
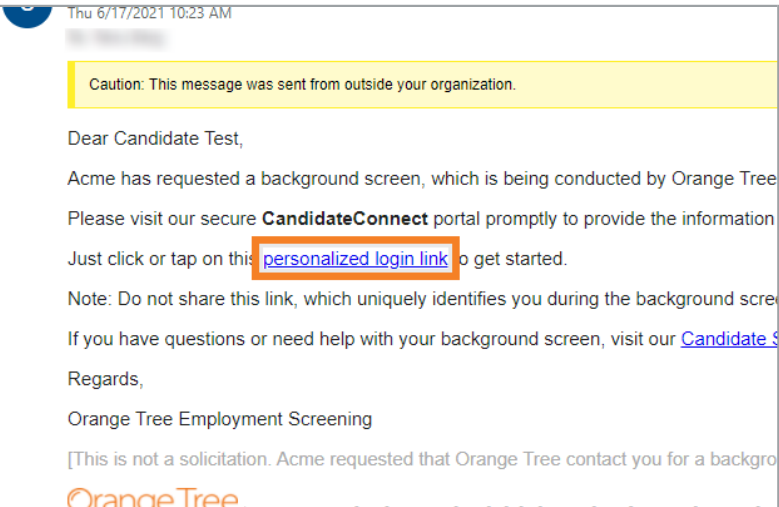

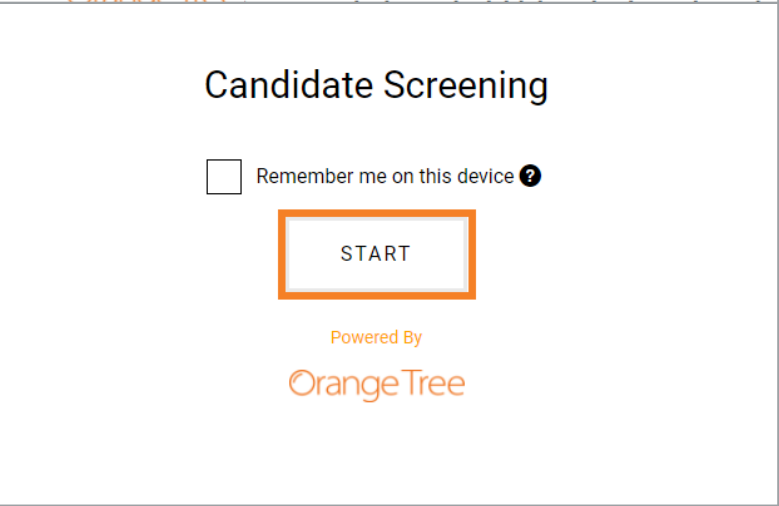

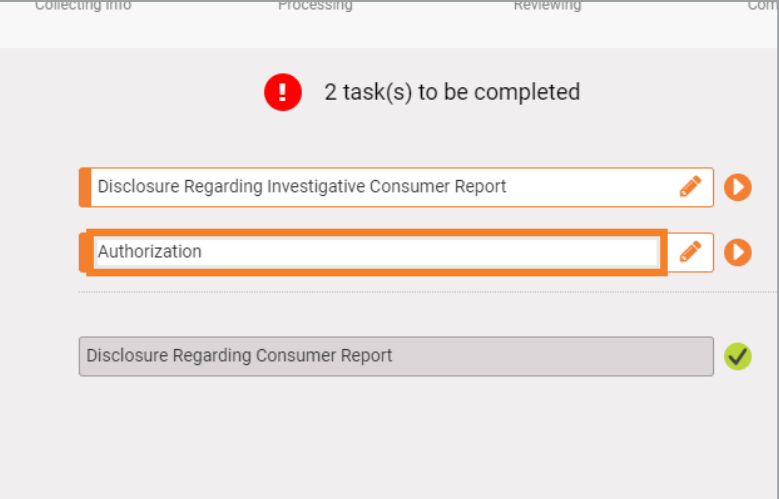






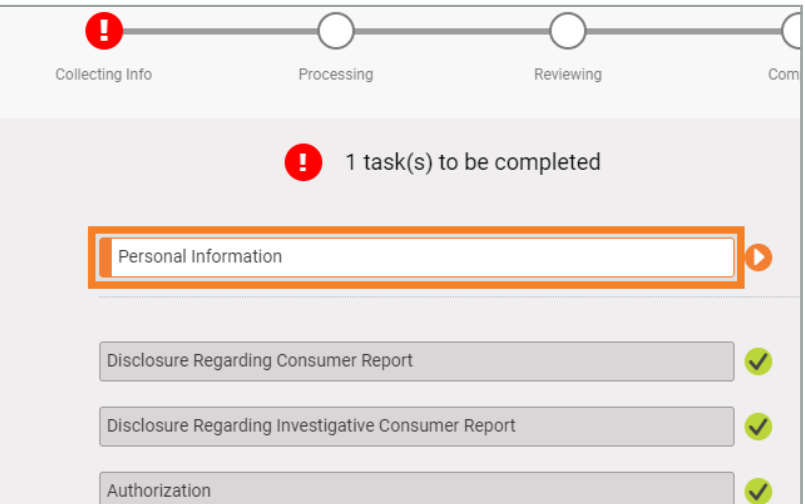

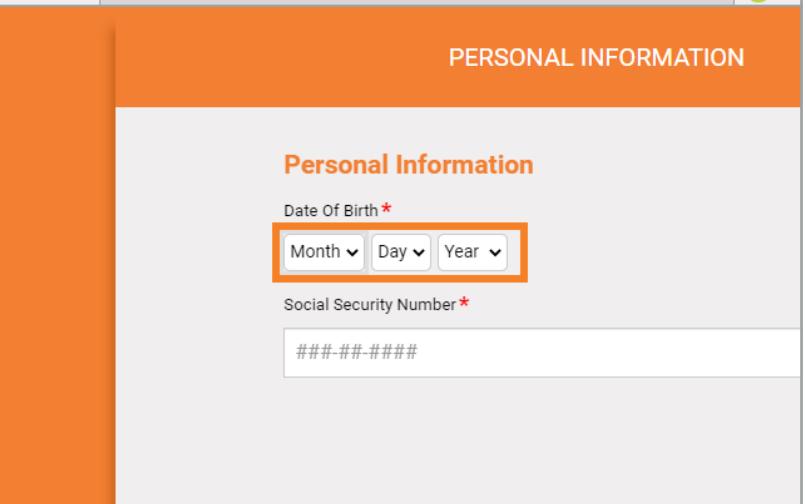

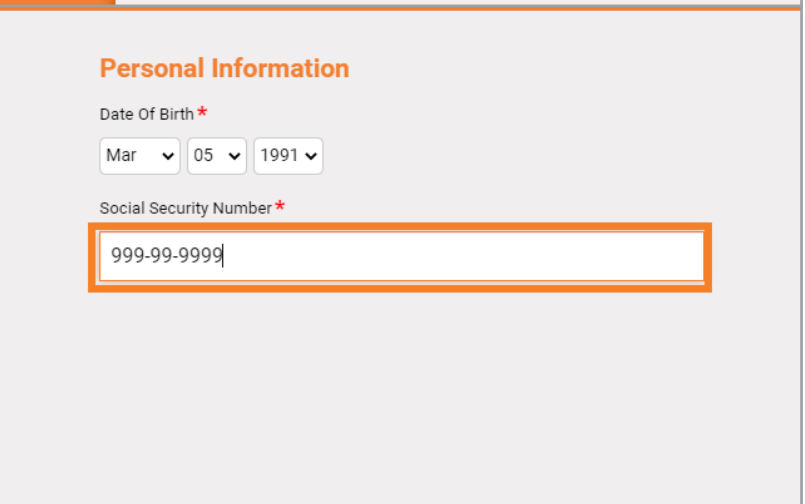

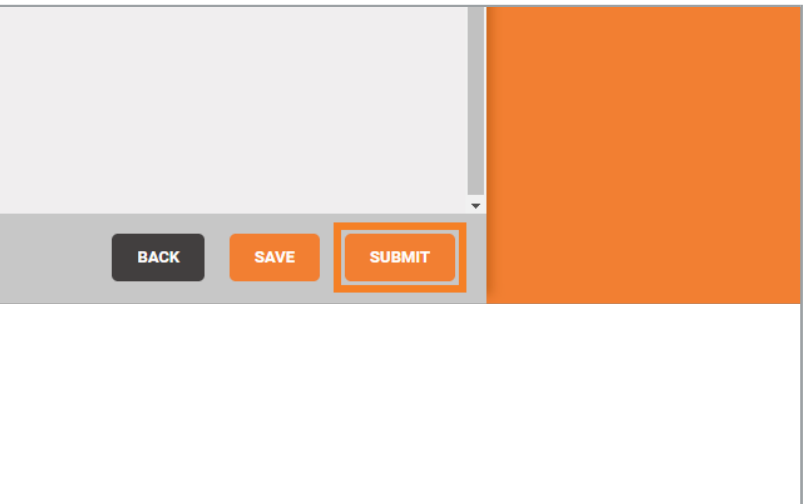

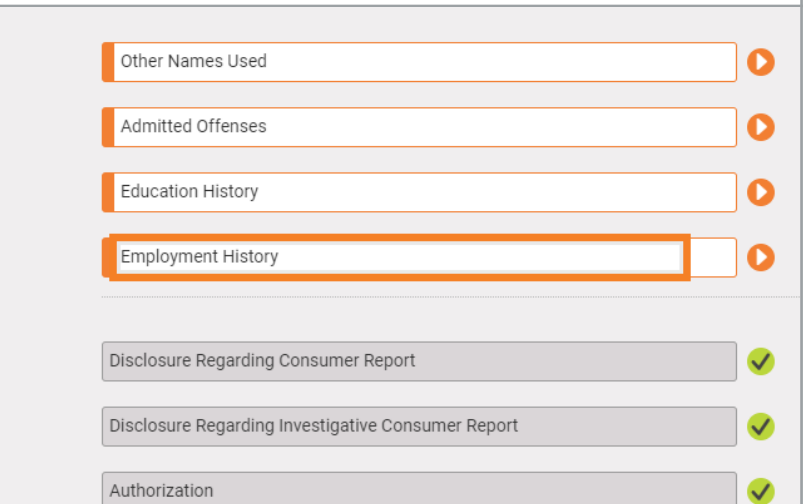

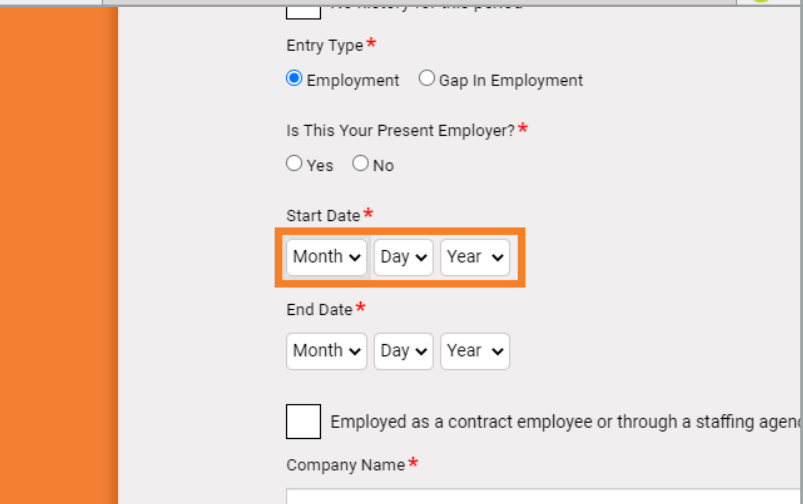








<p> Step 1. Click the personalized login link to visit the candidate portal to provide the information needed for your background check.</p>	<p>1</p>  <p>Thu 6/17/2021 10:23 AM [Redacted] Caution: This message was sent from outside your organization. Dear Candidate Test, Acme has requested a