## Solved Learn Pro

## **GO1 Marketplace - Categories and Top Courses**

**Business Skills** 

Business ethics

Moving forward with change planning

Performance metrics

Six sigma techniques

Inventory management

Communication

Listening skills

Presenting with confidence

Honing HR communication

Polishing your feedback skills

Preparing for a customer service call

Compliance

Bullying, harassment, and sexual harassment

Internet and email policy

Anti-bribery and anti-corruption

**GDPR** 

Managing workplace information

**Customer Service** 

Building rapport

Quality customer service skills

Point-of-sale handling procedures

Developing a customer service strategy

Customer success and growth

Finance

Key accounting concepts and principals

Preparing financial statements and closing accounts

Debit and equity

Solved Network

Finance and the law

Stockbroking/share market

**Health and Safety** 

Food hygiene and safety

Warehouse safety

Fire prevention

Confined spaces hazard guide

Occupational health and safety fundamentals

Health and Wellbeing

Wellbeing in the workplace

Mental health

Maintaining work/life balance

Establishing a positive work environment

Coping with stress and anxiety

**Human Resources** 

Creating a strong team culture

Working with a diverse team

Employee rights

Succession planning

Decreasing employee turnover

**IT Skills** 

Protecting against malware

Configuring devices

Secure document sharing with mobile devices

Programming for beginners

Managing big data in your organization

Leadership

Building innovation cultures and leaders

Communicating vision to your employees

Keeping top performers challenges

Effective decision making

Managing for cross-functionality

Management

Managing remote teams

Managing Generation Y

Building trust with employees

Essential management skills

Accelerating goal achievement

Marketing and Advertising

Digital marketing

Strategic marketing

Influence and persuasion

Product promotion

Developing a communication strategy

**Personal Development** 

Time management

Presentation skills

Building relationships with colleagues

Increasing productivity and efficiency

Giving positive and constructive feedback

**Project Management** 

SWOT analysis

Six Sigma techniques

AgilePM Project Management

How to estimate work

Using Microsoft Project

Sales

Present, secure and support sales solutions

Negotiating ladder

Pitching and influencing

Selling experience

Customer motivation





