

IOU Process (through Eyecon)

Preferred dispensing amount is a seven day supply to patients.

1. Scan Pioneer label to Eyecon
2. Scan the stock bottle to Eyecon
3. Count prescribed quantity
4. If quantity in stock is less than prescribed, dispense a seven day supply (or use professional clinical judgement with exceptions)
5. Select Finish on Eyecon display
6. Select Yes to finalize count on Eyecon display
7. Select Workflow tab in Pioneer
8. Select IOU item in Pioneer
9. Confirm IOU has been completed correctly in Pioneer

IOU Process (through manual entry)

1. Select Workflow tab in Pioneer
2. Select Fill Station
3. Enter drug information on the left hand side
4. Select Actions tab
5. Select Add IOU
6. After adding IOU, select the IOU item under the Workflow tab
7. Confirm IOU has been completed correctly in Pioneer

*** To enable the completion of IOUs through the Eyecon, the below settings should be checked in Pioneer.

1. Select Location tab
2. Select My Location
3. Select Rx Options
4. Select Create IOU in Eyecon