background screen, which is being conducted by Orange Tree Please visit our secure CandidateConnect portal promptly to provide the information Just click or tap on this personalized login link to get started. Note: Do not share this link, which uniquely identifies you during the background screen If you have questions or need help with your background screen, visit our Candidate S Regards, Orange Tree Employment Screening [This is not a solicitation. Acme requested that Orange Tree contact you for a backgro Orange Tree</p>
<p> You will be redirected to Orange Tree's CandidateConnect portal.</p>	<p>2</p>  <p>Candidate Screening</p> <p><input type="checkbox"/> Remember me on this device ?</p> <p>START</p> <p>Powered By Orange Tree</p>
<p> Step 2. Electronically sign the disclosure and authorization forms.</p>	<p>3</p>  <p>Collecting info Processing reviewing Com</p> <p>! 2 task(s) to be completed</p> <p>Disclosure Regarding Investigative Consumer Report  </p> <p>Authorization  </p> <p>Disclosure Regarding Consumer Report </p>




<p> Step 3. Provide your personal information.</p>	<p>4</p> 
<p> Click to provide your date of birth.</p>	<p>5</p> 
<p> And your Social Security Number</p>	<p>6</p> 



<p>7</p> <p> Click submit.</p>	
<p>8</p> <p> Step 4. Provide your employment history.</p>	
<p>9</p> <p> Provide the month, day, and year you started working there.</p>	

