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| Course Director \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  COURSE VENUE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ COURSE DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  REVIEWER/S\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

*This evaluation uses APLS Course Director Attributes as a basis for reflection & discussion by peer reviewer. The aim is for personal and peer development.*

A Course Director leads a high quality course by being efficient, effective & allowing a safe environment for learning. They are mindful of the candidates, faculty, the course co-ordinator and themselves. They manage a high quality course being respectful of individuals and aware of course content. The Director must have capacity to be Assertive, Flexible and Reflective, as well as showing Insight, be Collaborative but with sound Leadership.

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| **Please reflect and discuss the following skills/attributes of the Course Director** | | |
| **1.** **Professionalism & Advocacy for APLS** | | |
| * Relationships with faculty and promotes interdisciplinary approach * Relationships with candidates * Encouraging, supportive etc. * Commitment to and accountability for course program (including pre-course allocation and communication with faculty) | | * Relationships with IC candidates * Able to negotiate strengths and weaknesses of APLS content * Attention to organisational logistics of course |
| **Comments – Strengths/areas for development** | | |
| **2. Communication & Collaboration** | | |
| * Confident, coherent speaker * Promotes curiosity – seeks and is receptive to information | * Models advanced listening skills * Model team skills/behaviours | |
| **Comments – Strengths/areas for development** | | |

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| **Please reflect and discuss the following skills/attributes of the Course Director** | | |
| **3. Leadership** | | |
| * Assesses capabilities and confirms roles and responsibilities of team * Exchanges information and takes into consideration views of others * Assertive communication that states case and justification for decision * Ability to have respectful conversations regarding the impact of behaviours that are affecting others and or the APLS program | | |
| **Comments – Strengths/areas for development** | | |
| **4. Development of others -** this includes situational awareness as shown by: | | |
| * Seeking information about faculty prior to finalising program * Allocation of faculty to program sessions that both support candidate learning needs and faculty development * Builds trust and community of practice * Responds to questions, links to candidate teaching and learning | | * Seeking and responding to information from other members of faculty regarding candidates * Anticipating potential problems and taking accountability for contingency plans. * Respect for prior knowledge and experience |
| **Comments – Strengths/areas for development** | | |
| **5. Reflective Cycle** | | |
| * Reflects on performance and modifies actions * Contributes to Joint reflection | * Aware of development opportunities (self and others) * Participates in Problem solving. | |
| **Comments – Strengths/areas for development** | | |

**Reviewer’s Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_**

**Course Director’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_**