



User Manual

Speaksee AutoCaption

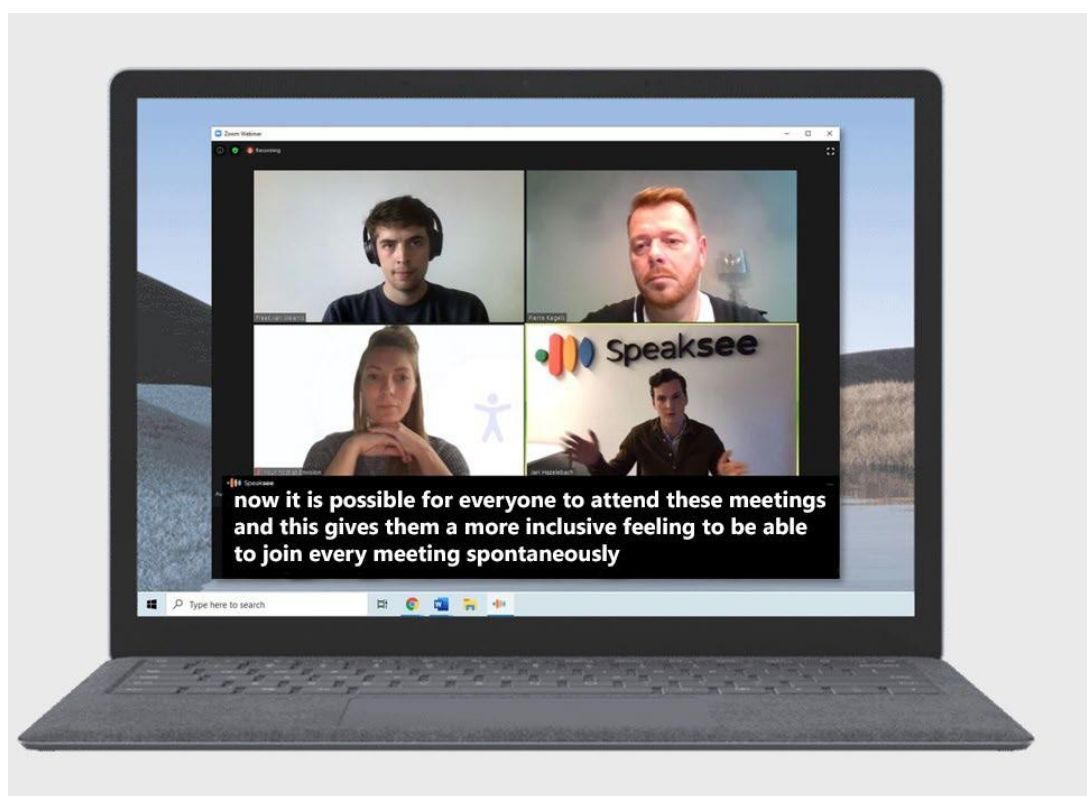


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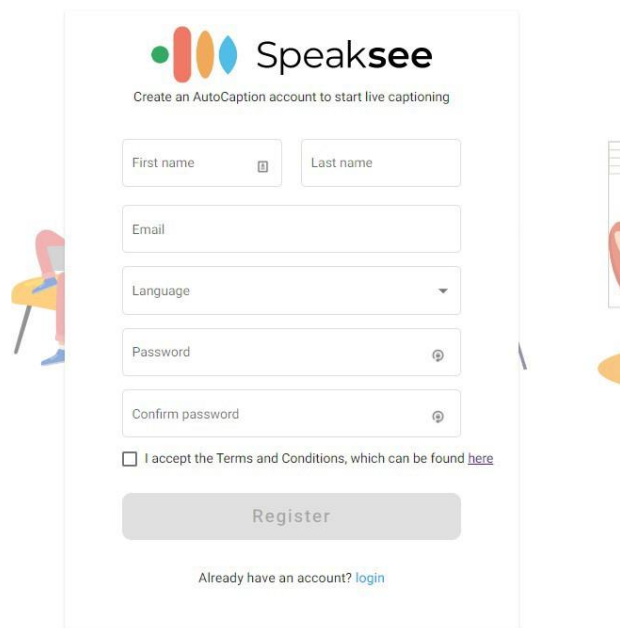
Installation

To create an account and install the software you need to complete the following steps:

Step 1: Create an account

Go to <https://my.speak-see.com/account/register> and fill out the form. **Please note:** The password must be 10 characters long and contain the following characters: 1 lower case letter, 1 upper case letter, 1 number and 1 special character(e.g. %\$&^%#).

