Automating allocation of time spent across projects

About The Area Agency on Aging & Disabilities of Southwest Washington

The Area Agency connects seniors, adults with disabilities and family caregivers to community resources to help evaluate care choices, improve quality of life, and promote independence. A council representing each county within the area sponsors and oversees the Area Agency.

The Problem

The council oversees allocating services across the counties, major equipment purchases, staff benefit issues, and adding or terminating services. In order to make the best decisions possible, each pay period their salaried employees need to track the hours they worked on each project.

When determining payroll, Shelly would have to manually determine how to allocate their salaried employees' earnings across the projects worked. Shelly would spend several hours each payroll determining the percentage of time worked by project, and then applying that to the pay period salary. For non-worked time, the process became even more complex and error-prone.

The Solution

IDI worked to configure our integration application to sit in between time and payroll with logic to automatically manage the allocations of their employees' time across projects. We were able to ensure that they could keep track of which projects employees were spending their time on and ensure payroll gets the exact breakdown of each employee's salary across the worked and non-worked time. Shelly uses this information when reporting for audit purposes.

AREA AGENCY ON
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> " I've been really happy with the Time Bank Online salary allocation solution. It's saving me a lot of time -- three or four hours every payroll! And it removes the chance for error.

Shelly Worden,

Area Agency on Aging & Disabilities of Southwest Washington

Looking for more answers? Contact IDI:

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