

BISD Health Services

Non-Prescription (OTC) Medication Authorization Form

School: _____ Grade: _____ Teacher: _____

Student Name: _____ DOB: _____

Name of Medication: _____

The amount and frequency of medication must match with package directions, otherwise a physician's order is required

Amount to be given: _____ Frequency of administration: _____

Date medication is to be discontinued: _____. A new request is required each school year.

Guidelines for the administration of non-prescription medications

1. Over-the-counter or non-prescription medications can only be administered in school with a non-prescription medication authorization form that is signed by a parent/guardian of the student.
2. All OTC medications must be provided by the parent/guardian and delivered to the school by the parent/guardian.
3. All OTC medications must be in the original, factory-sealed container.
4. The directions on the OTC packaging regarding age, dose, and frequency will be strictly adhered to. Requests to alter the dosage or frequency must be accompanied by a physician's written note stating the dosage and frequency of the medication to be given (fax may be accepted).
5. A written request from a physician will be required for any OTC administered over 10 consecutive days (fax may be accepted).
6. No OTC medication will be given for fever reduction in the school setting.

I request this medication to be given to my child during school hours. I fully understand that trained non-medical staff may administer the medication. I release school personnel from liability in the event adverse reactions result from taking the medication. I will notify the school of any change in the medication (dosage change, time change, etc).

Signature of Parent/Guardian

Date

For Clinic Use Only.

Medication Order Reviewed by Nurse: _____ Date: _____

Date	Time	Med Name	# of Med/Med Destroyed Code*	Parent/Guardian Signature	Nurse Signature

*Med Destroyed Code: W-Wasted (contaminated); E-End of School-left in clinic; C-Student changed schools/moved-left in clinic