



## GREENSKEEPER

## POPPY RIDGE GOLF COURSE JOB DESCRIPTION

**Job Title:** Greenskeeper  
**Reports To:** Golf Course Superintendent  
**Revised Date:** May 2021

**Department:** Golf Course Maintenance  
**Exempt Status:** Non-exempt

### SUMMARY

Assist the Golf Course Superintendent in maintaining a well manicured and professional golf course.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Receive one of the following job functions each day from Supervisor:
  - a. Greens Section
  - b. Fertilization
  - c. Dump Truck
  - d. Tractor Loader/Scraper
  - e. Top Dressing
  - f. Construction
  - g. Trenching
  - h. Aeration
  - i. Cup Cutter
  - j. Pesticide Application
  - k. Walking Blower
  - l. Rough Mowing
  - m. Irrigation Repairs
  - n. Riding Blowers
  - o. Triplex Greens
  - p. Satellite and Individual Sprinkler Water
  - q. Triplex Tees and Approaches
  - r. Sandpro
  - s. Divot Seeding
  - t. Hand Mowing Tees, Collars and Approaches
  - u. Fairway Mowing
  - v. Stump Grinder
  - w. Root Pruner
2. Dress in uniform, wearing safety equipment as required for job
3. Clean equipment and report any malfunctioning equipment to Mechanic
4. Support safe work habits and a safe working environment at all times

### QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily and obtain a valid California Drivers License. The requirements listed below are representative of the knowledge, skill, and /or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Possession of a valid CA driver's license at the time of employment is required.

### EDUCATION and/or EXPERIENCE

High school diploma or general education degree (GED); or one to two years related experience and/or training; or equivalent combination of education and experience.

### LANGUAGE SKILLS

Ability to understand documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to communicate effectively with guests, management, vendors/suppliers, the general public and other employees of the Company.



**COMPUTER/BUSINESS MACHINE SKILLS**

None

**MATHEMATICAL SKILLS**

Ability to add and subtract whole numbers.

**REASONING ABILITY**

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.

Ability to deal with problems involving several concrete variables in standardized situations.

**PHYSICAL DEMANDS**

While performing the duties of this job, the employee is frequently required to talk and hear. The employee regularly is required to sit. The employee is frequently required to stand and walk. The employee is frequently required to lift 50 pounds. The employee is frequently required to bend, stoop and twist. The employee operates machinery, including utility vehicles, riding and hand mowers, sandpros, etc.

**WORK ENVIRONMENT**

While performing the essential functions of this job, the employee is usually outdoors, in an uncontrolled environment, and experiences a moderate to high noise level in the work environment.