**Galileo**

The Secure Flight program requires the airlines to provide the Transportation Security Administration (TSA) with specific passenger information on name, date of birth, and gender.

There are 3 types of DOC SSRs:

* SSR DOCS - passport information
* SSR DOCA - address information
* SSR DOCO - visa information

**Note**: When the name, DOB, and gender are included, Travelport can transmit the SSR DOC to the airline. And while it is the airline’s responsibility to Secure Flight information to the TSA, travel agencies can use these SSRs to transmit the data to the airline(s).

Best practices:

* Contact the traveler’s embassy or destination country authorities if you are unsure about what the country/ government of issuance is for a form of ID
* Secure Flight details SSR DOCs (DOCS, DOCA or DOCO) must be entered in a Booking File as manual SSR items.  They are no longer related to segment numbers in the booking.
* Manual SSRs must be entered for each passenger in the Booking File.  You may not include a name range in the entry.
* You are permitted a maximum of 127 characters in each SSR DOC item.
* As a benefit, this will significantly reduce the number of SSRs within the Booking File, and the SSR DOCs item will remain in the Booking File unless you remove it manually or unless a name is changed or deleted.
* Booking Files containing manual SSR DOCs are no longer automatically removed when an itinerary segment is modified or canceled

Basic format and explanation

The following examples primarily use a passport (P) as a form of identity but may include other documents as a form of ID.

**Document type codes:**

| **Code:** | **Travel Document:** |
| --- | --- |
| **P** | Passenger passport |
| **IP** | Passport card |
| **A** | Identity card A (as defined by the issuing country/state) |
| **C** | Identity card C (as defined by the issuing country/state) |
| **F** | Approved non-standard id document |
| **I** | Identity card I (as defined by the issuing country/state) |
| **M** | Military ID |
| **F** | Approved non-standard identity document used for travel (as defined by the issuing country/state) |
| **AC** | Crew member certificate |

**Note**: Document and Identity card types are defined by the issuing country/state. If you need to obtain more details about these codes (i.e., A, I, C, etc...) and their definitions, contact your local government.

**Sample Formats**

| **Format** | **Description** |
| --- | --- |
| **> SI.SSRDOCS YY HK1/////18NOV28/M//WINCHESTER/DEAN** | Abbreviated format for passenger with one last name and one first name: WINCHESTER DEAN |
| **>SI.SSRDOCS YY HK1/////12JUL64/F//JAMISON/ JANET /ALISON** | Passenger with last, first, middle name: JAMISON JANET ALISON (spaces for clarity only) |
| **>SI.P1/SSRDOCS YY HK1/////04NOV08/M//DAVIDSON/ MARK/ ANTHONYMICHAEL** | Specifying name field 1.1, for a passenger with two middle names: ANTHONY MICHAEL (spaces for clarity only) |
| **>SI.SSRDOCS YY HK1/////10FEB08/M//MICHAELSON/ MARK JAMES/ DAVID** | Passenger with two first names: MARK JAMES (spaces for clarity only) |
| **>SI.SSRDOCS YY HK1/////10FEB08/M//GARCIA RIVERA/JOSE** | Passenger with two last names: GARCIA RIVERA JOSE |
| **>SI.3SSRDOCS YY HK1/////10FEB08/M// MICHAELSON.JR/ DANIEL** | Passenger last name has a suffix: MICHAELSON.JR DANIEL (spaces for clarity only) |

Abbreviated format

SSR DOCS with the minimum fields allowed

**SI.SSRDOCSDLHK1/ / / / /12JUL66/M/ /SMITH/JOHN**

| **Format item:** | **Explanation:** |
| --- | --- |
| **SI.** | Function identifier |
| **SSR DOCS** | SSR DOCS (passport data) |
| **DL** | Delta Airlines |
| **HK1/** | Action code HK1 (one passenger) and separator |
| **/////** | Five slashes to indicate passport details omitted and separator |
| **12JUL66/** | Date of birth and separator |
| **M/** | Male and separator |
| **/** | Passport expiry date omitted |
| **SMITH/JOHN** | Passenger name...Smith, John |

**Note:** The separators (/) in the entry are mandatory, even if the information is omitted. You MUST enter separators for missing or omitted data, and all data must appear in the correct sequence.

You may use the SSR DOCS without a passport number for some airlines.

SSR DOCS (Passport information)

You may add an SSR DOCS item for each airline in the itinerary or enter the generic airline code YY and Galileo will automatically create an SSR DOC item for each airline in the Booking File.

**Note**: If you change an airline in a Booking File or add an airline to an existing Booking File, it is recommended to use the specific airline in the SSR DOCS format, rather than using the generic YY code.  If you use the YY code it, will duplicate information to any existing airlines.

This example shows SSR DOCS.

**SI.P2/SSRDOCSBAHK1/P/GB/S12345678/GB/12JUL66/M/23OCT15/SMITH/JOHN/RICHARD/H**

| **Format item:** | **Explanation:** |
| --- | --- |
| **SI.** | Function identifier |
| **P2/** | Passenger 2 and separator |
| **SSR DOCS** | SSR DOCS (passport data) |
| **BA** | British Airways |
| **HK1/** | Action code HK1 (one passenger) and separator |
| **P/** | Document type Passport and separator |
| **GB/** | Issued by British government and separator \*\* |
| **S12345678/** | Passport number and separator |
| **GB/** | British passport and separator |
| **12JUL66/** | Date of birth and separator |
| **M/** | Male and separator |
| **23OCT15/** | Passport expiry date and separator |
| **SMITH/JOHN/RICHARD/** | Passenger name...Smith, John Richard and separator  Note: You can enter a maximum of two middle names separated by a space. If you enter more than two names, you will receive the error: CHECK FORMAT |
| **H** | If the passenger holds a multi-passenger passport, H identifies the primary passport holder.  **Note**: Omit this item for a single passenger passport. |

**Note**: The separators (/) in the entry are mandatory, even if the information is omitted. You MUST enter separators for missing or omitted data, and all data must appear in the correct sequence.

**Gender codes**

| **Code** | **Description** |
| --- | --- |
| **M** | Male |
| **F** | Female |
| **MI** | Male infant |
| **FI** | Female infant |
| **XI** | Unspecified infant gender |
| **UI** | Undetermined infant gender |
| **U** | Undisclosed gender |
| **X** | Unspecified gender |