Currently, only one language can be associated with one account. It is on the roadmap to make it possible to easily switch between languages in AutoCaption. Should it be necessary for you to use a second language, please contact [support@speak-see.com](mailto:support@ speak-see.com)



The screenshot shows the registration form for Speaksee. At the top, there is the Speaksee logo and the text "Create an AutoCaption account to start live captioning". The form contains several input fields: "First name" and "Last name" (with a small icon between them), "Email", "Language" (a dropdown menu), "Password" (with a strength indicator icon), and "Confirm password" (with a strength indicator icon). Below these fields is a checkbox labeled "I accept the Terms and Conditions, which can be found [here](#)". At the bottom of the form is a "Register" button and a link "Already have an account? [login](#)".

Step 2: Verify account

After creating your account, you will receive an email to verify your account. Open the email and verify your account by pressing the highlighted link.

Dear user,

Many thanks for signing up with Speaksee! To complete the sign-up process, you will need to verify that this email address belongs to you by clicking the link below:

[Validate my email address](#)

If the link above does not work then please copy and past the link below in your browser:

<https://api.speaksee.ai/v1/rpc/validate-email?email=oregonspirit8@icloud.com&valid=1614040641&sign=d3a304a99153379230c8cb5ac24744cee5d5e979>

Kind regards,
Team SpeakSee

Note: If you did not create an account using this address, please let us know at support@speak-see.com We will immediately de-activate this account and will not send you any further emails

Beste gebruiker,

Hartelijk dank voor het aanmelden bij Speaksee! Om het aanmeldingsproces af te ronden, moet u dit e-mailadres valideren door op de onderstaande link te klikken:

[Valideer uw email adres](#)

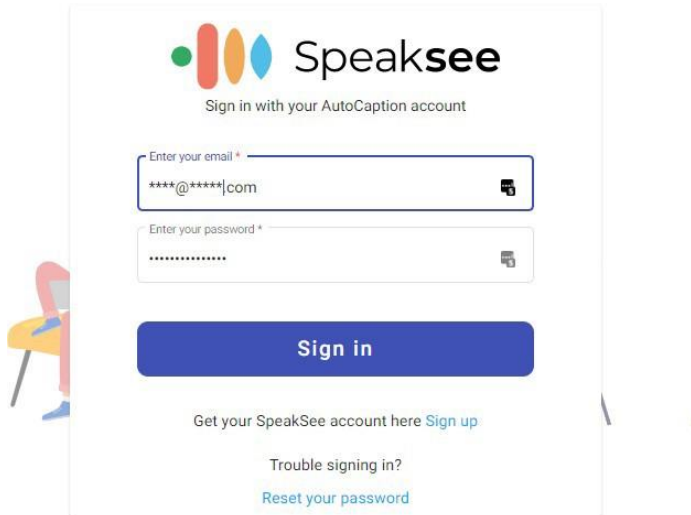
Als de bovenstaande link niet werkt dan kunt u de onderstaande link in uw browser kopiëren:

<https://api.speaksee.ai/v1/rpc/validate-email?email=oregonspirit8@icloud.com&valid=1614040641&sign=d3a304a99153379230c8cb5ac24744cee5d5e979>

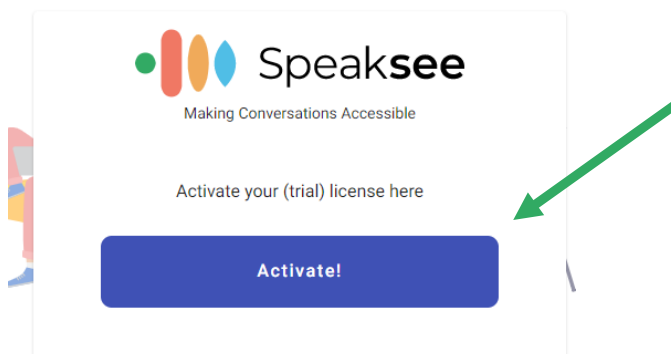
Met vriendelijke groet,
Team Speaksee

Step 3: Activate

After verifying your account you will be redirected to <https://my.speak-see.com/account/login>. Here you can log in with the account that you've just created.

