

# RECOMMENDED CLEANING TASK CHECKLIST

(INCLUDING FREQUENCY & PRODUCT SUGGESTIONS)

	TASK DESCRIPTION	RECOMMENDED FREQUENCY	GENERAL PURPOSE CLEANER	FLOOR CLEANER	GLASS CLEANER	DISINFECTANT	SANITIZER	TOILET BOWL CLEANER
DINING ROOM CHECKLIST	Lobby/Waiting Area	Daily		•	•	•		
	Beverage Stations	2x per shift	•	•			•	
	Wait Stations	Daily	•	•			•	
	Tables/Booths/Counters/Seating	After each guest	•		•		•	
	Restrooms	Every 15-30 minutes	•	•	•	•		•
	Doors/Glass	1x per shift	•			•		
	High-Touch Surfaces: Handles/Rails/Switches	Every 30-60 minutes	•			•		
	Dining Areas/Floors	Daily		•				
	Menus	After each use	•			•	•	
	Condiment/Napkin Dispensers	After each use	•				•	
	Hand Sink Areas	Every shift	•			•		
	Serving Area	Every 2 hours	•				•	
	Bussing Area	Every 2 hours	•	•		•		
	Bar Area	After each guest	•	•	•		•	
	Dessert/Sundries Area	Every 30 minutes	•	•			•	
	Waste Receptacles	2x per shift	•			•		
KITCHEN	Light Fixtures	Weekly	•					
	Wall Art/TVs	Weekly	•			•		
	Air Ducts	Weekly	•					
	Reach-In Coolers	Weekly	•				•	
	Parking Lot/Drive-Thru	Every other day	•					
	Equipment	Every shift	•				•	
	Food Prep Areas	After each use	•				•	
	Floor Mats	Daily	•				•	
	Griddles/Drip Trays	Weekly	•				•	
	Dry Storage Shelving	Weekly	•				•	
Sanitize Faucets/Soda Guns	Daily	•				•		
			<b>SPILL KIT</b> (Recommended prior to opening) Bodily Fluid Kit- 1/2ct.....025380					

## GENERAL PURPOSE CLEANERS

Citraworx 4/2 liter.....	171120*
S/S Cleaner 12/18 oz.....	013638
S/S Wipes 6/40 ct.....	017220
Nusheen 6/1 qt.....	013708
Citrus AP Cleaner 6/1 qt.....	170408
Citrus AP Cleaner 2.5 Gal.....	161778*
Citrus AP Cleaner 2/1 Gal.....	161778*
GP Degreaser 4/1 Gal.....	190048*
Lemon Brite w/Bleach 6/1 qt.....	170458

## FLOOR CLEANERS

Fusion-2.5g.....	190168*
Zymeworx-4/2L.....	171190*
Freezer Floor-2/1G.....	190518*
Neutral Floor2.5G.....	161758*
Neutraworx-4/2L.....	171140*
Quarry Tile-2.5g.....	190398*

## GLASS CLEANERS

Multishine- 12/1qt.....	010630
Smartshine-6/1qt.....	024140
Martins Aerosol-12/19oz.....	016210
Glassworx-4/2ltr.....	171100*
Conc. Glass Cleaner-2/1G.....	190308*
Multishine- 4/2L.....	022715*

## DISINFECTANTS

Complete-12/1qt.....	162318
Millennium 64 4/2L.....	022905*
Microcide TB- 12/1qt.....	010660
Spic & Span Disin Clnr.....	013090
Quat San-4/1g.....	013518*
Purell Surface Disinf.....	019440

## SANITIZERS

Quat San-4/1g.....	013518*
Quat San RTU-6/1qt.....	013528
Quat Worx-4/2L.....	171160*
Quat San-2/1g.....	190388*

## TOILET BOWL CLEANERS

Fresh 100-12/1qt.....	010680
Complete- 12/1qt.....	162318
Phos-Clean-12/1qt.....	091830
950 Bowl Cleaner-12/1qt.....	023760

## PRODUCTS TO CLEAN RESTROOM

Bowl Caddy.....	018058
Brush Holder.....	092682
Bowl Brush.....	092448
Swab w/Cone.....	018020
Swab No Cone.....	041500
Wet Floor Sign.....	023100
Microfiber cloth-12x12.....	020598
Microfiber cloth- 16x16.....	020760
Microfiber Blue Glass-16x16.....	093143
Microfiber Cloth Blue-12x12.....	090061

