



A Guide to Compliance Reviews

WHAT IS A COMPLIANCE REVIEW?

A compliance review, or a scheduling letter, is for a single establishment or function and is scheduled through the Federal Contractor Selection System (FCSS).

WHAT CAN I EXPECT FROM A COMPLIANCE REVIEW?

Contractors have 30 days from the date of receipt of the letter to send OFCCP required documentation.

In addition to your Executive Order 11246, Section 503 and VEVRAA narrative documents, there are 22 items that will need to be prepared and submitted to OFCCP:



- ▶ Reporting on both 503 & VEVRAA outreach and evaluation of efforts
- ▶ Detailed compensation data
- ▶ Evaluation of prior year information (goals, hires, promotions, terminations)
- ▶ EEO-1 reports and Collective Bargaining Agreements
- ▶ Accommodation policies & documentation of requests
- ▶ Information on policy and qualification reviews



An onsite review is possible if OFCCP deems necessary based on the desk audit review.

For more information on compliance reviews and other services, please visit dciconsult.com/resources