Seller Attachment Requirements

Unison Marketplace has a new feature that will not allow Sellers to submit quotes on requirements without required documentation. Here's how it works:

When posting a buy on Unison Marketplace, you have the ability to make Seller Attachment(s) Optional, or Required.

When you choose to make Seller Attachment(s) Required, you will be able to list or select specific attachments you would like submitted.

Note: Your Unison Marketplace Account Team can prefill your Attachment Requirements if you desire.

When attachment(s) are required, Sellers MUST attach all required documentation before submitting their bid. Sellers will receive an error if they have not attached all of the required documents.

On the Bid Details page, you will find all required attachments listed under 'Seller Attachment(s): Required'. Here you will have the option to open each document individually, or download all attachments.

If you have any questions on Seller Attachment Requirements, please contact your Account Manager.