

Diplomacy Fellowship



About Best Delegate & The Model United Nations Institute

Best Delegate is a global education company with the goal of providing MUN for All. We believe Model United Nations is the single best activity for preparing future world leaders. Best Delegate was co-founded in 2010 by Ryan Villanueva and Kevin Felix Chan, who are lifelong MUNers and some of the world's leading MUN experts.

Ten years later, Best Delegate is a small team with big goals. We've grown our summer programs, partner conferences, and other events and MUN resources to reach people around the world. Our websites attract over 2 million visitors each year. And we only want to spread MUN even further to any student or teacher who wants to learn about the life-changing activity that is Model United Nations.

The Model United Nations Institute (MUNI) is Best Delegate's premier training program and is the largest Model UN summer program in the world. Over 2,000 students from over 60 countries have attended MUNI programs over the past decade.

The goal of MUNI is to teach students how to succeed in Model United Nations, and show them that MUN is both enjoyable and rewarding. Students should walk away feeling more confident to be and become leaders, more connected to a global community of passionate Model UN participants, and more empowered to create change at their schools and in the world.

MUNI consists of a series of one-week experiential summer programs for different skill levels and age groups. MUNI runs programs for students from middle school to high school, and a program for teachers. This summer's student programs include our Diplomat, Junior Diplomat and Mini Diplomat, Ambassador and Junior Ambassador program for advanced delegates and our Crisis and Junior Crisis program. Virtually, we will also offer a Club Officer training program and Advisor Institute.

In the midst of the COVID-19 pandemic in 2020, Best Delegate pivoted to virtual Model United Nations programs, including, the Virtual MUN Institute (VMUNI), Virtual MUN Conferences (BDMUNCS), Virtual Workshops and MUN Teams.

The Virtual Model United Nations Institute (VMUNI) is in its 3rd year of operations, reaching over 3000 students in only 2 years during the COVID-19 Pandemic. The goal of VMUNI is to enable a wider audience to learn Model UN and expand the MUN Community to all areas of the globe while allowing staff and students to engage from their own homes.



Mission for the Diplomacy Fellowship

To bring out the best in Model United Nations Institute students

The Diplomacy Fellowship is a paid opportunity to teach Model UN to students during MUNI, VMUNI or a hybrid of both. This fellowship can range from 5-9 weeks and is targeted towards top university students or graduates with significant Model UN achievements, leadership experience, and interest in educating the next generation of student leaders. Staff will serve as “Model UN Mentors” for MUNI or VMUNI.

Model UN Mentors for MUNI and VMUNI will have similar roles, while MUNI mentors will work in person with staff and VMUNI will be online, both will act as teachers in classroom environments and mentors within their smaller delegation groups. MUNI mentors will teach for 40 hours a week with 2-3 other staff members sharing lessons while VMUNI mentors will only teach 15 hours, with 1-2 other staff members sharing lessons. Additionally, MUNI mentors will have evening and weekend duties to assist with, specifically 1 weekend day of work per week and 1-2 residential duties on residential weeks (3 out of the 6 weeks of Summer). See below for more details on both roles.

Qualifications for MUNI & VMUNI Mentors

- Currently attending or graduated from a university with a strong Model UN program.
- Minimum age of applicants is 18 years old.
- Citizens or residents who are legally allowed to work in the United States or Canada. **Please note for MUNI specifically
- Be able to pass a background check.
- Model UN Experience
 - Demonstrated track record of winning awards as a delegate with preference given to those who are part of a ranked university Model UN travel team.
 - Experience with classroom teaching or lesson planning is highly preferred.
 - Experience training a travel team is also preferred.
 - Experience chairing committees as a university student and expertise in standard North American procedure is required.
 - Experience with crisis committees or conference organizing is a plus.
 - Past experience as a participant in the Model United Nations Institute or in the North America high school circuit, particularly for a top-ranked travel team, is a plus.
- Competencies
 - Understands how to deliver a high quality educational experience to students.
 - Ability to explain complex concepts in simple, organized frameworks and formulas.



- Research, writing, and editing skills must be at an advanced college level
- Comfortable providing honest feedback and mentoring to students.
- Willingness to put in the extra effort to ensure the program is successful
- Cultural Values
 - Always striving to bring out the best in others - in their students, teammates, and themselves - in order to prepare today's students to be tomorrow's leaders
 - Passion for the global Model UN community
 - Open to constructive and honest feedback
 - Willing to keep their word and be professional in communication

Role of Model UN Mentors at MUNI

Model UN Mentors will be responsible for teaching lessons to 25-40 students, leading breakout groups of 8-12 students, and giving students individual feedback. Mentors will be trained to teach high school, middle school and elementary students during the first weeks of the summer, and will then travel as a team to teach and mentor at other programs across the country. Top Mentors from the summer are often chosen to continue to work on paid Best Delegate workshops and projects throughout the school year around the world. Virtually all members of the full-time Best Delegate staff are former MUN Mentors.

Expected Outcomes:

- Planning, preparing for and professionally teaching lessons each day to students based on a prearranged curriculum
- Providing daily individualized feedback during breakout sessions for public speaking, research, and negotiation to generate significant student improvement.
- Facilitating a fun and educational environment through mentoring and ice-breakers, particularly during meal times, breaks, and evenings in the residence hall.
- Ensuring a safe week for all students at the program at all times.
- Creating a great experience for the students in your delegation, as shown through high student feedback scores.