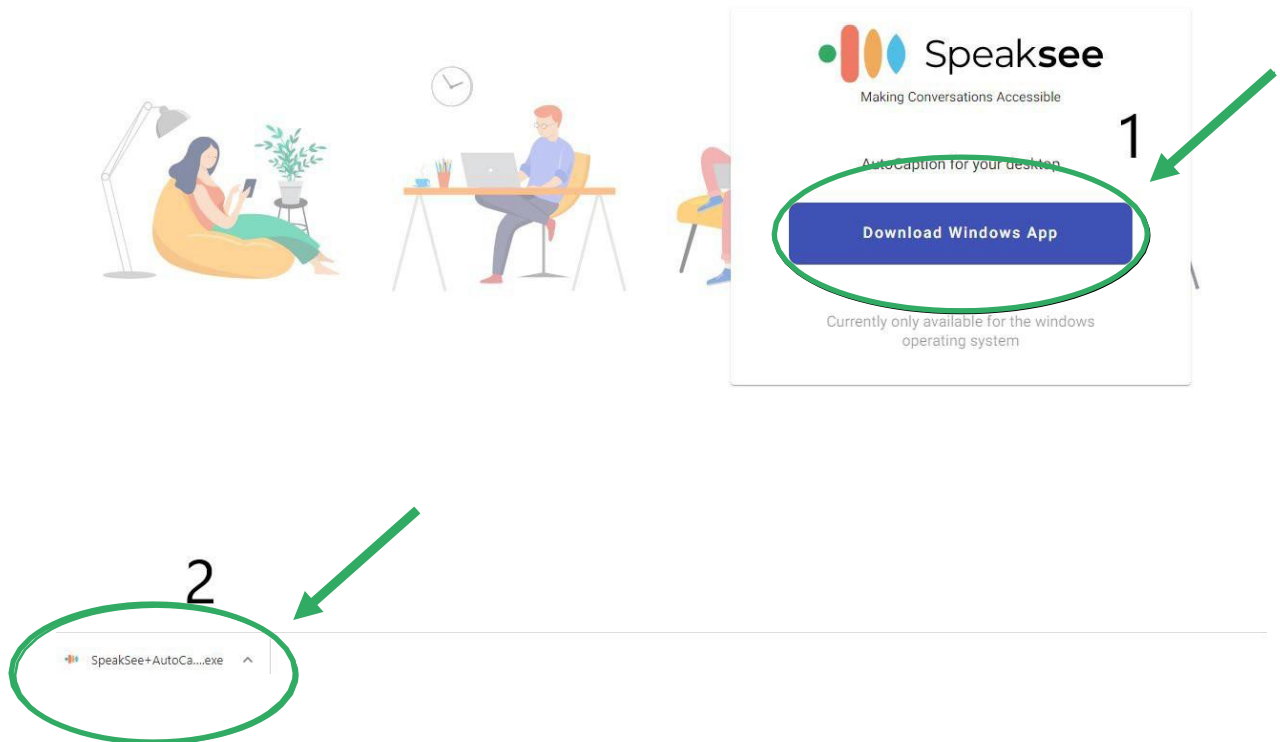


Activate the "license" by pressing the button below. This will activate the license to use Speaksee AutoCaption.

