

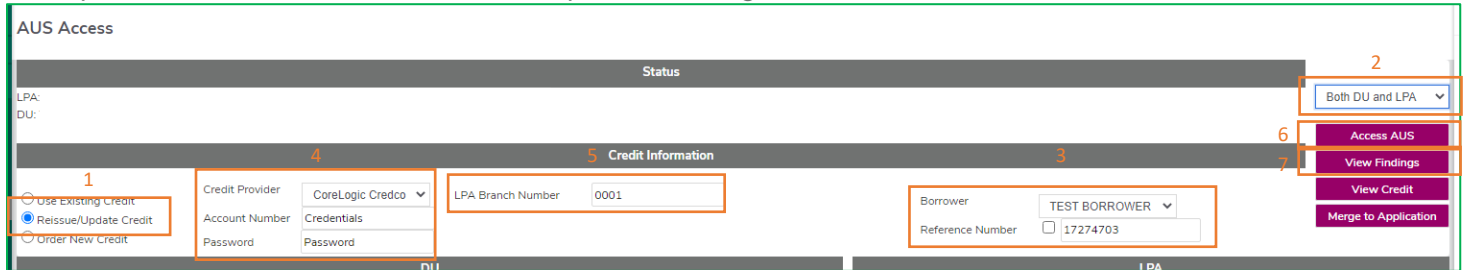
Quick Step Guide

AUS Access Screen

The following provides guidance for running both Desktop Underwriter and Loan Product Advisor at the same time. Also provides directions on entering credit credentials at the time the AUS is run.

Running DU & LPA – Reissue Credit

This option is used when credit has been run prior to running the AUS



The screenshot shows the 'AUS Access' screen. At the top, there is a 'Status' bar. Below it, there are two sections: 'LPA' and 'DU'. The 'LPA' section has a dropdown menu set to 'Both DU and LPA'. The 'DU' section has a dropdown menu set to 'Access AUS'. Below these are several input fields: 'Credit Provider' (CoreLogic Credco), 'Account Number', 'Credentials', 'Password', 'LPA Branch Number' (0001), 'Borrower' (TEST BORROWER), and 'Reference Number' (17274703). On the right side, there are four buttons: 'Access AUS', 'View Findings', 'View Credit', and 'Merge to Application'. On the left side, there are three radio buttons: 'Use Existing Credit' (selected), 'Reissue/Update Credit', and 'Order New Credit'.

Step #1 – Select Reissue/Update Credit

Step #2 – Select the AUS option you want to run:

- Both DU and LPA will run both AUS's at the same time (this is the default setting)
- Access DU Only will run just Desktop Underwriter
- Access LPA Only will run just Loan Product Advisor

Step #3 – Enter the credit reference number for each borrower, even if married

Step #4 – Select the Credit Provider from the drop down and enter the credit credentials for that provider

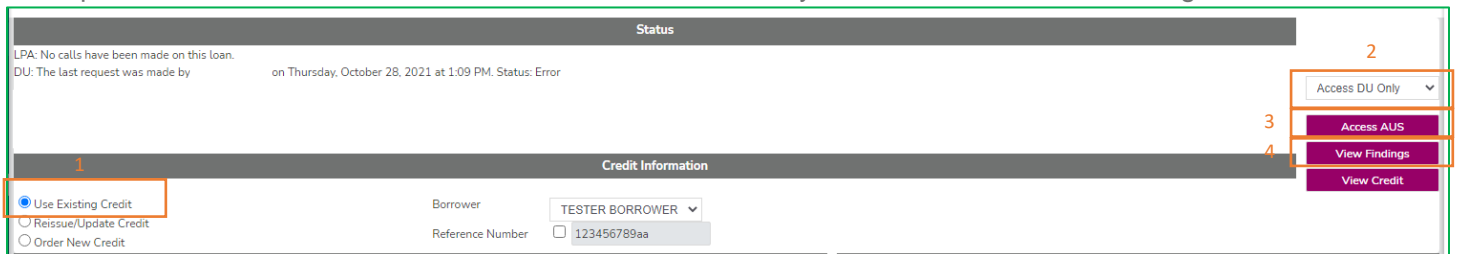
Step #5 – Confirm that the LPA Branch Number is correct. This can be confirmed with your credit provider

Step #6 – Click on Access AUS and both DU and LPA will begin running

Step #7 – Once both AUS have run a Complete notification will appear on the screen, click on the View Findings to see each report

Running DU & LPA – Use Existing Credit

This option is used when the AUS for DU and/or LPA has already been run and there are findings



The screenshot shows the 'AUS Access' screen. At the top, there is a 'Status' bar. Below it, there are two sections: 'LPA' and 'DU'. The 'LPA' section has a dropdown menu set to 'Access DU Only'. The 'DU' section has a dropdown menu set to 'Access AUS'. Below these are several input fields: 'Borrower' (TESTER BORROWER) and 'Reference Number' (123456789aa). On the right side, there are three buttons: 'Access AUS', 'View Findings', and 'View Credit'. On the left side, there are three radio buttons: 'Use Existing Credit' (selected), 'Reissue/Update Credit', and 'Order New Credit'.

Step #1 – Use Existing Credit (this is set as the default)

Step #2 – Select the AUS option you want to run:

- Both DU and LPA will run both AUS's at the same time (this is the default setting)
- Access DU Only will run just Desktop Underwriter
- Access LPA Only will run just Loan Product Advisor

Step #3 – Click on Access AUS

Step #4 – Once both AUS have run a Complete notification will appear on the screen, click on the View Findings to see each report

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