



**LANGUAGE  
SCHOOLS**



**Greystone  
COLLEGE**

**LAST  
UPDATED  
NOV 17, 2020**



# **QUARANTINE ACCOMMODATIONS**

## **THIRD PARTY PROVIDERS**

# QUARANTINE ACCOMMODATIONS: THIRD PARTY PROVIDERS

ILSC (ILSC Language Schools and Greystone College) will allow agents to arrange their own quarantine accommodation through third-party providers in Canada. The approval of a third-party provider is to be made solely by ILSC.

Prior to accepting the booking, the agent and the third party provider must both sign and agree to the Host Accommodation COVID-19 Standards, Guidelines and Safety Agreement and the provider and the agent must agree to terms of the agreement, including but not limited to agreeing to fully indemnify The ILSC Education Group Inc. and its subsidiaries for any damages resulting from any breach of quarantine rules by the student, the transportation provider or the third-party accommodation provider.

To accept the provider, ILSC will require:

- A signed copy of ILSC's Host Accommodation COVID-19 Standards, Guidelines and Safety Agreement
- A signed copy of ILSC's Transportation Guidelines and Safety Agreement
- A signed copy of the Agent Confirmation and Indemnity
- Confirmation that the student will have a local cell phone number available on arrival
- A non-refundable COVID placement and service fee of \$200



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# HOST ACCOMMODATION COVID-19 STANDARDS, GUIDELINES, AND SAFETY AGREEMENT

Hosts Agree to:

- Provide each student with a clean, private furnished bedroom with a bed, linens, pillow, desk, lamp, and window with sufficient heating and lighting and access to laundry facilities, internet, and a private bathroom.
- When receiving visitors/guests at the residence, keep visits outside as much as possible and ask visitors to the residence to maintain proper social distance from all members of the household or to wear a mask if social distancing is not possible.
- Clean and sterilize bathrooms and kitchen at least twice a week and clean high touch surfaces such as door handles, toilet handles, sink faucets, counters, and light switches daily.
- Report to ILSC immediately if a student or any member of the household has a presumed or confirmed case of COVID-19 and have the sick member of the household follow the provincial health authority directives regarding self-isolation and self-monitoring.
- Report to ILSC any student who has knowingly breached provincial health guidelines and directives regarding COVID-19 safety and transmission prevention.

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# STEPS TO PROTECT YOURSELF AND YOUR STUDENT FROM COVID-19

COVID-19 is a contagious disease. Proper hygiene practices will help lower your chance of getting it or spreading it to others. You and all members of your household should continue to do the following:

- Wash your hands often with soap and water for at least 20 seconds or use an alcohol-based hand sanitizer containing at least 60% alcohol
- Cough and sneeze into a tissue or the bend of your arm
- Avoid touching your face with unwashed hands
- Dispose of used tissues in a lined waste container and then wash your hands
- Clean and sanitize frequently touched surfaces, such as door handles, light switches, counters, faucets etc., daily.

## Keep practicing physical distancing

Physical distancing continues to be a very important public health measure for reducing the spread of COVID-19. Physical distancing minimizes close contact with others in your community.

You and members of your household can do the following to keep practicing physical distancing:

- Avoid crowded places
- Avoid home gatherings
- Reduce non-essential travel and trips out of your home
- Keep 2 meters away from others when outside of your home or when receiving guests in your home
- Commute outside of the busiest hours if you use public transit
- Avoid greetings that include physical contact, such as handshakes
- Follow your local public health guidance on the number of people that can gather in one place at one time

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## Limit non-essential travel

Continue to limit travel outside your home to essential trips only.

Keep thinking about behaviours and routines that you can change to lower the chance of spreading COVID-19, such as:

- Grocery shopping at off-peak hours;
- Commuting outside of the busiest peak hours if you use public transit;
- Sending 1 person out to do essential errands and pick up prescriptions.

If you're planning on travelling outside your province or territory, check to see if your destination has different public health measures.

To limit the spread of COVID-19, we advise avoiding all non-essential travel outside of Canada until further notice

<https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/prevention-risks/measures-reduce-community.html#s>

## Quarantine in Homestay

- The students will have a private bedroom and private bathroom at their homestay during quarantine.
- When arriving at the homestay family's house, students must go directly to their private bedroom.
- The homestay family will provide the students with 3 meals per day (breakfast, lunch, and dinner).
- During quarantine, students must have their meals inside their bedrooms.
- Students are responsible for the general cleanliness of their bedroom and bathroom.
- Homestay families will monitor students to ensure they are following all the quarantine guidelines.
- Students are not allowed to leave their self-isolation place during the quarantine period.

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# COVID-19 SAFETY POLICIES AND PROCEDURES

## 1. Stay at Home When Sick Policy

- Any student that is displaying symptoms, (fever, cough, sore throat, sneezing), whether or not the illness has been confirmed to be COVID-19, must stay at home and seek medical direction (By contacting 811 in Vancouver or Montréal, or 1-866-797-0000 in Toronto) as well as notify the school of absence.
- Any student who has been potentially exposed to COVID-19 through their homestay must stay home and follow the direction of public health. Potential exposure is assumed when students:
  - Live in the same household as a clinically confirmed COVID-19 case.
  - Live in the same household as someone who was exposed to a clinically confirmed COVID-19 case.
  - Live in the same household as someone who has been advised by public health to self-isolate due to potential COVID-19 exposure.
- The host will notify the school of any such case.
- Should a clinically confirmed case of COVID-19 be reported in the home/residence, the home/residence will need to be deep cleaned and sanitized and any persons exposed should self-isolate and take direction from public health.
- Any student or member of the household who has returned to Canada from having travelled internationally must stay at home and self-isolate for the required 14 days.
- Any student who displays symptoms at school – even mild (fever, cough, sore throat, sneezing) will be directed to return home and seek medical advice. If they are not infected with COVID-19, they can return to school when their symptoms are gone.

