How to launch Ziplet
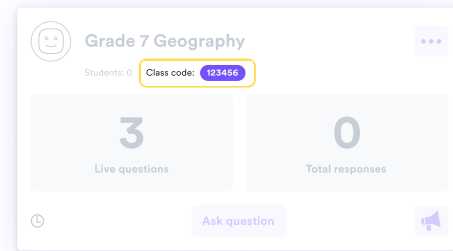
1 Prepare before class

✓ Create your class

✓ Have 2-3 questions live

✓ Note your unique 6-digit class code

2 Introduce Ziplet in class

Here are some lines that may be helpful:

Ziplet will support your learning

"Your responses will help me to help you. Ziplet will allow me to focus my teaching in the areas you require most support."

Ziplet lets you shape your learning environment

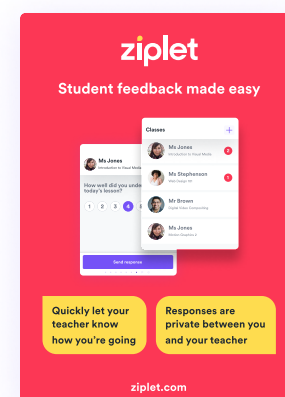"Your responses will help me to understand how you best learn, and what activities you find most engaging."

Ziplet lets me reflect as a teacher

"Your responses will help me to be a better teacher. Like you, I need understand to be my best."

*Allow 5-10 minutes for your students to on-board

3 Ask your students to sign-up now and share your class code

✓ Present or display the student postcard

✓ Ask your students to sign-up and join your class, sharing your unique code

✓ Ask for student responses now

ziplet Tips on how to get the most from Ziplet can be found here: **ziplet.com/blog**

Prepare for launching Ziplet

1 Teacher sign-up

a. Head to **ziplet.com**

b. Click **Log in** (top right)

c. Click **Continue with Microsoft**

d. Choose your **Institution email address**
OR
Enter your **Institution email and password** (if requested)

2 Create a class

a. Click **Create class** (top right)

b. Name your class. Then click **Next**

c. Connect your class to relevant segments. Then click **Next**

d. Click **Create class** to confirm

3 Ask a question

a. Click the **Classes** (in the top navigation) to make sure you're on your home page

b. Click **Ask question** in the class you'd like to add a question

c. Type a question or select a template question from the list. Then click **Next**
*you can edit the text of a template question

d. Select the response type appropriate for your question

e. Confirm your question. Then click **Schedule** or **Ask now**