



Description – Seasonal Intern

Emerald Built Environments provides an integrated approach to each project in order to understand our client’s key requirements between the design and construction process. Our professional team brings together the best qualities of sustainability & engineering consulting coupled with the skills and qualifications of a full-service commissioning group. Building performance and owner satisfaction are increased through our wide range of consulting services. Our projects range from extremely complex down to residential construction. We have projects ongoing across the U.S. as well as several European countries.

Our core services include:

- Green Building Certifications (LEED), Energy Modeling and Simulation, Building Systems Commissioning, Energy Services, High Performance Building Consulting, Building Performance Testing, Sustainability Consulting, Facility Assessment

Job Description:

We are looking for a candidate interested in the engineering, architecture, business, construction or profession looking to have more focus on sustainability and high-performance buildings. This is an hourly position, with flexible work schedule considerations. We strongly encourage any candidate that feels their skills would be an asset apply.

Compensation:	Hourly position
Benefits:	none
Internship Dates:	Mid May – Mid August (flexible)
Hours:	Anticipated 30-40 per week

Duties:

Candidate will work as a project team member for the sustainable certification projects or energy services team dependent upon experience and interests. Specific rating systems will include LEED, EnergyStar, Enterprise Green Communities and may include others. Candidate’s duties will include assisting with; maintaining project management forms and tools, preparation of certification documentation, completing online templates and project files at certification portals and working directly with other team members to facilitate project development.

Requirements:

- Prior work experience and some higher education
- Proficient in Excel and MS office
- Demonstrated interest in sustainable certifications / high performance buildings
- This position is required to work out of our Bedford, Ohio office (relocation is not included)