Staff interested in working at the Model United Nations Institute for the whole term must be available from **June 21st, 2022 - August 6th, 2022**. Teaching will take place every weekday during the program, and typical working hours will be from 8am-6pm with an evening debrief each teaching day. Model UN Mentors will be assigned to help assist Residential Counselors with residential supervision 1-2 times per week on weeks



when students are staying in dorms (3 out of the 6 program weeks), and occasional weekend check-in/check-out. As a result, MUN Mentors will work Monday thru Friday with an additional weekend duty as well. An example itinerary is below:

Week	Dates	Location
Week 1	June 21-25th, 2022	Staff Training: Georgetown, DC
Week 2-3	June 26-July 9th, 2022	Georgetown University
Week 4-5	July 10th-23rd, 2022	Boston University
Week 6-7	July 24th-August 6th	University of California, Los Angeles

** Please Note: If you are not available for the entire term listed above, please indicate “Hybrid” on your application as we will need additional staff for certain weeks. If selected for an interview, you will be informed beforehand of which positions you are being considered for.**

COVID-19 Implications:

- Due to the ongoing COVID-19 pandemic, staff will be **required to be fully vaccinated by CDC guidelines by May 1st, 2022**. Proof of vaccination will be collected by management to pass to vendors.
- All students who attend MUNI will be required to be vaccinated, increased sanitation measures will be in place along with mask usage and social distancing.
- Staff will be required to get tested for COVID-19 weekly in addition to other measures which will be communicated if staff are hired, specifically: Required to wear masks indoors, when around non-Best Delegate staff or students outdoors or when social distancing is not possible
- Best Delegate is not liable for staff who contract COVID-19 while working, staff who do contract COVID will receive paid time off to complete the isolation period.

Benefits

The total compensation for the Diplomacy Fellowship is valued at around \$10,000 as it includes several stipends, housing, meals, and travel around the country.



Benefits include:

- \$4000 stipend for the Summer
- \$400 travel stipend to arrive in Washington, DC on June 21st and depart LA on August 6th
- Housing will be provided throughout the Fellowship term arriving on June 21st, 2022 and departing on August 6th, 2022
- Breakfast, lunch, and dinner will be provided during all weekday program dates. Saturday breakfast and Sunday dinner will also be provided.
- Flights, trains, or local transportation between program locations is covered

Role of Model UN Mentors at Virtual MUNI (VMUNI)

Model UN Mentors for the Virtual MUN Institute will be responsible for teaching lessons to 25-40 students, leading breakout groups on zoom of 8-12 students, and giving students individual feedback. Mentors will be trained to teach high school, middle school & elementary students during the first weeks of June. Top Mentors from the summer are often chosen to continue to work on paid Best Delegate workshops and projects throughout the school year around the world. Virtually all members of the full-time Best Delegate staff are former MUN Mentors.

Expected Outcomes:

- Planning, preparing for and professionally teaching lessons each day to students based on a prearranged curriculum
- Providing daily individualized feedback during breakout sessions for public speaking, research, and negotiation to generate significant student improvement.
- Facilitating a fun and educational environment through mentoring and ice-breakers
- Ensuring a safe week for all students at the program at all times.
- Creating a great experience for the students in your delegation, as shown through high student feedback scores.

Staff interested in working at the Virtual Model United Nations Institute for Summer must be available **at least 5 weeks from June 13-August 12th**. Staff will be able to provide the weeks they wish to work and weeks they would like off for vacations, other work commitments or just to have an extended break. Teaching will take place Monday to Friday from 1-4pm EST, and typical working hours will be from 1230-430 pm EST,



with an evening debrief most teaching day. Hours will range from 15-20 per week.

** Please Note: If you are primarily interested in working online however would be interested in being a MUN Mentor at MUNI for a few weeks, please indicate “Hybrid” on your application as we will need additional staff for certain weeks. If selected for an interview, you will be informed beforehand of which positions you are being considered for.**

Benefits

Benefits include:

- \$350 stipend per week and paid staff training
- Opportunity to work with students internationally with flexible work schedule and hours

Role of Model UN Mentors Hybrid

For individuals interested in the flexibility of Virtual MUNI, however, would like to experience the in-person experience for a few weeks, Hybrid is an option which allows you to do both, based on the weeks which are heavily enrolled at MUNI. For staff interested in doing both, the experience would be 4-6 weeks online and 2-3 weeks in-person. Additionally, staff who are Hybrid will have the opportunity to be on our “backlog” for weeks where an in-person staffer may get sick and we need to bring someone on at the last minute to assist with teacher or residential duties. Specific availability and dates will be discussed following successful interviews. An example of the Hybrid schedule would be:

Week	Dates	Location
Week 1-2	June 13-24th	VMUNI from your home
Week 3	June 26-July 2nd	Fly out to Georgetown University for MUNI
Week 4	July 4-8th	Take time off
Week 5	July 10-16th	Fly out to Boston for MUNI
Week 6-7	July 18-29th	VMUNI from your home

Application

Highly qualified candidates interested in **any of the above positions** can [access the common application form through this link](#). The application deadline is **February 28th, 2022**. High potential candidates will be selected for a phone or Zoom interview. Any questions regarding the application can be sent to madeleine@bestdelegate.com.