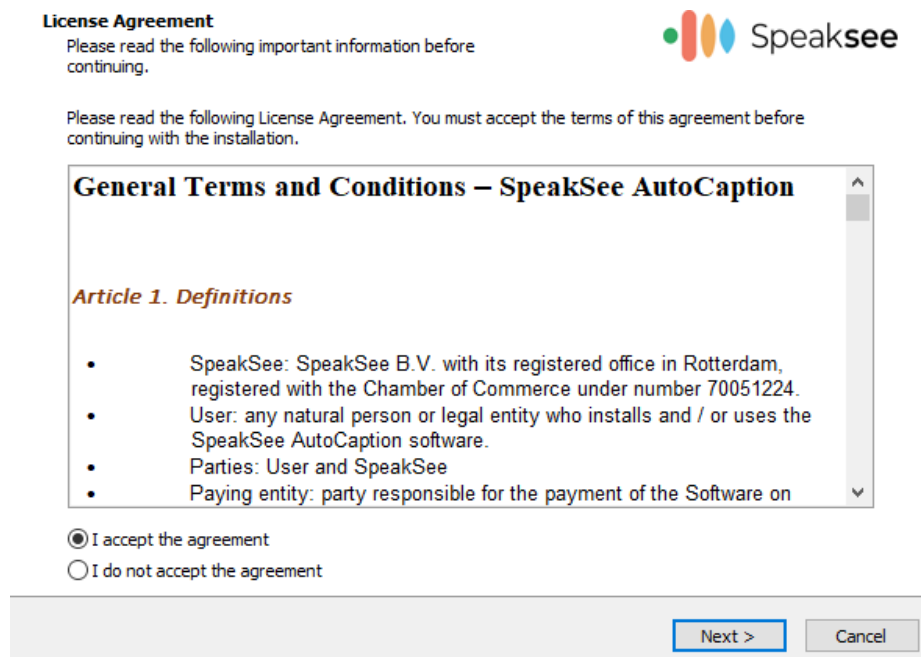


Step 4: Download and install

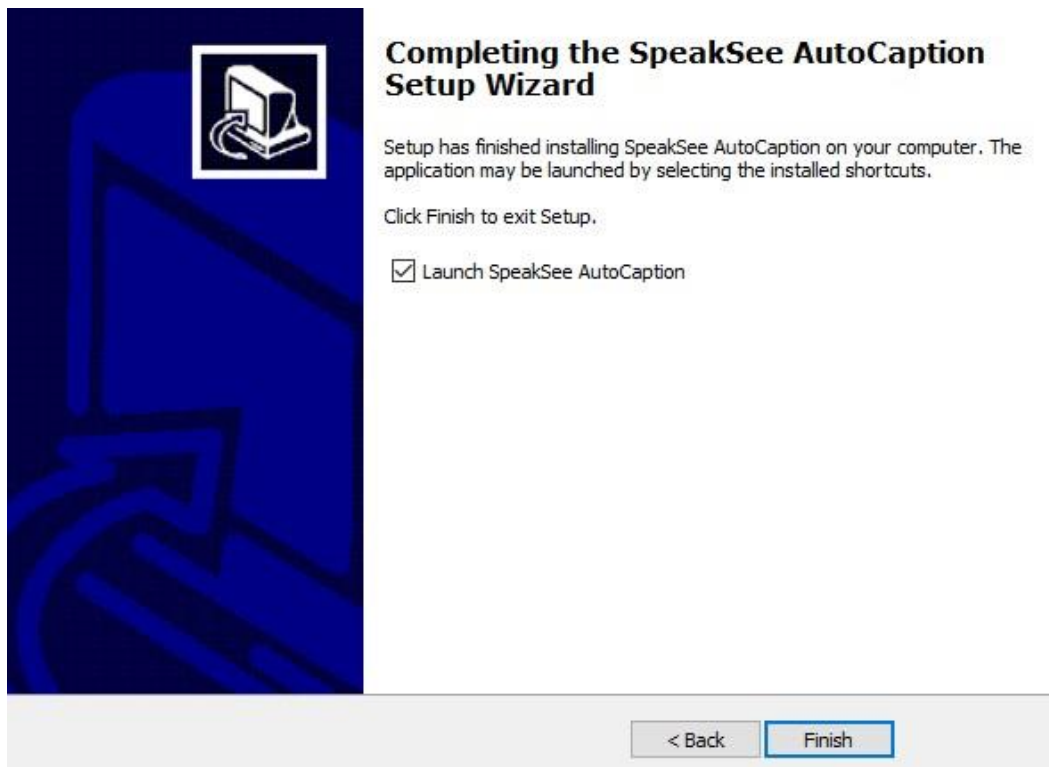
Download the application(1) and open the installer (2) . **Note: This can only be done on a Windows PC/laptop.**




Go through all the installation steps. Here you can select the installation language. This is not the captioning language which you chose in the signup form. Do not forget to read and accept the General Terms and Conditions.