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## 2. Procedures if a Student Shows Symptoms of COVID-19

In the event that a student demonstrates symptoms of COVID-19 when not on the school campus, the following steps will be followed:

- The student must isolate immediately in their bedroom, informing the school and/or homestay or residence contact immediately.
- If the student is in a residence or school-contracted homestay, the school management will contact the residence/homestay contact, to ensure clear communication of the situation.
- The homestay or residence contact will gather all other members of the household in an outdoor common space, to ensure they do not come into contact with the student, or any surfaces/areas the student has touched, until examination and cleaning procedures are completed.
- Any persons who have come into close contact with the student will also follow the above and below steps, and follow self-examination steps provided by the school to evaluate their own health.
- Together with the assigned school management member, the student will contact the local health authority, and take the recommended steps (go to the hospital, continue self-isolation, etc.).
- The accommodation provider will conduct a thorough cleaning of all areas the student has occupied, and any other rooms and areas he/she/they has/have frequented during his/her time since arrival.
- Assigned school staff will then continue to closely monitor the student, homestay contact, and all other students and staff considered at risk, implementing risk assessment measures outlined in training, such as taking temperatures of all students weekly and further ensuring they are aware of, and self-monitoring for, COVID-19 symptoms.

## COVID SYMPTOMS



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# ACCOMMODATION PROVIDER

Please initial each statement below to indicate your agreement:

\_\_\_\_ I understand that ILSC will place students in my home or company's care only if I meet the standards and follow the guidelines and policies stated herein.

\_\_\_\_ I understand that ILSC may change the quarantine placement of any student assigned to me or my company if I do not meet the standards and follow the guidelines and policies stated herein, and I will be responsible for any costs to transfer the student to a new accommodation provider.

\_\_\_\_ I understand that it is my responsibility to keep informed of any required changes to the approved [Quarantine Guide](#).

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 202 \_\_\_\_\_

Company Name (if applicable): \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# TRANSPORTATION GUIDELINES AND SAFETY AGREEMENT

- Transportation provider will ensure that the pre-arranged safe transportation will respect all quarantine and health best practices, including
  - only one passenger at a time (unless travelling with co-arriving family members);
  - driver and passenger wearing masks and gloves;
  - students handle their luggage (unless the student has provided information in advance to confirm specific accessibility or mobility requirements);
  - vehicle is sanitized between users.
- Transportation Provider is responsible for checking that students and their co-arriving family members have a 3-week supply of surgical masks (1/day) and gloves. If the students and co-arriving family members do not have these, ILSC's driver will provide the 3-week supply.
- The provider must contact the student services officer by email or the emergency homestay phone at ILSC to confirm the arrival and pick-up of the student by their designated transport.
- Students will be transported immediately to their designated quarantine location using the pre-arranged transportation.
- Trips will be uninterrupted and will not include any planned or unplanned stops.
- During check-in at the quarantine accommodation, students will wear a mask and gloves and respect all necessary personal hygiene and physical distancing guidelines.
- Immediately following check-in, students will be escorted to their room.
- The provider will confirm that the students have arrived and checked-in to their quarantine location.

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# TRANSPORTATION PROVIDER

Please initial each statement below to indicate your agreement:

\_\_\_\_ I understand that ILSC will place students in my care only if I meet the standards and follow the guidelines and policies stated herein.

\_\_\_\_ I understand that ILSC may change the transportation arrangements of any student assigned to me or my company if I do not meet the standards and follow the guidelines and policies stated herein, and I will be responsible for any costs to transfer the student to a new accommodation provider.

\_\_\_\_ I understand that it is my responsibility to keep informed of any required changes to the approved [Quarantine Guide](#).

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 202 \_\_\_\_\_

Company Name (if applicable) : \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

# AGENT CONFIRMATION & INDEMNITY

## AGENT

Please initial each statement below to indicate your agreement:

\_\_\_\_\_ I understand that ILSC will place students in my approved third-party provider or transportation provider only if they meet the standards and follow the guidelines and policies stated herein.

\_\_\_\_\_ I agree to fully indemnify The ILSC Education Group Inc. and its subsidiaries for any damages resulting from any breach of quarantine rules by the student or the homestay provider.

\_\_\_\_\_ I understand that ILSC may change the quarantine placement or transportation arrangements of any student assigned to my approved third-party provider if they do not meet the standards and follow the guidelines and policies stated in both the Host Accommodation COVID-19 Standards, Guidelines, and Safety Agreement and the Transportation Guidelines and Safety Agreement, and my agency will be fully responsible for any costs to transfer the student to a new accommodation provider and any federal or provincial fines that may be incurred.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 202 \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

I have the ability to bind the corporation