

FINANCIAL STATEMENTS With Independent Auditors' Report

December 31, 2015 (Audited) and 2014 (Reviewed)



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### INDEPENDENT AUDITORS' REPORT

Board of Directors Peacemaker Ministries Colorado Springs, Colorado

We have audited the accompanying financial statements of Peacemaker Ministries, which comprise the statement of financial position as of December 31, 2015, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Board of Directors Peacemaker Ministries Colorado Springs, Colorado

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Peacemaker Ministries as of December 31, 2015, and the changes in its net assets and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Prior Period Financial Statements**

The December 31, 2014 financial statements were reviewed by us, and our report thereon, dated July 2, 2015, stated that we were not aware of any material modifications that should be made to those statements for them to be in conformity with accounting principles generally accepted in the United States of America. However, a review is substantially less in scope than an audit and does not provide a basis for the expression of an opinion on the financial statements taken as a whole.

Colorado Springs, Colorado

Capin Crouse LLP

July 29, 2016

# **Statements of Financial Position**

	December 31,				
		2015			
	(Audited)		(Reviewed)		
ASSETS:					
Cash and cash equivalents	\$	114,555	\$	347,987	
Inventory		26,519		23,763	
Accounts receivable and other assets		24,132		58,591	
Note receivable		250,000		450,000	
Furniture and equipment–net		37,277		38,764	
Total Assets	\$	452,483	\$	919,105	
LIABILITIES AND NET ASSETS:					
Liabilities:					
Accounts payable	\$	73,045	\$	94,641	
Accrued liabilities		125,123		106,423	
Deferred income		18,701		17,398	
		216,869		218,462	
Net assets:					
Unrestricted:					
Undesignated		140,891		458,608	
Equity in furniture and equipment-net		37,277		38,764	
		178,168		497,372	
Temporarily restricted		48,256		194,081	
Permanently restricted		9,190		9,190	
		235,614		700,643	
Total Liabilities and Net Assets	\$	452,483	\$	919,105	

# **Statement of Activities**

Year Ended December 31, 2015 (Audited)

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	
OPERATING:					
Support and Revenue:					
Contributions	\$ 446,991	\$ 1,500	\$ -	\$ 448,491	
Sales	173,666	-	-	173,666	
Event income	114,157	-	-	114,157	
Conciliation services	60,521	-	-	60,521	
Other income	4,300			4,300	
Total Support and Revenue	799,635	1,500		801,135	
Net Assets Released:					
Purpose restrictions	147,325	(147,325)			
Expenses:					
Payroll and benefits	364,376	-	-	364,376	
Marketing and promotion	182,644	-	-	182,644	
Contracted services	178,493	-	-	178,493	
Travel and events	129,542	-	-	129,542	
Cost of goods sold	81,954	-	-	81,954	
Building and office	48,929	-	-	48,929	
Information technology	31,717	-	-	31,717	
Product development direct costs	26,343	-	-	26,343	
Interest and fees	12,985	-	-	12,985	
Miscellaneous	9,181			9,181	
Total Expenses	1,066,164			1,066,164	
Change in Net Assets From Operations	(119,204)	(145,825)	-	(265,029)	
NON-OPERATING:					
Loss on disposal of fixed assets	(200,000)			(200,000)	
Change in Net Assets	(319,204)	(145,825)	-	(465,029)	
Net Assets, Beginning of Year	497,372	194,081	9,190	700,643	
Net Assets, End of Year	\$ 178,168	\$ 48,256	\$ 9,190	\$ 235,614	

See notes to financial statements

# **Statement of Activities**

Year Ended December 31, 2014 (Reviewed)

	- · · · · · · · · · · · · · · · · · · ·		Permanently Restricted	•	
OPERATING:					
Support and Revenue:					
Contributions	\$ 436,964	\$ 229,286	\$ -	\$ 666,250	
Sales	377,665	-	-	377,665	
Event income	126,096	-	-	126,096	
Conciliation services	69,462	-	-	69,462	
Other income	5,825			5,825	
Total Support and Revenue	1,016,012	229,286		1,245,298	
Net Assets Released:					
Purpose restrictions	43,863	(43,863)	-	_	
Administrative assessments	44,304	(44,304)	-	_	
	88,167	(88,167)		-	
Expenses:					
Payroll and benefits	639,366	_	_	639,366	
Cost of goods sold	199,584	-	-	199,584	
Marketing and promotion	145,708	-	-	145,708	
Travel and events	114,142	=	-	114,142	
Contracted services	109,655	=	-	109,655	
Building and office	88,073	=	-	88,073	
Information technology	49,627	=	-	49,627	
Interest and fees	14,932	=	-	14,932	
Product development direct costs	10,328	=	-	10,328	
Miscellaneous	10,035			10,035	
Total Expenses	1,381,450			1,381,450	
Change in Net Assets From Operations	(277,271)	141,119	-	(136,152)	
NON-OPERATING:					
Gain on disposal of fixed assets	86,892	-	-	86,892	
Loss on investments	(19,201)	-	-	(19,201)	
	67,691	-	-	67,691	
Change in Net Assets	(209,580)	141,119	-	(68,461)	
Net Assets, Beginning of Year	706,952	52,962	9,190	769,104	
Net Assets, End of Year	\$ 497,372	\$ 194,081	\$ 9,190	\$ 700,643	

