## How to get your Bildungsgutschein



Now, as you have just received our offer/Angebot, the next step is to hand this in to your job advisor (Arbeitsvermittler:in) and get their approval for covering the tuition fees by issuing a Bildungsgutschein (BGS).



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A Bildungsgutschein is an educational voucher provided by the Agentur für Arbeit/Jobcenter to people registered in Germany who are unemployed or soon to be.

Arrange a visit or a call with your local Agentur für Arbeit/Jobcenter in order to discuss your individual case with your job advisors. They will tell you whether or not you meet the criteria for being granted a BGS.

The main aim of the Agentur für Arbeit/Jobcenter is to help you sustainably integrate yourself back into labour. They are only willing to invest their money in your education, if they believe their investment will be worth it.

Therefore, it is exceptionally important to showcase why you want to take our course as well as what your future plans are.

3

- Demonstrate high motivation and that you are aiming to complete further training to find work in the respected field.
- Actively put your career goals into relation with the program you will be going through.
- Actively put your career goals into relation with the program you will be going through and point out the strong demand for the skills you will learn and develop in the program.

4

Expect an answer to your request within a couple of days. If you are granted the Bildungsgutschein: **Yeey!** Congrats!

Scan your BGS and send it to us. We will do the rest!

In case your job advisor decides **not** to issue a BGS, please do the following:

- ask you job advisor for a written refusal (schriftliche Ablehnung)
- as soon as you have received the written statement, please forward it to one of our admissions managers

## Checklist

Checklist of documents needed to be prepared before the (digital) appointment with your advisor takes place:









- O ID card/Passport/Residency card
- O Proof that you are registered in Germany (Meldebescheinigung)
- O Your updated CV
- C Le Wagon program proposal (Angebot)
- O List of relevant job offers within the Tech World (use search engines and job pages like LinkedIn, Monster, Stepstone or Indeed)
- O If you don't feel confident speaking German, it is highly recommended to have someone join along with you to assist through translating. Feel free to contact us by scanning the below QR code. We are glad to assist you during your appointment.
  - O Print this document and take your personal notes to your appointment





## **My Notes**

Print out your notes and take them to your appointment



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