



PICTURE DAY PREP

- *Brainstorm ideas a few days or a week ahead of time.*
- *Use a separate sheet of paper for each question or poll.*
- *Make sure to have a spot on each sheet for grades, first names and last names.*
- *Have clipboards, questions and pens ready to go.*
- *Utilize your yearbook staff and other journalism students to help during their class period.*
- *Have cameras & memory cards for photographers to take pictures of Picture Day, mugs of students, and the staff conducting interviews.*
- *Train your staff to politely introduce themselves and their objective (i.e. "Hi, I'm Kel from the yearbook staff and we'd love to include you in the yearbook. Could you tell me...")*