BUREAU OF PROFESSIONAL LICENSING

Real Estate Continuing Education Requirements for Renewal

As a condition of renewal, a licensee must complete at least 18 clock hours of CE courses that involve any subjects that are relevant to the management, operation, and practice of real estate or any other subject that contributes to the professional competence of a licensee, and at least 2 of those hours of CE must be completed in each license cycle year that involve law, rules, and court cases regarding real estate. A licensee must retain evidence acceptable to the Department that demonstrates he or she has met the CE requirements for at least 4 years after the date of that certification, and must produce that evidence at the request of the Department.

It is the licensee's responsibility for documenting the evidence to support the fulfillment of Continuing Education requirements; the Department does not maintain a record of this information. CE Marketplace, a division of Michigan Realtors, offers a list of approved continuing education courses on their website as well as the ability to electronically track continuing education hours. Please note, there is no cost to licensees to utilize CE Marketplace. Licensees may set up an account at www.cemarketplace.net using their Michigan real estate license number (Permanent ID No.).

Further, you do not need to send proof of CE to the Department unless you are being audited and have been asked to submit the information.

If you:

- Renewed your license in 2018 or -
- Were issued a new license between 7/1/2018 10/31/2019 or –
- Were relicensed between 7/1/2018 10/31/2019

Then you need:

- 6 hours (2 hours each year) of CE that involves law, rules & court cases regarding real estate.
- 12 hours of other CE
- For a total of 18 hours of CE prior to renewing your license in 2021.

If you:

- Were issued a new license between 11/1/2019 10/31/2020 or –
- Were relicensed between 11/1/2019 10/31/2020

Then you need:

- 4 hours (2 hours each year) of CE that involves law, rules & court cases regarding real estate.
- 8 hours of other CE
- For a total of 12 hours of CE prior to renewing your license in 2021.

If you:

- Were issued a new license between 11/1/2020 7/3/2021 or –
- Were relicensed between 11/1/2020 7/3/2021

Then you need:

- 2 hours of CE that involves law, rules & court cases regarding real estate.
- 4 hours of other CE
- For a total of 6 hours of CE prior to renewing your license in 2021.

<u>Note</u>

- If you hold an associate and/or individual broker license and you have held an active salesperson license between 7/1/2018 10/31/2019 you are required to complete the entire 18 hours of CE.
- If you were relicensed and used any courses to fulfill the previous year's CE requirements, those courses cannot be used again for the 2021 renewal.

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