KAJEET SMARTSPOT®
LENDING PROGRAM
Quick Start Guide for Libraries

kajeet.

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BORROW THE INTERNET:
Kajeet SmartSpot® Lending Program

Kajeet will expand the reach and benefits of free access to the internet to underserved youth and communities by introducing a pilot Kajeet SmartSpot® Program, which will enable them to borrow a mobile WiFi hotspot device for free from the Library for a sustained period of time. SmartSpot® devices use cellular networks to create a personal broadband internet hotspot and provide portable, high-speed internet connectivity that can be shared between multiple users.

This initiative will help to bridge a major gap in the availability of the internet for a critical segment of the population which has the most to gain from its use. The pilot Kajeet SmartSpot® Program will provide quality access and allow users to continue to learn, work, explore, and create beyond library and school hours.

This initiative will allow 20 students to freely borrow a SmartSpot® device for a one month loan period. Students will be selected through an application process and recommendation from their school district.

Training in the use of SmartSpot® devices is mandatory for those selected. In addition to the students, training will be extended to their parents /caregivers to enable them to provide support and augment their own digital literacy skills.

We will analyze the purpose and hours of use, as well as the number of household users. We will also track usage of scholastic and library resources, and use surveys to determine user awareness of educational programs, user satisfaction, and increased technology skills, such as confidence in using the internet and enhanced understanding of the internet.

At the conclusion of the pilot year, the program may be expanded with the following goals in mind:

GOAL 1:
Increase household access to at home broadband internet

GOAL 2:
Raise digital exposure and confidence

GOAL 3:
Increase engagement with library and school learning resources

GOAL 4:
Establish a scalable public library model for tackling the national digital divide

KAJEET SMARTSPOT® PROGRAM

Below is a sample Terms of Use page that you may follow or customize for your program. In the "Tools for Your Program" section of this packet, page 7, there is a blank Terms of Use page for you to fill in with appropriate requirements, restrictions and other details for your program. Electronic Signature fields have been provided.

WHO CAN BORROW (all criteria must be met):
- Public school students grades 6 – 12.
- Must attend school in same County as the Library.
- Must reside in a household without broadband internet access.
- Possess a Library card in good standing (less than $10 in fines).
- Agree to participate in surveys and other outcome based evaluations.

ELIGIBILITY:
Borrowers will be determined through an application process and School District recommendations. Students and parents/caregivers must attend an orientation/training session.

USER AGREEMENT:
Must be signed by a parent or caregiver.

BORROWING LIMIT:
1 device per household.

- **CONTENT:**
  Users must agree to the SmartSpot Terms of Use

USAGE FEE:
Free. (4G/LTE connection)

CIRCULATION:
Borrow for one month increments (must renew once a month by completing an on line survey).

OVERDUE FEE:
$1/DAY. Overdue devices will be deactivated.

REPLACEMENT FEE:
Lost or damaged device — $139.99

SUPPORT:
Library Information Technology Staff.

RECHARGE DEVICE:
Fully recharge device before returning it.

RETURN DEVICE:
To the local branch Library.

I agree to the WiFi SmartSpot Program Terms of Use:

_____   _____
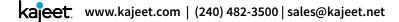Parent/Guardian Signature   Date

BEYOND THE SMARTSPOT®:
Bring Your Own Device

Do you already own and distribute WiFi hotspots or other wireless embedded devices such as Chromebooks, tablets, or laptops?

No need to discard them, you can bring those devices to Kajeet, and we can provide you with the same CIPA-compliant, education-only filtering that you would receive on the Kajeet SmartSpot only embedded in your current computing devices. Be sure to ask your Kajeet representative for details about our convenient Bring Your Own Device (BYOD) conversion program.

The Kajeet SmartSpot® is the difference between getting work done and not getting work done.

KAJEET SMARTSPOT®

ANYTIME, ANYWHERE INTERNET ACCESS

With kids and families on the go, providing students with safe broadband outside the classroom may seem challenging. The Kajeet SmartSpot® makes it easy to provide today's mobile students with safe access to education content.

Students (and their families) don't fit one particular profile; after the bell rings not all your students go straight to a house with WiFi Internet access. Students may go to a babysitter's house. It may be their week with dad—or perhaps they need to meet mom at the library because they don't have Internet at home. Many kids spend the evening tagging along with older siblings to sport practices or activities. Whatever the circumstances, students can have the tools and resources to complete their homework—anytime, anywhere.
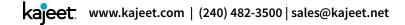
WHAT IS THE SMARTSPOT?

