

# Hocking College

## Nursing Program

### Checklist for Admission File Completion

All Nursing program applicants are accepted into the Associate of Science (AS) program and may begin taking general classes. The AS program is a pathway to the Nursing program and allows you to complete general education requirements for Nursing. Upon successful completion of all nursing admission requirements your academic program will be changed to Nursing.

Completion of the Nursing TEAS Exam will determine whether you qualify for the Nursing program. Admission file completion requirements are outlined below. You will be assigned a clinical/theory/technical class start term based on your **date of admission file completion and cumulative grade point average**. Date of file completion does not guarantee admission to the upcoming semester.

It is your responsibility to monitor admission file completion status. Nursing program admission file completion requirements can be viewed in WebAdvisor (Students menu) by clicking on the My Documents link under the Communications tab. All Nursing communication will be sent to your Hocking College email account. If you have questions regarding file completion requirements, please contact your academic advisor or the Registrar's Office (by phone at 740-753-7068, in person in JL 184 or by email at [admissionfile@hocking.edu](mailto:admissionfile@hocking.edu)).

Other things to note:

- Completion of the State Tested Nurse Aide (STNA) is highly recommended but is not an admission requirement for the Nursing program.
- Students convicted of a felony are not eligible for entrance to the Hocking College Nursing program. The program complies with the criminal records check laws in Ohio specific to healthcare workers.
- Students are required to complete and pass a drug screen upon acceptance into the Nursing program. This is a requirement of our affiliate healthcare agencies. We will notify you when you need to complete the drug screen.

#### **NURSING APPLICANTS WHO ARE NOT CURRENTLY A PRACTICAL NURSE (PN)**

If you are not currently a Practical Nurse you must complete the following requirements to determine your eligibility for the Nursing program.

Once you have completed the TEAS Exam at proficient level an email will be sent to your Hocking College email account. In this email you will select whether you want the Practical Nursing (PN) or Registered Nursing (RN) track. Once you select a track it cannot be changed. A couple of things to note about each track:

**Practical Nursing** – The PN program is 3 semesters in length (beginning with NT-1000). Clinical/theory classes begin each summer semester. The file completion deadline to be considered for the upcoming summer semester is April 1 of each calendar year. Items #1, #2 and #3 below are required for PN admission file completion. Students completing the PN program may progress to the RN program after completing PN licensure and meeting all LPN to RN Transition requirements.

**Registered Nursing** – The RN program requires completion of pre-clinical requirements (see #4 below). The RN program is 4 semesters in length (beginning with NT-1510). Clinical/theory classes begin each autumn and spring semester. The file completion deadline to be considered for the upcoming autumn semester is June 15 of each calendar year; for the upcoming spring semester the file completion deadline is November 15 of each calendar year. All items (#1, #2, #3 and #4) outlined below are required for RN admission file completion.

#### 1. **Nursing TEAS Exam**

The Nursing TEAS Exam determines eligibility for the Nursing program. You are allowed 4 hours to complete the exam which consists of the following: math, reading, science and English. A composite score of proficient level or higher is required for admission to the Nursing program. Scores from other schools are not accepted.

**You must schedule an appointment to take the Nursing TEAS Exam.** Testing dates are available online (<https://www.atitesting.com/teas/register>) or in the Nursing Office (DVD 217). A limited number of seats are available each testing date and are filled on a first come first served basis. See the Nursing web page for information on scheduling a Nursing TEAS test date. The exam costs \$82 (subject to change) and must be paid online when you schedule your testing appointment. The exam is given in the Hocking College Testing Center (DVD 108). You must present a picture ID and have a valid email address available at the time of testing. You must also know your Hocking College student ID number.

The test can be taken a maximum of 3 times with a minimum of 14 days between each test date. Each testing session requires a separate appointment and payment of the \$82 (subject to change) testing fee. TEAS scores do not expire.

**You are encouraged to review prior to taking the exam.** Resource: ATI TEAS Test Study Guide 2020-2021: TEAS 6 Exam Prep Manual and Practice Test Questions for the Test of Essential Academic Skills, Sixth Edition Illustrated Edition. ISBN-13: 978-1635306514.

If you have used all three assessment attempts and do not meet the minimum proficient level you are not eligible for admission to the Nursing program. You are encouraged to meet with your academic advisor to discuss other career options.

Note: The Nursing TEAS Exam replaces the HESI Admission Assessment Exam. For students who have already taken the HESI Exam, or are preparing to take the exam, please contact the Nursing Office for further instructions.

2. **High School Transcript or GED**

Submit an official high school transcript indicating graduation from an accredited high school or proof of successful completion of the General Education Development (GED) test. Official transcripts must be submitted directly to the Hocking College Registrar's Office through a formal transcript service (i.e., Parchment, National Student Clearinghouse) or mailed directly from your high school to the Hocking College Registrar's Office, Hocking College, 3301 Hocking Parkway, Nelsonville OH 45764. GED certificates must be submitted to the Registrar's Office in the official format of the state in which you completed the GED. Faxed, emailed or hand carried transcripts are not accepted.

- If you are/were home schooled, submit a notarized homeschool transcript showing graduation from an approved homeschooling curriculum. The transcript must be submitted to the Registrar's Office. If you did not complete an approved homeschool curriculum, you may be asked to submit General Education Development (GED) scores.
- If you completed high school outside of the United States, submit original transcripts (translated to English by a formal translation service if necessary) for schooling equivalent to a United States high school. Once received your transcript will be reviewed to determine if it meets the transcript requirement. It is recommended that you submit official documents in person. Original documents will be copied and returned to you. If you are unable to obtain an official transcript, it is recommended that you complete the General Education Development (GED) test.

3. **Online Nursing Program Seminar**

Complete the online Nursing program seminar in Blackboard. Login information for the seminar will be emailed to your Hocking email account after you have applied for admission to the Nursing program.

4. **Pre-Clinical Course Completion**

- Satisfactorily complete the following courses with a grade of "C" or higher. You may take a class no more than two (2) times to earn the "C" or higher grade. If you do not achieve the required grade in two attempts, you are not eligible for the Nursing program.
  - Courses completed at another college/university must have a "C" grade or higher, be documented on an official college transcript and posted as transfer credit. Official college/university transcripts must be submitted to the Hocking College Registrar's Office through a formal transcript service (i.e., Parchment, National Student Clearinghouse) or be mailed directly from the awarding institution to the Hocking College Registrar's Office, Hocking College, 3301 Hocking Parkway, Nelsonville OH 45764. Faxed, emailed or hand carried transcripts are not accepted.
- 4a. Complete **BIOS-1113 - Anatomy and Physiology I** with a grade of "C" or higher or have transfer credit posted showing completion of the course at another college/university with a "C" or higher.
- 4b. Complete **ENGL-1510 - English Composition I** with a grade of "C" or higher or have transfer credit posted showing completion of the course at another college/university with a "C" or higher.
- 4c. Complete **MATH-2250 - Introductory Statistics OR MATH-1113 - College Algebra** with a grade of "C" or higher or have transfer credit posted showing completion of the course at another college/university with a "C" or higher.
- 4d. Complete **MICR-1201 – Microbiology** with a grade of "C" or higher or have transfer credit posted showing completion of the course at another college/university with a "C" or higher.