After you go through the installation process and press "finish", the login screen of AutoCaption will open automatically.



Login with your Speaksee account.



Welcome to AutoCaption!

Use your SpeakSee account to login before we can continue

Remember me

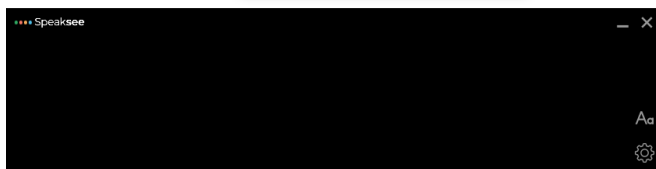
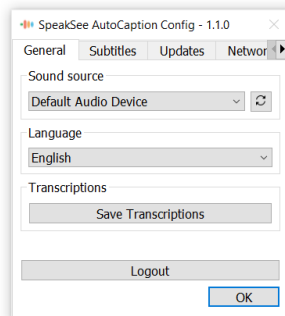
Sign in

[Need an account?](#)
[Forgot your password?](#)

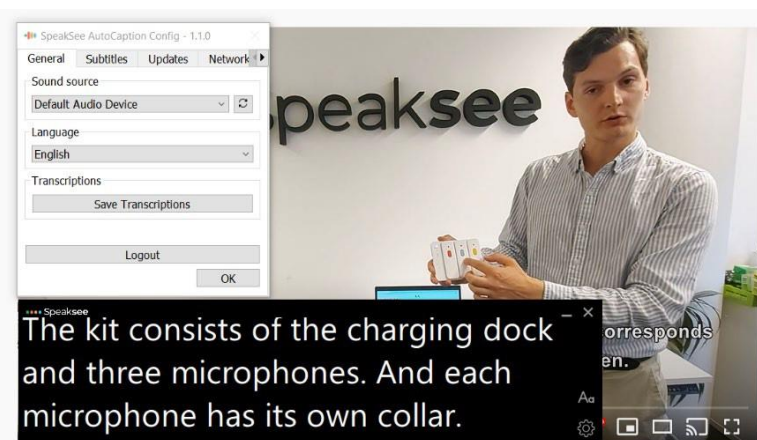
Quit

The first use

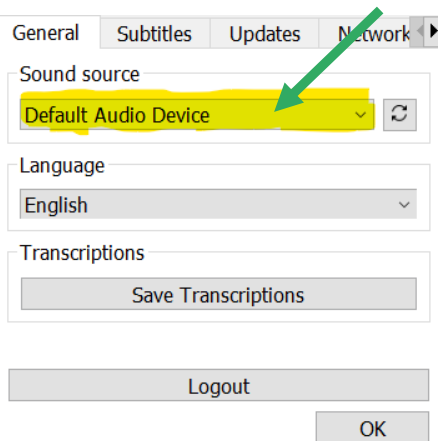
After you are logged in successfully, the caption overlay of AutoCaption will appear immediately as a second layer on the screen. You can test whether AutoCaption works by starting the following Youtube video: <https://youtu.be/AOSIVYU1xRQ>. **Please note:** that you cannot test AutoCaption by talking into the microphone of the laptop, because AutoCaption does not caption speech that is picked up by the microphone. AutoCaption only captions the audio coming from the speaker of the laptop.



During the playing of a YouTube video, AutoCaption immediately starts captioning.



Do you use an external sound source? For example, a hearing aid or external speakers? AutoCaption automatically uses the default sound source of your PC. You can change this by choosing a different sound source in the menu under the heading "General" and "sound source".



