

LEHMAN CATHOLIC HIGH SCHOOL

REQUEST FOR EXCUSED ABSENCE

DIRECTIONS: This form is to be signed first by the Principal or Assistant Principal. It is then to be signed by all of your teachers. After all of the teachers have signed the form and have approved or disapproved your absence from class, the form should be again presented to the Principal or Assistant Principal for final approval. (College Days – Student must provide verification of visit from university visited).

STUDENT'S NAME _____ **DATE(S) OF ABSENCE:** _____

REASON FOR ABSENCE: _____

PRINCIPAL'S SIGNATURE: _____

<u>COURSE</u>	<u>TEACHER'S SIGNATURE</u>	<u>CODE: CIRCLE ONE</u>			
_____	_____	1	2	3	4
_____	_____	1	2	3	4
_____	_____	1	2	3	4
_____	_____	1	2	3	4
_____	_____	1	2	3	4
_____	_____	1	2	3	4
_____	_____	1	2	3	4
_____	_____	1	2	3	4
_____	_____	1	2	3	4

- CODE: 1. The student will make up all tests missed.
2. The student will make up all assignments and tests missed.
3. The student cannot afford to miss all of this classwork.
4. The student cannot make up the missed work due to the nature of the material and presentation of it.

PARENT'S SIGNATURE: _____ **DATE:** _____

STUDENT'S SIGNATURE: _____ **DATE:** _____

PRINCIPAL'S SIGNATURE: _____ **DATE:** _____

COLLEGE DAY VERIFICATION TURNED IN: __YES__NO DATE: _____