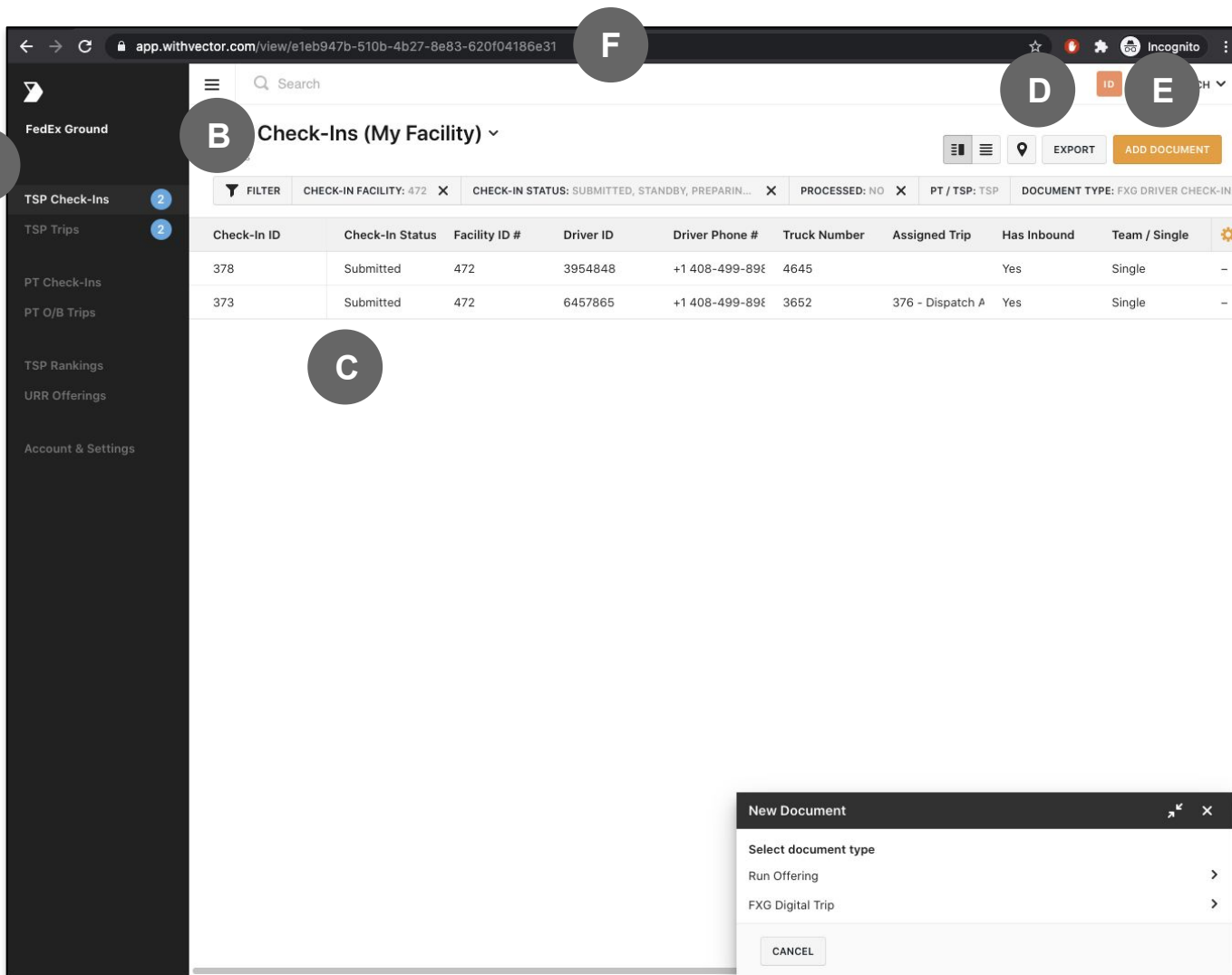


At login, FXG personnel will see TSP Check-Ins. By default, the lists will show information for the FXG domicile facility, but information can be filtered to view other facilities.

Below is a broad overview of the menu and application interface.



A NAVIGATION MENU: Allows for movement between **Check-Ins** and **Trips** for **TSPs** and **Purchased**. Blue badges will indicate the number of active Check-Ins/Trips currently in view.

B FILTERS: Modify information viewed for Check-Ins and Trips. User filter settings can be saved for future use. Filters can be used to view overall information or drill down to specific details.

C CHECK-INS: To view Check-In details, click into the row and a details panel will open. The Check-In table can be sorted by clicking on the headers. Columns can be added or removed by clicking the orange gear button.

D EXPORT: Extract the current table view to Excel.

E ADD DOCUMENT: Create a trip to be assigned to a driver. In the **NEW DOCUMENT** screen, press **FXG DIGITAL TRIP** to create a new trip.

F UNIQUE URL: Every screen in Vector has a unique URL to bookmark for easier navigation.