



PSAR Supra® eKey Application

Active PSAR CRMLS Participants & Subscribers are eligible to use the Supra eKey lockbox service.

Supra eKey Basic software turns your smartphone into a lockbox key and brings a set of useful tools to your business. With eKey Basic you can:

- Set access hours to listings, change Supra keybox shackle codes, and track key box inventory
- Get real-time data at the door, including a listing photo and current property notes
- Quickly and easily show properties using the phone's biometric feature or even Apple Watch®
- Browse SupraWEB on your smartphone
- Receive real-time showing instruction when showings start and end

1. To use Supra eKey, first download the Supra® eKey App found in the Apple store (iPhone), or the Play Store (Android).
2. Send an application to: support@psar.org or contact a PSAR Service Center over the phone during business hours. (M-F 9 a.m. – 5 p.m.) Application forms received after 4 p.m. will be processed the following business day.
3. PSAR Staff will set up your account in Supra eKey. You will receive two auto-generated emails from the Supra eKey system once your account is activated. The first will contain agreement/T&C documents and the second will contain the Authorization Code for your Supra eKey phone app.

Payments

A one-time \$50.00 account set up fee is required. Supra will keep a credit card on file which will be debited each month for the service fee. This will continue until you cancel the eKey contract in writing and until notice is given.

Charges are incurred monthly even if your MLS services have been suspended or inactivated.

Outstanding balances owed to Supra must be paid in full before any key is reactivated. **To cancel Supra services, contact our offices M-F 9 a.m. – 5 p.m., AND contact Supra Support at 1-877-699-6787 to cancel your credit card fees.**

Cost: \$ 50.00 activation fee will be charged by Supra when application is processed.

\$ 15.75 eKey Basic monthly fee is drafted by Supra on or between the 7th and the 10th of every month.

Name: _____ PSAR MLS Agent ID: _____

Credit Card: _____ Expiration date: _____

Billing Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____

Contact Phone number: _____

Supra 4-digit PIN number requested: _____

Signature of Applicant: _____ Date: _____

Please email application to: support@psar.org

Tel: 619-421-7811 ~ 880 Canarios Court, Chula Vista, CA 91910

Tel: 619-579-0333 ~ 1150 Broadway, El Cajon, CA 92021

Tel: 858-286-6080 ~ 4340 Genesee Ave #203, San Diego, CA 92117