

To provide hook information and trip details, Trips need to be linked to a Check-In. Best practice is to keep two tabs/windows open to view Trips and Check-Ins at the same time.

The Vector Trip ID is a unique reference number applied to each Trip created. This number is used to link the Trip to a Check-In.

TSP Check-Ins (My Facility)
9 items

Check-In ID	Check-In Status	Facility ID #	Driver Name	Driver
373	Submitted	462	Sam Driver	6457865
370	Submitted	150	Larry Davies	1234524
364	Submitted	753	JoyAnn Tanner	8093908
363	Submitted	462	Sam Driver	6555563
362	Submitted	774	JoyAnn Tanner	8093908
360	Submitted	841	Carter Owens	8176852
359	Submitted	774	Roberto Sanchez	8176852
358	Submitted	282	Scott Carlson	1982107
354	Submitted	641	Scott Carlson	1982107

373 - Submitted
FXG Facility Check-In

DETAILS | ACTIVITY

- Vector Check-In ID: 373
- Facility ID #: 462
- Check-In Status: Submitted
- Processed:
- Assign Trip: 373 (dropdown menu open)

Driver Details

- PT / TSP
- Driver Name
- Driver Phone #
- Team / Single
- Domicile Facility ID#
- Driver ID: 6457865
- Tractor Number: 3652
- Check-In Time: Nov 14, 2020 8:33 PM PST
- Check-In Location: 6814 119th Ave NE, Kirkland, WA 98033

I/B Driver Check-In Details

Trailer #	MT / Loaded	Dolly #	TMS Ref #
28488	Loaded I/B Trai...	284777	

- A STEP 1:** Once a Check-In is available and corresponding Trip has been created, open the TSP or PT Check-Ins screen
- B STEP 2:** Click on the desired Check-In to open the full details panel
- C STEP 3:** Click the Assign Trip drop-down menu and select the Trip to link (assign) to the Check-In. Quickly find the correct Trip by typing in the Vector Trip ID Number. Select the trip and press **SAVE**. This action will:
 1. Send the trip and hook instructions to TSP/PT user's mobile application
 2. Switch the Trip's Trip Status from "Staging" to "Proceed to Hook"