## PRODUCTS TO CLEAN FRONT HOUSE

Green Microfiber Towels.....	020760
Microfiber Flex Duster.....	020528
Disp. Treated Dust Cloth.....	812960
Push Broom.....	90379790
Dust Pan.....	022030
Blue Microfiber Glass Cloth.....	093143
Brute 32 Gal. Container.....	020230
Brute Dolly.....	022100
Wet Floor Sign.....	023100

## PRODUCTS TO CLEAN TABLE TOPS

Chix Quat Towel-150ct.....	049320
Microfiber Sani Green-24ct.....	027310
Microfiber Sani Red- 24ct.....	027300
Quat test strip -0-500ppm.....	180040
Red Sanitizer Pail.....	222500
Blue Kleen Pail.....	283693
Green Soap Pail.....	222510
Pink Chix towel W/sanitizer.....	049310

## PRODUCTS TO KILL NORAVIRUS/CORONAVIRUS

<b>10M</b> TMA Quat Sanitizer <b>10324-81</b> .....	013518
<b>5M</b> TMA Disinfectant Complete RTU <b>1839-220</b> .....	162318
<b>10M</b> MultiClean Millennium Q 64 MultiTask <b>1839-95</b> .....	022905
<b>10M</b> MultiClean Millenium Q 64 <b>1839-95</b> .....	022910
<b>2M</b> MultiClean Microcide TB <b>1839-83</b> .....	010660
<b>5M</b> MultiClean E-fecticide 128 <b>6836-365</b> .....	022930
<b>10M</b> MultiClean Kit Viral Disinfection <b>1839-95</b> .....	022940
<b>1M</b> Clorox Healthcare Germicidal Bleach Wipes <b>67619-12</b> .....	019810
<b>1M</b> Clorox HC Fuzion Cleaner Disinfectant <b>67619-30</b> .....	016550
<b>30S</b> Clorox HC Hydrogen Peroxide Clnr Disinfectant <b>67619-24</b> .....	019950
<b>30S</b> Clorox HC Hydrogen Peroxide Clnr/Disinfectant Wipes <b>67619-25</b> .....	019970
<b>1M</b> Purell Surface Disinfectant <b>84150-1</b> .....	019440
<b>10M</b> Whirlpool Disinfectant Cleaner <b>6836-75</b> .....	040960
<b>10M</b> Spic and Span Disinfectant Cleaner RTU <b>6836-245</b> .....	013090
<b>1M</b> Comet Disinfecting Cleaner w/ Bleach <b>3573-77</b> .....	013080
<b>1M</b> Comet Disinfecting Cleaner w/ Bleach <b>3573-77</b> .....	013100
<b>10M</b> Comet Disinfecting Bathroom Cleaner <b>3573-54</b> .....	012350

■ Denotes Kill Time **Bold Green Numbers=EPA#**

\* = Dispenser Needed



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Front Entry	1x per shift	•		•	•			•	Monthly
High-Touch Surfaces: Handles/Rails/Switches	Hourly	•			•				
Public Restrooms	Hourly	•	•	•			•		
Receptionist Area	1x per shift				•				
Public Gathering Area	Hourly				•				
Electronics	1x per shift		•		•				
Doors/Glass	1x per shift			•					
Designated Visitation Area	After each use	•	•					•	
Public Furniture	1x per shift								
Hard Surface Flooring	1x per shift		•						
Carpeted Flooring	Daily							•	Monthly
Matting	Daily							•	Monthly
Public Dining Area	After each use	•				•		•	Monthly
Tables & Chairs	After each use	•			•				
Counters	Hourly	•				•			
Beverage Equipment	After each use					•			
Wall Decorations	Daily	•							
Lighting/Lamps	Daily	•							
Public Lounge/Bar Area	Hourly	•						•	
Air Ducts	Weekly	•							
Waste Receptacles	Daily	•			•				
Parking Lot/Exterior Grounds	Daily								
Exterior Windows	Weekly			•					
Public Hand Sanitizing Dispensers	1x per shift	•				•			
Inside Plants/Foliage	Weekly								
Elevators	1x per shift	•		•	•				
Piano	After each use			•	•				
Hallways	Daily							•	
Gym	After each use	•		•	•				
Coffee Bar	Hourly	•				•			

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