

## APLS Course Director Attributes & Pathway

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A Course Director leads a high quality course by being efficient, effective & allowing a safe environment for learning. They are mindful of the candidates, faculty, the course co-ordinator and themselves. They manage a high quality course being respectful of individuals and aware of course content. The Director must have capacity to be Assertive, Flexible and Reflective, as well as showing Insight, be Collaborative but with sound Leadership.

### APLS Course Director Attributes:

1. Credible role model for the attributes of APLS instructors as demonstrated by:
  1. Excellent behaviours for Communication, Collaboration, Leadership\*, Professionalism and Advocacy and
  2. Rating of Good or above in all other domains (refer to [APLS Instructor Attributes September 2023](#)).
2. Excellence in leadership as demonstrated by:
  1. Assessing capabilities and confirming roles and responsibilities of team
  2. Exchanging information and taking into consideration views of others
  3. Assertive communication that states case and justification for decision
  4. Ability to have respectful conversations regarding the impact of behaviours that are affecting others and or the APLS program.
3. Ability to adapt to support to the development of others. This includes situational awareness as shown by:
  1. Seeking information about faculty prior to finalising program
  2. Allocation of faculty to program sessions that both support candidate learning needs and faculty development
  3. Seeking and responding to information from other members of faculty regarding candidates
  4. Anticipating potential problems and taking accountability for contingency plans.
4. Willingness to commit to pre course preparation and participation in whole 3 day program
5. APLS provider course experience as a full instructor (minimum 10). Including lead facilitator of plenary sessions, scenario demonstration and co-facilitator of all discussion groups and skill stations.

### Pathway to becoming an APLS course director

1. Nominated by APLS course director
2. APLS Course Director completes referee form for nominee
3. Nominee is contacted for their CV and reasons for wanting to become an APLS Course Director.
4. Review by Instructor Development Committee for recommendations to commence pathway
5. When approval by IDC given - contacted by APLS Educator to clarify expectations of APLS Director (Director Guidelines provided)
6. Given opportunity to attend GIC as a GIC I/C if not a GIC Instructor
7. Allocated as a Director Candidate on APLS Provider course. Program allocation to include one plenary and one lead for scenario demonstration
8. Feedback for Director Candidate provided by APLS Director using Course Director Peer Review tool and if Director attributes demonstrated proceed to another APLS provide course as a Director Candidate 2 (DC2).
9. As a DC2, co-create program and direct program with mentoring support from APLS course director.
10. Feedback on DC2 provided by full APLS Director and if Director attributes demonstrated full APLS director status given.