This device is not your ordinary, everyday WiFi hotspot. With the Kajeet SmartSpot,® students easily connect to a lightning fast LTE network—on any of the major North American wireless networks. And any WiFi compatible Chromebook, Netbook, laptop, or tablet they use is filtered specifically for school assignment use; inappropriate and non-education content is filtered and cannot be accessed. The SmartSpot® device makes it easy for your on-the-go students to safely complete their homework and off-campus assignments without worries of abuse and unnecessary distractions.

FEATURES

- On-device menu screen and navigation keys allow the user to easily scroll through menus to get helpful information at-a-glance.

- Compatible with all industry-standard WiFi capable devices across all operating systems.

- Up to 10 students can connect to the device.

- Easy view battery strength, signal strength, connected devices, password and more.

- Long battery life provides up to 8 hours* of use on a single charge, and customizable settings in a Web UI provide features such as screen sleep settings to help extend the battery life. * Battery usage varies according to the number of connected devices and level of activity.

- The Kajeet SmartSpot® is available on all major North American wireless networks.

- Supports the latest, most advanced security protocols required by some of the strictest school district VPNs, including IPv4 NAT and IPv6 Firewall, unique WiFi password, MAC address filtering, WiFi privacy separation and hacker prevention features.

- Industry-standard WiFi (802.11 b/g/n)

- Custom-made, protective SmartSpot carrying case for device and accessories.

TOOLS FOR
Your Program

WHO CAN BORROW (all criteria must be met):

USAGE FEE:

CIRCULATION:

OVERDUE FEE:

ELIGIBILITY:

REPLACEMENT FEE:

USER AGREEMENT:

SUPPORT:

RECHARGE DEVICE:

BORROWING LIMIT:

RETURN DEVICE:

I agree to the Kajeet SmartSpot® Lending Program Terms of Use:

_____   _____

Parent/Guardian Signature   Date

1. **In the past month, about how often have you used the internet at home (not counting cell phone access)?**

   An hour a week or less

   A few hours a week

   An hour a day

   2-3 hours a day

   More than 3 hours a day

2. **In the past month, have you used the internet at home for any of the following reasons?**

   Complete a homework assignment

   Learn new skills

   Navigate the internet

   Research a topic for school

   Find information using a search engine

   Help a household member with his/ her homework

   Read new/current events

   Do it Yourself (i.e. YouTube demonstrations)

   Connect with friends or family

3. **How would you rate your ability to perform each of the tasks below before participating in the Library SmartSpot program?** *(Please checkmark one box in each row as it applies.)*

Please using the following scale:	Poor 1	Needs some work 2	Okay 3	Good 4	Excellent 5
a. Navigate the Internet Using a Web Browser (Google Chrome, Firefox)					
b. Find information using a search engine such as Google					
c. Send and receive email					
d. Find and watch videos (such as on YouTube)					
e. Research a topic (such as on Wikipedia)					

4. **How would you rate your ability to perform each of the tasks below after participating in the Library SmartSpot® program?** *(Please checkmark one box in each row as it applies.)*

Please using the following scale:	Poor 1	Needs some work 2	Okay 3	Good 4	Excellent 5
a. Navigate the Internet Using a Web Browser					
b. Find information using a search engine					
c. Send and receive email					
d. Find and watch videos					
e. Research a topic					

5. **In the past month, about how often have you used the internet at home (not counting cell phone access)?**

              Much less confident than before

              Less confident than before

              About as confident as before

              More confident than before

              Much more confident than before

6. **Overall how satisfied are you with the Library SmartSpot® program?**

1= very dissatisfied; 5= very satisfied *(Please check one below)*

        1   2   3   4   5

7. **How likely is it that you would recommend the Library SmartSpot® program to a friend?**

1= not likely at all; 5 = extremely likely *(Please check one below)*

        1   2   3   4   5

8. **What would you like to see change or improve about the program?** *(Use space below to provide your answer)*

Name _____

Address _____

School _____

Grade _____

Do you have a valid Library card? (less than $10.00 in fines)   Yes   No

Do you have internet access at home? (not including cell phone access)   Yes   No

How many children reside in your home?

What is the age range of the children?

Are you willing to sign a SmartSpot® Terms of Use agreement?   Yes   No
(must be a parent or guardian)

Are you willing to participate in surveys and other methods of evaluation?   Yes   No