



# Sleek FAQ: How to generate bank statements



1. Log into  
<https://app.sleek.sg>



Welcome back

Email

happyoldman123@hotmail.com

Password

●●●●●●●●

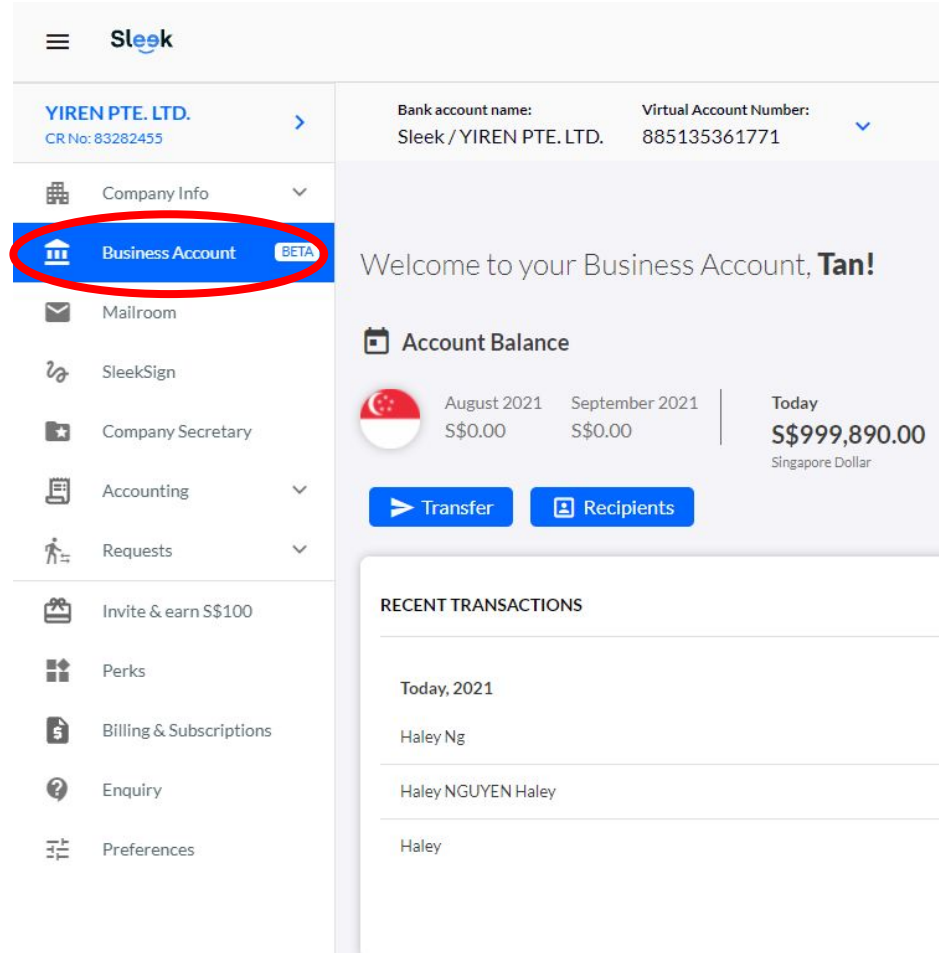
[Forgot Password?](#)

LOG IN

[CREATE ACCOUNT](#)

Version 1.0.3110

## 2. Click on the “Business Account” button



The screenshot displays the Sleek app interface. On the left, a navigation menu lists various options: YIREN PTE. LTD. (CR No: 83282455), Company Info, Business Account (highlighted with a red circle and labeled 'BETA'), Mailroom, SleekSign, Company Secretary, Accounting, Requests, Invite & earn S\$100, Perks, Billing & Subscriptions, Enquiry, and Preferences. The main content area shows account details for YIREN PTE. LTD., including the bank account name and virtual account number. A welcome message reads 'Welcome to your Business Account, Tan!'. Below this, the 'Account Balance' section shows a balance of S\$999,890.00 as of today, with a Singapore Dollar symbol. There are buttons for 'Transfer' and 'Recipients'. The 'RECENT TRANSACTIONS' section lists three transactions from 'Today, 2021': Haley Ng, Haley NGUYEN Haley, and Haley.