<p>10</p> <p>And the month, day, and year you stopped working there.</p>		<p>Is This Your Present Employer? *</p> <p><input type="radio"/> Yes <input type="radio"/> No</p> <p>Start Date *</p> <p>Feb 02 2019</p> <p>End Date *</p> <p>Month Day Year</p> <p><input type="checkbox"/> Employed as a contract employee or through a staffing agen</p> <p>Company Name *</p> <p>Authorized Contact Phone Number For Employment Verification *</p>
<p>11</p> <p>Click to indicate if this is your current employer.</p>		<p>include a gap entry if there are more than 2920 days between emplo Also enter a gap entry if your history does not go back to June 2014</p> <p><input type="checkbox"/> No history for this period</p> <p>Entry Type *</p> <p><input checked="" type="radio"/> Employment <input type="radio"/> Gap In Employment</p> <p>Is This Your Present Employer? *</p> <p><input type="radio"/> Yes <input type="radio"/> No</p> <p>Required</p> <p>Start Date *</p> <p>Feb 02 2019</p> <p>End Date *</p> <p>Feb 02 2021</p>
<p>12</p> <p>And if you were employed as a contract employee or through a staffing company.</p>		<p>Start Date *</p> <p>Feb 02 2016</p> <p>End Date *</p> <p>Feb 02 2019</p> <p><input type="checkbox"/> Employed as a contract employee or through a s</p> <p>Company Name *</p> <p>abc company 2</p> <p>Authorized Contact Phone Number For Employment Verif</p> <p>555-555-5555</p>

<p> Provide the company name.</p>	<p>13</p>	<p>End Date * Feb 02 2021</p> <p><input type="checkbox"/> Employed as a contract employee or through a staffing agency</p> <p>Company Name * <input type="text"/></p> <p>Authorized Contact Phone Number For Employment Verification * <input type="text"/></p> <p>Country * United States</p>
<p> Phone number for the individual Orange Tree should call for the verification.</p>	<p>14</p>	<p><input type="checkbox"/> Employed as a contract employee or through a staffing agency</p> <p>Company Name * <input type="text" value="Abc Company"/></p> <p>Authorized Contact Phone Number For Employment Verification * <input type="text"/></p> <p>Country * United States</p> <p>BACK SAVE SU</p>
<p> The street address for the company.</p>	<p>15</p>	<p><input type="text" value="555-555-5555"/></p> <p>Country * United States</p> <p>Street Address * <input type="text" value="1"/></p> <p>City * <input type="text"/></p> <p>State/Province * <input type="text"/></p>

<p> The City.</p>	<p>16</p>	<p>United States</p> <p>Street Address * 123 street</p> <p>City * <input type="text"/></p> <p>State/Province * <input type="text"/></p> <p>BACK SAVE SUBMIT</p>
<p> And State.</p>	<p>17</p>	<p>Street Address * 123 street</p> <p>City * minneapolis</p> <p>State/Province * <input type="text"/></p> <p>BACK SAVE SUBMIT</p>
<p> Provide the title or position you held while employed there.</p>	<p>18</p>	<p>minneapolis</p> <p>State/Province * Minnesota</p> <p>Title/Position While Employed * <input type="text"/></p> <p>Name While Employed * <input type="text"/></p> <p>Employee Number <input type="text"/></p>

<p>19</p> <p> And your name while employed there.</p>	<p>Minnesota</p> <p>Title/Position While Employed *</p> <p>Manager</p> <p>Name While Employed *</p> <p>Employee Number</p>
<p>20</p> <p> If you have additional employments, click the + sign to display more fields.</p>	<p>+ Add</p>
<p>21</p> <p> If you had any gaps in your employment history. You can provide how long the gap was for.</p>	<p>Renu Berg</p> <p>Employee Number</p> <p>Entry Type *</p> <p><input type="radio"/> Employment <input type="radio"/> Gap In Employment</p> <p>Start Date *</p> <p>Month Day Year</p> <p>End Date *</p> <p>Month Day Year</p> <p>+ Add</p> <p>BACK SAVE</p>

<p>22</p> <p> And provide an explanation for the gap.</p>	<p>Start Date* Feb 02 2014</p> <p>End Date* Feb 02 2019</p> <p>Explanation* <input type="text"/></p> <p>+ Add</p>
<p>23</p> <p> Once you are finished, click submit.</p> <p>Thank you for taking this tutorial.</p>	<p>BACK SAVE SUBMIT</p>