See notes to financial statements

# **Statements of Cash Flows**

	Year Ended December 31,				
		2015	2014		
	(	Audited)	(Reviewed)		
CASH FLOWS FROM OPERATING ACTIVITIES:					
Change in net assets	\$	(465,029)	\$	(68,461)	
Adjustments to reconcile change in net assets to					
net cash provided (used) by operating activities:					
Depreciation and amortization		4,173		24,611	
Gain on disposal of fixed assets		-		(86,892)	
Changes in operating assets and liabilities:				, , ,	
Accounts receivable and other assets		34,459		(11,165)	
Inventory		(2,756)		54,763	
Accounts payable		(21,596)		78,466	
Accrued liabilities		18,700		29,203	
Deferred income		1,303		7,521	
Net Cash Provided (Used) by Operating Activities		(430,746)		28,046	
CASH FLOWS FROM INVESTING ACTIVITIES:					
Proceeds from sale of investments		-		11,155	
Loss on note receivable		200,000		-	
Cash proceeds from sale of fixed assets		-		400,000	
Purchases of furniture and equipment		(2,686)		(40,170)	
Net Cash Provided by Investing Activities		197,314	-	370,985	
CASH FLOWS FROM FINANCING ACTIVITIES:					
Principal payments on notes payable and line of credit		-		(232,679)	
Net Cash Used by Financing Activities		-		(232,679)	
Change in Cash and Cash Equivalents		(233,432)		166,352	
Cash and Cash Equivalents, Beginning of Year		347,987		181,635	
Cash and Cash Equivalents, End of Year	\$	114,555	\$	347,987	
NON-CASH TRANSACTION:					
Fixed assets sold for note receivable	\$	_	\$	450,000	

# **Statements of Functional Expenses**

Year Ended December 31, 2015 (Audited)

	Program	General and		Fund -		T 1	
	 Services	Adn	ninistrative	1	raising	Total	
Payroll and benefits	\$ 156,794	\$	143,891	\$	63,691	\$	364,376
Marketing and promotion	173,962		-		8,682		182,644
Contracted services	73,109		96,049		9,335		178,493
Travel and events	117,110		5,261		7,171		129,542
Cost of goods sold	81,954		-		-		81,954
Building and office	132		48,540		257		48,929
Information technology	2,044		29,673		-		31,717
Product development direct costs	26,343		-		-		26,343
Interest and fees	-		11,955		1,030		12,985
Miscellaneous	1,193		6,732		1,256		9,181
Total Expenses	\$ 632,641	\$	342,101	\$	91,422	\$	1,066,164
Percentage of Total Expenses	 59%		32%		9%		100%

# Year Ended December 31, 2014 (Reviewed)

		Program Services		eneral and ninistrative	Fund - raising		 Total	
Payroll and benefits	\$	389,189	\$	200,238	\$	49,939	\$ 639,366	
Cost of goods sold	·	199,584	·	-	·	-	199,584	
Marketing and promotion		127,094		667		17,947	145,708	
Travel and events		106,861		3,410		3,871	114,142	
Contracted services		62,159		42,496		5,000	109,655	
Building and office		64,488		15,913		7,672	88,073	
Information technology		24,506		25,121		-	49,627	
Interest and fees		-		14,932		-	14,932	
Product development direct costs		7,258		2,965		105	10,328	
Miscellaneous		9,702				333	 10,035	
Total Expenses	\$	990,841	\$	305,742	\$	84,867	\$ 1,381,450	
Percentage of Total Expenses		72%		22%		6%	 100%	

See notes to financial statements

#### **Notes to Financial Statements**

December 31, 2015 and 2014

### 1. NATURE OF ORGANIZATION:

Peacemaker Ministries (Peacemaker) is a nonprofit organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code (the Code) and is not a private foundation under Section 509(a) of the Code. Peacemaker is primarily supported by contributions from organizations and individuals.

Peacemaker is a non-denominational ministry whose mission is to equip and assist Christians and their churches to respond to conflict biblically. Peacemaker provides conflict coaching, mediation, and arbitration services to help resolve conflicts, disputes, and church divisions. Its training services include seminars, conflict coaching training, mediation training, and advanced mediation and arbitration training for conciliators and church leaders working within their churches, as well as training for individuals conducting more formal and complex proceedings.

### 2. <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:</u>

Peacemaker maintains its accounts and prepares its financial statements on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America. The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosures of any contingent assets and liabilities at the date of the financial statements, and the reported revenues and expenses during the reporting period. Actual results could differ from the estimates. The significant accounting policies followed are described below to enhance the usefulness of the financial statements to the reader.

#### CASH AND CASH EQUIVALENTS

Cash and cash equivalents consist of amounts held in checking and savings accounts. From time to time, amounts in this account exceed federally insured limits. Peacemaker has not experienced any losses in such account and believes it is not exposed to any significant credit risk.