Customize preferences

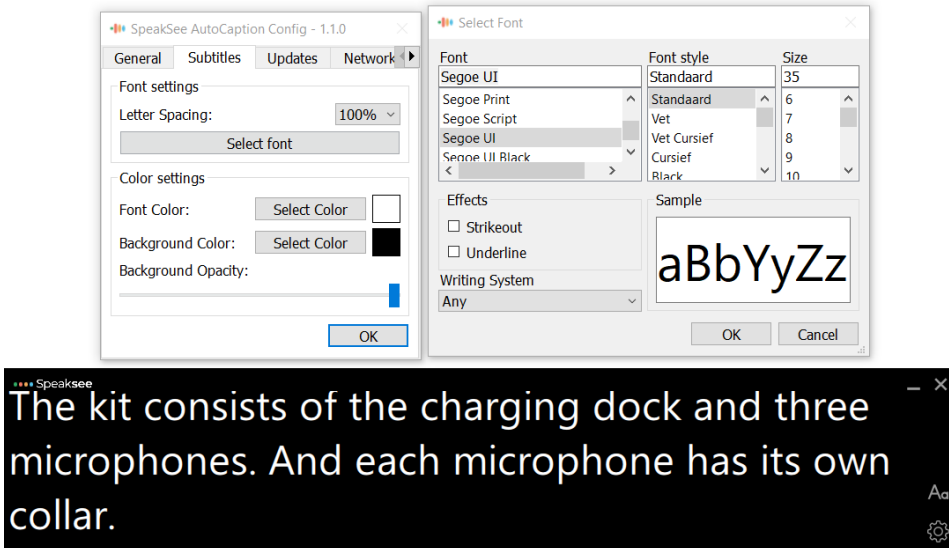
The height and width of the caption overlay

You can adjust the height and width of the caption overlay yourself. You do this by clicking at the ends of the bar and then dragging the bar. You can also drag the caption overlay across the whole screen. You can see an example below.

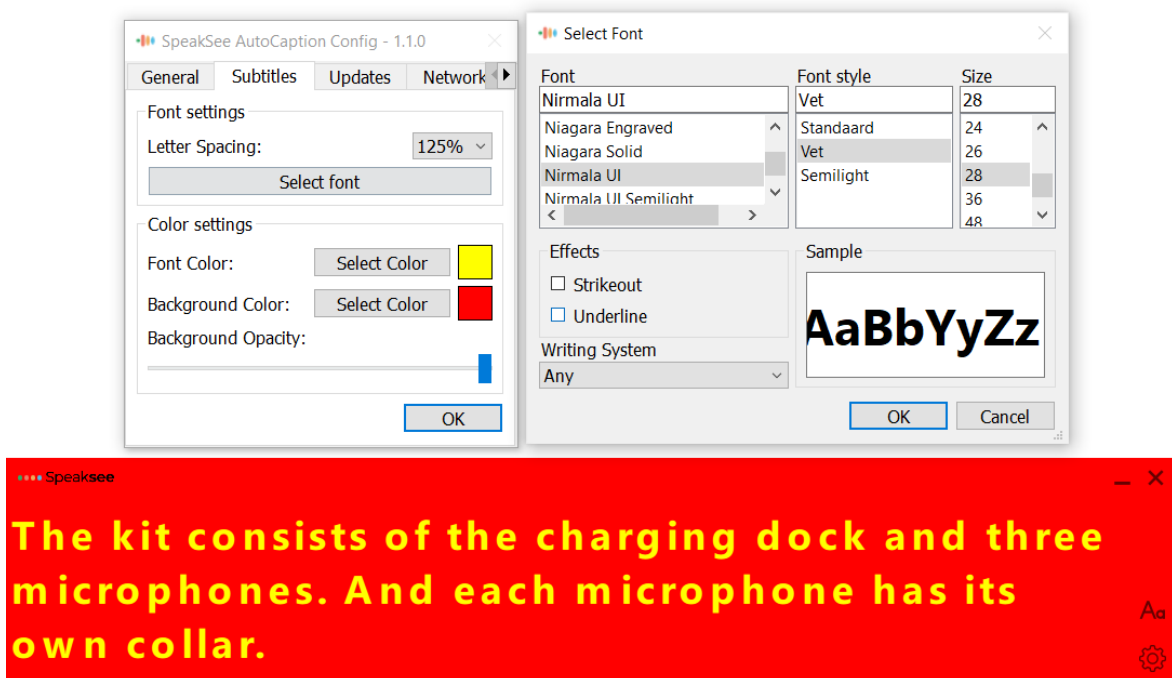


Fonts

In the captions overlay you can press the "Aa symbol". If you are already in the menu, you can navigate to "Subtitles". Here you can change the font and color of the text according to your preference.

