

# **Features and Benefits**

## **Employee Database**

The HR Cloud People HRMS solution uses customizable employee profiles, detailed employee records, document trails, and stunning, easy-to-read reports to deliver fast access to the information you need.

#### **Approval Workflows**

Create and maintain approval workflows to support job and position management as well as other employee details.

#### **Custom Checklists**

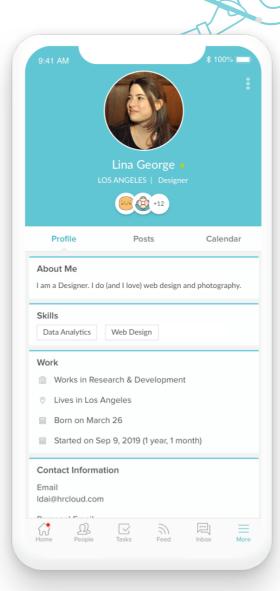
HR Cloud solutions give any user the ability to create customized checklists and task reminders as part of an automated workflow.

#### **E-Signatures and E-Forms**

HR teams can convert any existing PDF into a digital form or create customized electronic forms to store, organize, and centralize employee data.

### **Access Security**

Make organization easy but protect sensitive HR data by creating different user roles and permissions.



## **Time-Off Tracking**

Say goodbye to paper forms and manual leave calculations—HR can now manage employees' vacation, sick leave, and other types of PTO in one secure system.

## **Advanced Reports**

Create custom reports based on an individual profile or any job detail field. Users can create reports for visibility into time-off, specific tasks and workflows, or even any point in time.

## Import and Export Data

HR Cloud APIs allow programmatic access to the data and services offered by the HR Cloud application. It is designed to give its users the flexibility of using this data to enhance their applications or integrate with other third-party applications.

#### Surveys

Create employee surveys to collect employee feedback for the insights needed to make the best decisions possible to improve hiring, employee engagement, and even retention.

# **Org-Chart**

A great way for any user to quickly understand reporting dynamics and hierarchies.

# **Company Problems**

# **HR Cloud's Solutions**

Paper Based Employee Records	<ul> <li>Centralized Electronic employee records with e-forms, digital personnel files and employee self-service</li> </ul>
<ul> <li>Labor Intensive processes for basic HR reports</li></ul>	<ul> <li>Custom checklists and approval workflows to automate</li></ul>
and processes	common HR processes
• Information stored in multiple places/systems	All employee records securely stored in one tool that can be accessed from anywhere
<ul> <li>Difficulty in tracking employee information,</li></ul>	<ul> <li>Auto-generated reports for common processes and custom</li></ul>
changes and reporting	report builder

## **Enterprise-Grade Security**

HR Cloud takes data privacy very seriously and works hard to meet security requirements on every solution we offer. When it comes to safeguarding employee data, offering the latest tools and protection, and helping you comply with the strictest regulations, your security is our top concern.









