready to get started? Let’s do this!
Here's What You'll Need to Apply.

**A Team**
- You'll need a team of 3-8 change-motivated people from different levels and areas of your organization. Your team should be reasonably tech-savvy and able to communicate in English.

  Learn more about Building a Strong Team.

- You'll need a Team Champion: A passionate person who is ready to coordinate and guide the team's work.

**Executive Support**
- You'll need to get endorsement from your CEO, or from your board president if the CEO is on the team.

- You'll need to get endorsement from the team champion's supervisor.

**Funding**
- Your program fee is dependent on organizational budget size, with discounts available for BIPOC-led organizations.

  See the current pricing here.

**Time**
- Your team champion will need to spend 3-6 hours per week on Change Network activities.

- Your team members will need to spend 1-2 hrs/week on Change Network activities.

- Your organization will need to commit to this work for a minimum of one year.

**A Short Statement**
- You'll write 2-3 paragraphs about your why, connection to your mission, and existing or anticipated programmatic or strategic initiatives, including other equity, diversity, and inclusion task forces or institutional activities underway.
Application Timeline

Dec 1
Early bird application period opens.

Feb 12
Final deadline for applications.

Feb 12-19
Review of regular applicants.

Jan 15
Early bird application period closes.

Feb 19
Notification of acceptance for regular applicants.

Jan 15-22
Review of early bird applications.

Feb 26
Deadline to confirm participation for regular applicants.

Jan 22
Notification of acceptance for early bird applicants.

Apr 1-30
April 2021 Cohort Onboarding Period.

Jan 29
Deadline to confirm participation for early bird applicants.
Early Bird Application

BENEFITS OF APPLYING EARLY

Start building your dream team.
The best teams involve people from different areas and levels of authority, and you might need time to identify and recruit them. Applying early will give you ample time to plan ahead, build this program into team members’ work plans, and not feel rushed around getting your team ready to hit the ground running in April.

Secure funding.
You might be interested in applying for grants to fund your member fee and related change work. Some grants may require a commitment of participation or letter of agreement. When you apply and are accepted early, we can send you materials you may need to help you in securing outside funding.

Build energy and buy-in within your institution.
Once you are accepted into the program, you’ll have until April 2021 to have conversations with colleagues, leaders, and volunteers to set the stage for your organization’s changemaking journey. Use that time to build energy and minimize resistance so you can dive in with confidence in April.

Increase your chances of being accepted.
Especially in our current landscape, we are anticipating a higher volume of applications this year. As a small but mighty team, we have the capacity to accept no more than 40-50 new members into the network in April. Once we hit our limit, we’ll stop accepting applications. Because this year may be more competitive than previous years, applying early may increase the likelihood of your organization being accepted.
Have more questions? Don’t hesitate to reach out. We can:

- answer any other questions you have about the program.
- help you assess your readiness and whether this program is a good fit for your organization at this time.
- discuss strategies to get support from your executive team or board.

We’re here to help. Think of us as friendly guides on your change making journey. If you’re committed to this work, let’s get you pointed in the right direction.

QUESTIONS?

SCHEDULE A 30-MINUTE MEETING TO TALK MORE, OR EMAIL US AT INFO@OFBYFORALL.ORG.