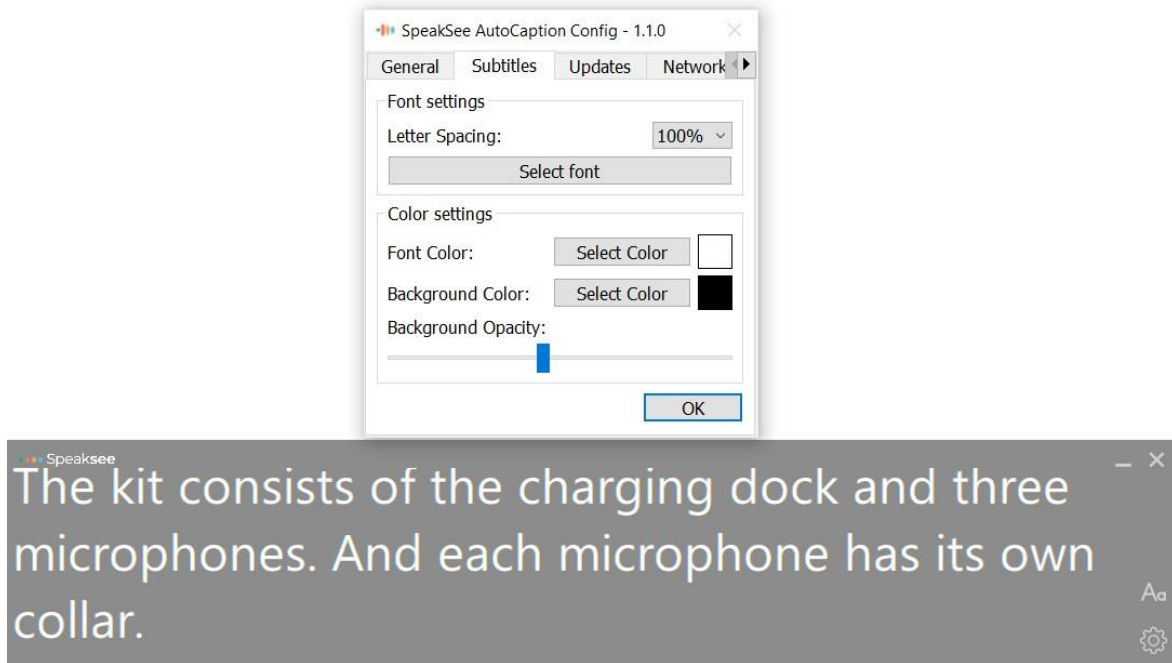


As you can see, there is a wide range of options for changing the text and appearance of AutoCaption to suit your preferences.



The transparency of the caption overlay

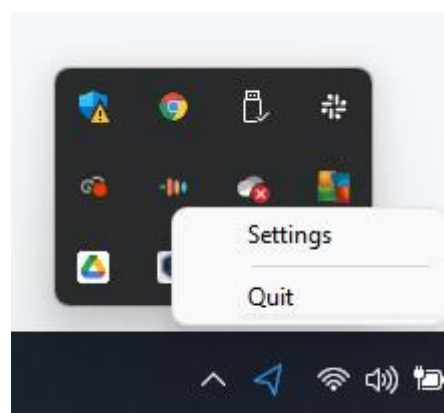
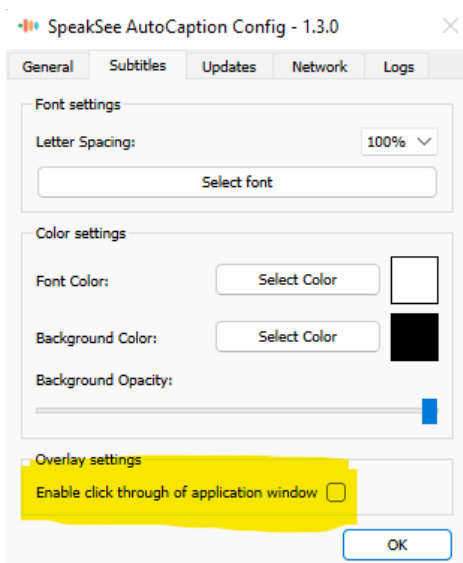
The caption overlay of AutoCaption can be placed as a second layer over different windows. Therefore, it is also possible to adjust the opacity of the caption overlay. You can do this by dragging the bar at "background opacity".



