

Application for a  
**Mutual Exchange of Tenancies**



**PLEASE FILL IN THIS APPLICATION IF:**

You have found someone to exchange properties with and wish this exchange to be considered

**1. Your details**

Title

Full Name

Home

Address

Daytime

Mobile

Date of Birth

**2. How long have you lived at the above address?**

Years

Months

**3. Who is your landlord?**

What is his/her address?

**4. Are you the sole tenant of the above property?** Yes

No

If your answer is **yes**,  
please go to question 5

If your answer is **no**,  
please give details  
below

Who else is a tenant of the above property?

Title

Full Name

Date of Birth

Do they live at the property with you?

Yes

No

If your answer is **no**,  
please give details  
below

If no, please  
give their  
address;

What type of property do they live in? (Please **tick**)

House

Maisonette

Flat

Other

Bungalow

**5. How many bedrooms are there in your property?**

**6. If your property is a flat, is it on the:**

Ground floor

First floor

Above first floor

**7. Who else lives at the property with you?**

Full Name

Date of Birth

Sex

Relationship to you

**8. Are you or anyone else in your household expecting a child?**

Yes

No

If yes, who is pregnant?

When is the baby due?

**9. Is there anyone else not mentioned above who you wish to live with you if you exchange?**

Yes

No

If **yes**, please give details below;

Title

Full Name

Sex

Address

Relationship (to applicant)

Date of Birth

**10. Details of the person who you wish to exchange with**

Full Name

Address

Landlord

What type of property do they live in? (Please **tick**)

House	Maisonette
Flat	Other
Bungalow	

**11. How many bedrooms does the property have?**

**12. If your property is a flat, is it on the:**

Ground floor	First floor	Above first floor
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**THE FOLLOWING MUST BE COMPLETED BY ALL APPLICANTS**

**13. Why do you wish to move from your current home?**

**14. Have you made any improvements or alterations to your home?**    Yes                  No

If **yes**, please give the address

**The details given on this form are true to the best of my knowledge. I have read and understood the conditions of mutual exchange supplied by Aspire Housing.**

(Both tenants must sign the form if you have a joint tenancy)

Signed	Signed
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Date of Birth	Date of Birth
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**PLEASE NOTE: IF YOU ARE CURRENTLY IN ANY RENT ARREARS YOUR APPLICATION WILL NOT BE CONSIDERED UNTIL THEY ARE CLEARED.**