



Procedures Manual

Number: SS-414

Policy Number (if applicable):

Office of Primary Responsibility: Student Affairs

Effective Date: July 1, 2021

Purpose: Identify process, requirements, and responsibilities for Hocking College Athletic Coaches residing in residence halls.

Title: Athletic Coaches in Residence Halls Procedure

1. In collaboration with the Athletic Director, the Director of Comprehensive Student Life, Retention and Resiliency will make a room assignment based on the following criteria:
 - a. Coaches will reside in main campus residence halls based on gender assignment, not the sport that is coached.
 - b. The following rooms will be utilized for room assignments:
 - i. Hocking Heights: Second floor, rooms 223-234
 - ii. North Hall: Second floor, rooms 201-204 and 206-207
 - iii. Downhour Hall: Third floor, rooms 317-320
 - iv. Additional rooms may be added with the approval Vice President of Student Affairs.
2. Prior to occupying dorm rooms, all coaches will sign a housing agreement and applicable addendums and abide by all requirements set forth in such agreements and the Residence Hall Handbook.
3. Meals: Along with housing, Athletic Coaches will be provided with a 14-day meal plan at no charge.
4. Fees. The Residence Life Housing Application fee and security deposit are waived for all Hocking College Athletic Coaches.
5. Responsibilities. As a dorm resident, coaches serve as a role model to students and are another set of eyes and ears in the dorms to assure dorms remain safe and positive living environments. As a result, coaches shall submit an incident report for any issue(s) that do not meet Hocking College Community Standards, the Student Code of Conduct, and Residence Hall Handbook.