



# Create an Exceptional Onboarding Experience

## Features and Benefits

### Employee Self-Service

Everyone involved in the onboarding process—new hires, hiring managers, HR and anyone else—get all the information they need, at exactly the right time.

### Employee Profile

Our profiles go beyond “just the basics,” and allow employees to showcase their experience, interests, and overall expertise.

### Custom Workflows

Customized onboard checklists and workflows automate the entire process, including the acknowledgment of completed tasks.

### E-Signatures and E-Forms

With automated introduction emails, easy-fill forms, and paperless, e-sign-enabled processes, Onboard makes onboarding fast and easy, and enables new hires to accomplish important tasks before they even start.



### I-9 and E-Verify

HR can submit employment verification requirements directly to agencies or create recurring tasks to stay in compliance throughout employee's lifecycle.

### Mobile App

HR Cloud's mobile employee app gives fast, easy access to the same experience employees expect in the office, all to make work that much better.

### Progress Reports

Our onboarding software tracks paperwork, schedules deadlines, and remembers those pesky little details.

### Integrations

Onboard integrates with ADP and UltiPro payroll systems to save time, reduce errors, and ensure all teams are working with the best information at all times.

## Company Problems

- Missing paperwork and risk of not being compliant
- Delays in getting new hires set up in various systems
- Overlooked tasks and other onboarding mistakes causing back-and-forth
- Confusion about where to find information about the company, job and expectations
- Underwhelming first day experiences

## HR Cloud' Solutions

- ✓ Onboard's E-Forms lets the HR team convert any PDF document into a digital form or create custom electronic forms within a few minutes
- ✓ Track all tasks with ease, and ensure all teams are notified of the new hire and their responsibilities before the start date
- ✓ Customizable and automated onboarding workflows and checklists
- ✓ All onboarding and company information easily accessible in one new hire portal
- ✓ Self-service onboarding—before, during and after their official first day to keep your new hire engaged through the entire process

*"Our hiring managers now have a reliable system that is easy to navigate. Our HR team can actively monitor the process, and assist if needed, but Onboard has helped them save so much valuable time and effort while increasing data accuracy. All of this has helped us improve compliance and gives us a powerful tool to achieve even more results in the future."*



**Osmose**

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We'd love to chat with you more about how HR Cloud can support your business, please contact **310-658-5783**