

The graduation ceremony for Arts, Business and Sciences and Workforce Development is scheduled for 1:00 pm on Saturday, August 8, 2020.

All graduates and visitors are required to wear masks for the ceremony and to complete a health assessment (temperature check, answer questions related to COVID-19). The health check will be conducted while graduates and guests are in their cars.

Any graduate in the vehicle who answers “yes” to any of the health assessment questions will not be permitted to participate in the ceremony and will be required to leave the campus. Any guest or family member who answers “yes” must leave the campus as well.

Check-in will begin one hour prior to the ceremony. All check-ins must be completed 15 minutes prior to the ceremony. All graduates and visitors must remain in their vehicles until the health assessment is completed.

The stage will be set up in Lot 3 and chairs will be placed for graduates in front of the stage six feet apart to allow for social distancing.

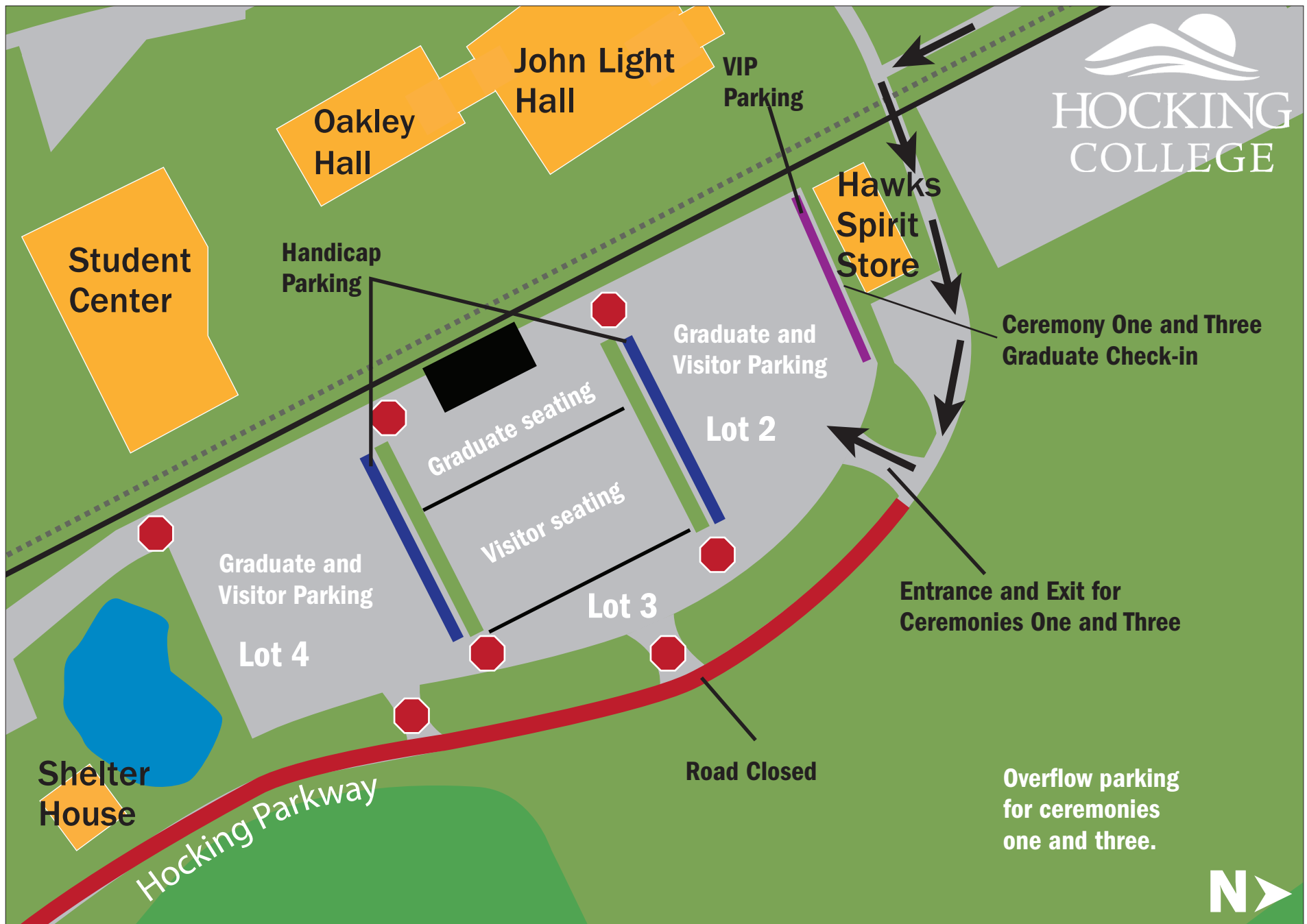
Guests and family members are encouraged to bring their own chairs and place them six feet apart in Lot 3 surrounding the graduate seating area.

All guests and graduates should park in Lot 2 upon arriving on campus. Limited handicap parking will be available. Please be sure to notify the parking attendant of your needs.

Please see the map in this document to help you familiarize yourself with how the event is set up.