Make the caption overlay click-through

This new feature allows you to make your captioning overlay click through. You can now keep on working on your full screen while also being able to read the captions. This feature can be enabled in the setting via the subtitles header.

Please note: the click-through functionality can only be turned off by accessing the settings of AutoCaption via the system tray (right clicking on the AutoCaption icon). See the image below for an example.



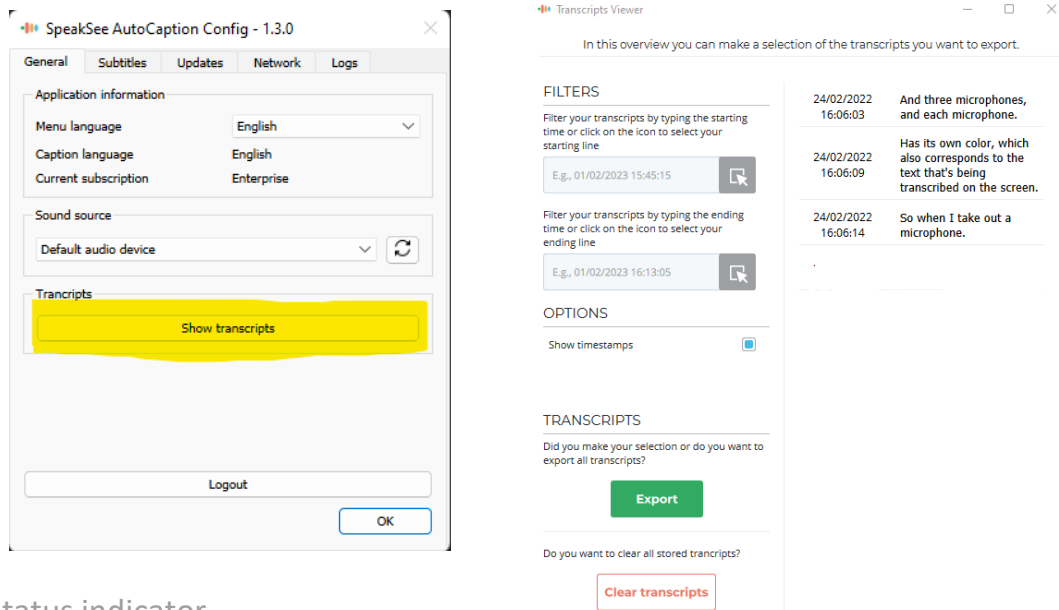
Additional features

Save transcripts

It is now possible to save your transcripts from AutoCaption to your laptop or computer! This allows you to review what was said afterwards or you can use the file as notes from your meeting. The saved transcript can still be edited manually.

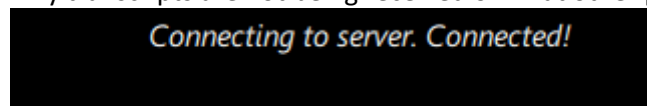
Please note: the transcripts of AutoCaption are stored locally on the PC for a maximum of 24 hours.

You can find the option to show transcripts in the menu under the heading "General". After pressing this button, the window will open where you can select and export your transcripts.



Status indicator

The status indicator at the top of the caption overlay shows the status of Speaksee AutoCaption (E.g. Connected to server, connected, no internet connection). This status indicator gives you a better idea of why transcripts are not being received or what other possible problems might be causing.



Audio activity widget

The audio widget in the shape of the Speaksee logo gives you an indication of whether AutoCaption is receiving audio. As soon as the Speaksee logo moves, AutoCaption is receiving audio.

