

Contractify as data room

Interview with Elien, legal officer
at 'Het Poetsbureau'



What was the situation before Contractify?

“We didn’t have a central or well-organised system. Our contracts and documents were **spread across different people, departments and tools within the organisation.**” For instance:



SharePoint



CFO’s computer



Dropbox



Personal Excel without reminders, overview, or specific search functions to find the right information.



Central S-disk

How did the need for structure arise?

“We were looking for a platform that was suitable as a data room for due diligence. Our legal partner, Monard Law, recommended Contractify to us. They strongly believe in the functionalities of Contractify as a **data room and contract management platform in one.**”



What are the advantages of Contractify as a data room for due diligence?



A **logical set-up** instead of unstructured folders in a shared drive.



Documents are **easily uploaded or e-mailed to a closed and secured system.**



Reading rights protect sensitive information from unauthorised users.



Highly targeted search function, for example on the name of a contract or relation, prevents having to click through 100 times.



Retrieving contract or document overviews for intercompany agreements, supplier lists, specific contracts per department, etc.



Generate **reports** in Excel.

How did the cooperation with the external party go?

“In order to receive questions from the due diligence party, a Google form was used in which external parties had to fill in name, question and priority. More than 500 questions were asked. It was very easy to **send the link of a contract directly** instead of having to refer to the right folder in Dropbox.”

How did the transition from due diligence to contract management happen?

“During due diligence, we couldn’t always determine where some documents belonged exactly. Now that they are all stored in one central platform, we can **categorize them and add the information** we need (department, file type, reading rights, etc.). This way, we can find all necessary documents online at any time, within a logical and convenient structure.”

Contract history

View all activity

- Herlinde De Buck added**
Gather information about new client to tasks.
Monday, 10:20
- Herlinde De Buck added**
Gather information about new client to tasks.
Monday, 09:20
- Herlinde De Buck added**
Gather information about new client to tasks.
Monday, 09:12

contractify

Want to know how Contractify can support your due diligence & contract management?

Discover the advantages of contract management for your organization in a free trial or tailored product demo.

The screenshot displays the Contractify dashboard interface. On the left is a navigation sidebar with options: Home, Contracts, Flows, Tasks, Relations, Dossiers, Documents, E-signing, E-mail, Reports, and Settings. The main content area is divided into two sections: 'All contracts by end date' and 'All tasks by end date'. Both sections feature bar charts showing data for the months of August, September, October, November, and December. Below these charts is a table titled 'All contracts' with columns for Name, Termination date, Dossier, and Owner. The table lists four contracts with their respective details.

Name	Termination date	Dossier	Owner
Eurofax - Distributieovereenkomst 2018	30-09-2021	Sales - Distribution	Administrator
CULIGAN - Samenwerkingsovereenkomst - ref 23566	30-09-2021	Facility - Drink machines/catering/coffee machines	Piet Van Duusere
Renewel - Overeenkomst voor afvalophaling - ref 23549	30-09-2021	Facility - Waste collection	Piet Van Duusere
Renewel - Overeenkomst rioolcontainers - ref 2325	30-09-2021	Facility - Waste collection	Piet Van Duusere

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Test Contractify for free