

## Alicia N. Kiefer, CPA, MBA

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**Alicia Kiefer** is a tax manager in BBD's Not-For-Profit Group with more than eight years of experience in public accounting.

Alicia's not-for-profit tax expertise includes the preparation and review of various federal and state not-for-profit annual reporting requirements, including:

- Form 990, Return of Organization Exempt From Income Tax
- Form 1023, Application for Recognition of Exemption
- FinCEN Report 114, Report of Foreign Bank and Financial Accounts
- Various Form 1099

She works diligently and successfully to resolve IRS and state regulatory questions and issues for clients. Additionally, she maintains extensive knowledge and experience related to unrelated business income recognition and federal tax exemption revocation and reinstatement.

Alicia also develops and presents in-house trainings on timely tax developments.

Alicia is a member of both the American Institute of Certified Public Accountants (AICPA) and the Pennsylvania Institute of Certified Public Accountants (PICPA).

She is a regular volunteer for the Order of the Eastern Star, where she has held an officer position for the past five years.

Alicia is a graduate of University of Notre Dame of Maryland, where she earned a Bachelor of Arts degree with a major in business administration and concentration in accounting. She is also a graduate of La Salle University, where she earned a Master of Business Administration degree with a concentration in accounting.