**Sleek**

**YIREN PTE. LTD.**  
CR No: 83282455

Bank account name: Sleek / YIREN PTE. LTD. Virtual Account Number: 885135361771

Welcome to your Business Account, **Tan!**

**Account Balance**

August 2021	September 2021	Today
S\$0.00	S\$0.00	<b>S\$999,890.00</b>
		Singapore Dollar

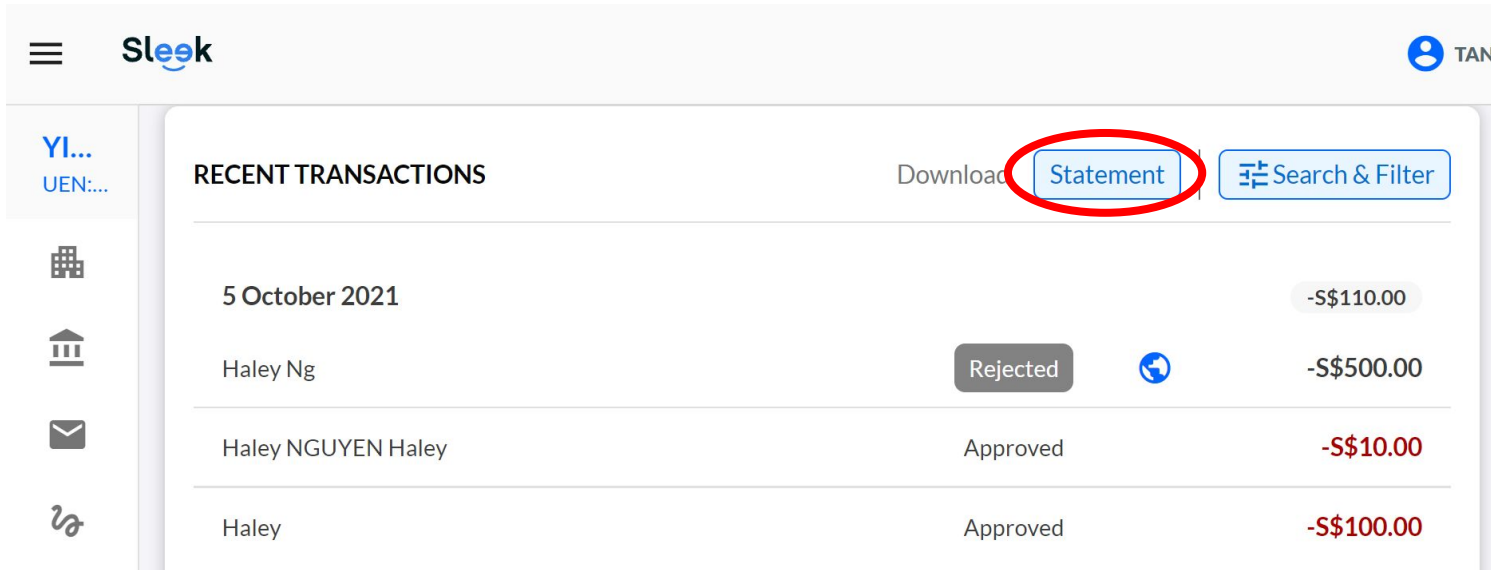
[Transfer](#) [Recipients](#)

**RECENT TRANSACTIONS**


Today, 2021

- Haley Ng
- Haley NGUYEN Haley
- Haley

### 3. Click on “Statement”



The screenshot shows the Sleek user interface. At the top left is a menu icon and the Sleek logo. At the top right is a user profile icon labeled 'TAN'. On the left side, there is a vertical sidebar with icons for 'YI...', 'UEN...', a grid, a building, an envelope, and a signature. The main content area is titled 'RECENT TRANSACTIONS'. Above the table, there are 'Download' and 'Statement' buttons, with the 'Statement' button circled in red. To the right of the 'Statement' button is a 'Search & Filter' button. Below the buttons is a table of transactions.

RECENT TRANSACTIONS		Download	Statement	Search & Filter
5 October 2021				-\$110.00
Haley Ng	Rejected			-\$500.00
Haley NGUYEN Haley	Approved			-\$10.00
Haley	Approved			-\$100.00

## 4. Click on the “date period” you would like to download

The screenshot shows a mobile application interface for viewing a bank statement. At the top left is a close button (X) and the title 'Statement'. Below this, the text 'DATE PERIOD : FEB 2021' is displayed. There are two main selection areas: a year dropdown menu currently set to '2021' and a 'Current' button. Below these is a grid of 12 buttons representing the months of the year: Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov, and Dec. The 'Feb' button is highlighted in blue. At the bottom of the screen is a large blue 'Download' button.

E.g., “I want to view my bank statement for February 2021.”

Once selected, click “download”

# 5. The bank statement will be downloaded as a PDF file

The screenshot shows the Sleek application interface. At the top left is a menu icon and the 'Sleek' logo. Below the header are two blue buttons: 'Transfer' and 'Recipients'. On the left side, there is a vertical navigation menu with icons for various functions. The main content area is titled 'RECENT TRANSACTIONS' and lists several entries: '5 October 2021', 'Haley Ng', 'Haley NGUYEN Haley', and 'Haley'. At the bottom of the interface, a notification bar displays 'Bank Statement (1).pdf' with a green checkmark and the word 'Verified'. This notification is circled in red.