### **INVENTORY**

Inventory consists of publications and program materials and is stated as the lower of cost (first-in, first-out) or market. Peacemaker and The Christianbook Group, LLC (TCG) operate under an agreement for sales of Peacemaker products. Under the agreement, TCG provides ministry resource fulfillment services for online orders for Peacemaker customers on a co-branded website. In connection with the TCG agreement, Peacemaker has changed to the sales model for ministry resource distribution which allows them to offer a wider range of ministry resources at competitive prices, while extending discounts, promotions and payment opportunities. Peacemaker sells their products to TCG, and then receives 5% of all sales made by TCG to consumers on the co-branded website for digital downloads, and 10% of all sales made by TCG for all other products.

#### **Notes to Financial Statements**

December 31, 2015 and 2014

# 2. <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u>, continued:

#### NOTE RECEIVABLE

During the year ended December 31, 2014, Peacemaker sold property for both cash proceeds and a note receivable from the buyer of \$450,000. The note was secured by the property sold and was due upon the buyer finding a lessee for the building or June 2017, whichever was earlier. During the year ended December 31, 2015, Peacemaker agreed to reduce the receivable by \$200,000 due to a decrease in the value of the building. The note receivable was fully collected in January 2016.

## FURNITURE AND EQUIPMENT

Furniture and equipment is stated at cost, or if donated, at its fair market value on the date of the gift. Peacemaker capitalizes all fixed assets greater than \$2,500. Depreciation is computed on the straight-line basis over estimated useful lives of five to fifteen years.

#### **ACCRUED LIABILITIES**

Accrued liabilities consist mainly of wages payable owed to the President by the organization in the amount of \$114,126. The remaining balance consists of accrued vacation payable to employees and other miscellaneous items. Accrued liabilities are recorded when incurred.

#### CLASSES OF NET ASSETS

The financial statements report amounts separately by class of net assets as follows:

Unrestricted net assets include resources that are used to support Peacemaker's current operations and investments in furniture and equipment—net.

Temporarily restricted net assets are comprised of donor-restricted contributions for the support of specific projects and programs.

*Permanently restricted net assets* are those restricted by donors in perpetuity as endowments, the income from which is restricted for specific ministry projects or programs. The disclosures required by the Reporting Endowment Funds subtopic of the Financial Accounting Standards Board Accounting Standards Codification have not been included in these financial statements due to immateriality.

#### **Notes to Financial Statements**

December 31, 2015 and 2014

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued:

#### SUPPORT AND REVENUE

Contributions are recorded when made, which may be when cash and other assets are received or unconditionally promised. Gifts of cash and other assets are reported as restricted support if they are received with donor stipulations that limit the use of the donated amounts. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is satisfied, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions. All contributions are considered available for unrestricted use unless specifically restricted by the donor. Donated assets are recorded at their fair market value on the date of donation.

Included in contributions are in-kind services comprised of \$122,720 of Google ad credits offset by an equal marketing expense.

All other income is recognized when earned.

### FUNCTIONAL ALLOCATION OF EXPENSES

The costs of providing various program services and supporting activities have been reported on a functional basis in the statement of functional expenses. Accordingly, certain costs, such as payroll expenses and depreciation, have been allocated among the program services and supporting activities benefited.

#### ADVERTISING COSTS

During the years ended December 31, 2015 and 2014, \$122,720 and \$106,551, respectively, of the total advertising expense is for contributed service expense for free advertising given to Peacemaker. Contributed services revenue and expense is recorded at current market value of the advertising services.

#### **UNCERTAIN TAX POSITIONS**

The financial statement effects of a tax position taken or expected to be taken are recognized in the financial statements when it is more likely than not, based on the technical merits, that the position will be sustained upon examination. Interest and penalties, if any, are included in expenses in the statement of activities. As of December 31, 2015, Peacemaker had no uncertain tax positions that qualify for recognition or disclosure in the financial statements.

Peacemaker is generally no longer subject to U.S. federal and state tax examinations by tax authorities for years before 2012.

### OPERATING AND NON-OPERATING ACTIVITIES:

The activity of Peacemaker has been reported in the statement of activities in the following two categories: operating and non-operating. Operating includes the core service activities of the organization. Non-operating includes all other activity that is not considered to be "core services," such as the gain (loss) on investments and disposal of fixed assets.

## **Notes to Financial Statements**

December 31, 2015 and 2014

# 3. TEMPORARILY RESTRICTED NET ASSETS:

Temporarily restricted net assets consist of:

		Decem	ber 31,		
	2015 (Audited)			2014	
			(Reviewed)		
Doctoral scholarships	\$ 34,148		\$	34,148	
Other projects		14,108		16,108	
Curriculum - PM 2.0, & marriage				143,825	
	\$	48,256	\$	194,081	

# 4. <u>SUBSEQUENT EVENTS:</u>

Subsequent events have been evaluated through the report date, which represents the date the financial statements were available to be issued. Subsequent events after that date have not been evaluated.