

Particulars of Processing

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| Data subjects: | Client personnel Client clients Client third-parties Business contacts in general |
| Types of personal data: | Name Job title Email address Phone number Business/home address |
| Special categories of personal data: | None |
| Purpose of processing: | In the case of data subjects other than staff: for the purpose of providing IT services and support to Client's business. In the case of staff: for the purpose of providing IT services and support for Client's employment and HR matters. |
| Nature of processing: | As set out in the body of the Master Agreement. |
| Additional instructions: | None |

The Parties agree that no special categories of personal data shall be processed by the Supplier unless separately identified to the Supplier by the Client and agreed to by the Supplier in writing.