We’ve also included the college’s “Monitoring and Prevention Protocol” instructions. This will help you prepare for the questions you’ll be asked when you arrive for the ceremony. If you have questions about the assessment process, please call the Hocking College COVID hotline at [740-753-6506](tel:740-753-6506) or email COVID@hocking.edu.

Graduation Ceremonies One and Three





Monitoring and Prevention Protocol INSTRUCTIONS

Daily Health Assessment

Monitor your health daily. If 1) you, or someone you live with, has any COVID-19 symptoms that are **NOT routine health issues** that occur on a regular basis triggered by such things as allergies, weather, etc., and/or 2) you are in close contact with someone who tests positive for COVID-19 in the last 14 days, and/or 3) you test positive for COVID-19, you must **STAY HOME** (remain in your dorm room, if applicable), **self-quarantine, and immediately notify** Hocking College by sending an email to COVID@hocking.edu that includes all of the following:

- a. First and Last Name
- b. Student ID, if applicable
- c. Phone number
- d. Details regarding their situation, including specific dates, times, and location

If an employee/student comes to campus and reports any of the above, they are immediately sent home (or back to their dorm room) and are reported for disciplinary action due to safety risk caused to the campus community.

Travel Notification

All students/employees are required to report Hot Spot Travel **immediately upon return from a hot spot*** and report the following information to COVID@hocking.edu:

1. First and Last Name
2. Student ID, if applicable
3. Phone number
4. Date(s) of Visit
5. Location(s) of Visit (City, State)
6. Nature of visit – Public or Private Home
7. Mode of Transportation – Car, Plane, Other

*Call (740) 753-6506 for hotspot information.

Students/employees that travel to hot spot states included in the [Ohio Department of Health Travel Advisory List](#), in the last 14 days must **STAY HOME and self-quarantine**. A college representative will contact them regarding next steps.

Prevention Protocol

Clean Your Hands Often

- **Wash your hands** often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, **use a hand sanitizer that contains at least 60% alcohol**. Cover all surfaces of your hands and rub them together until they feel dry.
- **Avoid touching your eyes, nose, and mouth** with unwashed hands.

Avoid Close Contact – Social/Physical Distancing



- **Inside your home:** Avoid close contact with people who are sick. If possible, maintain 6 feet between the person who is sick and other household members.
- **Outside your home:** Put 6 feet of distance between yourself and people who don't live in your household.
 - Remember that some people without symptoms may be able to spread virus.
 - [Stay at least 6 feet \(about 2 arms' length\) from other people.](#)
 - Keeping distance from others is especially important for [people who are at higher risk of getting very sick.](#)

Cover your Mouth, Nose, and Chin with a Mask/Cloth Face Cover

- You could spread COVID-19 to others even if you do not feel sick. The cloth face cover is meant to protect other people in case you are infected. **You may NOT use your shirt as a mask/face cover.**
- Everyone should wear a mask/[cloth face cover](#) in public settings and when around people who don't live in your household, especially when other [social distancing](#) measures are difficult to maintain.
- Continue to keep about 6 feet between yourself and others. The cloth face cover is not a substitute for social distancing.

Cover Coughs and Sneezes

- **Cover your mouth and nose** with a tissue when you cough or sneeze or use the inside of your elbow.
- **Throw used tissues** in the trash.
- Immediately **wash your hands** with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.

Clean and Disinfect

- **Clean AND disinfect [frequently touched surfaces](#) daily.** This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks.
- **If surfaces are dirty, clean them.** Use detergent or soap and water prior to disinfection.
- **Then, use a household disinfectant.** Most common [EPA-registered household disinfectant](#) will work.

Know How It Spreads

- **There is currently no vaccine to prevent coronavirus disease 2019 (COVID-19).**
- The best way to prevent illness is to avoid being exposed to this virus.
- **The virus is thought to [spread mainly from person-to-person.](#)**
 - Between people who are in close contact with one another (within about 6 feet).
 - Through respiratory droplets produced when an infected person coughs, sneezes or talks.
 - These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.
 - Some recent studies have suggested that COVID-19 may be spread by people who are not showing symptoms.

Monitor Your Health Daily

- **Be alert for symptoms.** Watch for fever, cough, shortness of breath, or [other symptoms.](#)
 - Especially important if you are [running essential errands](#), going into the office or workplace, and in settings where it may be difficult to keep a [physical distance of 6 feet.](#)
- **Take your temperature** if symptoms develop.
 - Don't take your temperature within 30 minutes of exercising or after taking medications that could lower your temperature, like acetaminophen.



Additional Resources:

For CDC Prevention Guidelines go to: <https://www.cdc.gov/coronavirus/2019-ncov/prepare/prevention.html>

For CDC Guidance if you get sick go to: <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>

Ohio Department of Health: <https://coronavirus.ohio.gov/wps/portal/gov/covid-19/families-and-individuals/>

Mental Health: Your mental health is just as important as your physical health. If you or a loved one are experiencing anxiety related to the coronavirus pandemic, help is available 24 hours a day, seven days a week. Call the COVID-19 CareLine at 1-800-720-9616.

Hocking College remains committed to the safety of the community and appreciates your cooperation in this unprecedented effort.