



Behind the Wheel Instruction Agreement

Enterprise Name Hocking College Driver Education Program (HCDEP)	License Number 1488
Classroom Address 3301 Hocking Parkway-Old Bookstore, Nelsonville, OH 45764	Tuition/Fees Circle One Adult \$50/hour HC Student \$40/hr # hours purchased _____
Adult Student Last Name First MI	Home Address, City, State, Zip
Date of Birth Email Address Phone #	Temporary License Date Temporary Issue Date Temporary Exp. Date

The Hocking College Driver Education Program (hereafter HCDEP) agrees to provide the adult student with _____ hrs of practical (behind the wheel=BTW) driving instruction based on the Ohio Driver Training Curriculum. There is no guarantee of a driver’s license to the student. Fees are expected to be paid in full prior to the start of the classroom portion of instruction.

Should a student be unable to attend the available training sessions offered, the school is relieved of the aforementioned obligation. No refunds will be given if the HCDEP is willing and able to complete the required training within a reasonable time. The driving school shall furnish a licensed instructor and a motor vehicle for instruction. Scheduled drives will take into account, student experience, student schedule, instructor availability, and driver education car availability. Every effort will be made to accommodate students’ schedules to help them be successful.

All adult students **must have their valid driving permit, closed toe shoes, and glasses or contacts, if prescribed, with them for all scheduled behind the wheel lessons.** In order for an adult student to practice key skills, 3 days may be scheduled between each behind the wheel lesson.

Fee Schedule for additional training, i.e. exam car rental, “no shows”, tardy, cancellations, unprepared students are as follows:

- Practical (BTW) training: \$50/per hour* 8 hour BTW package \$325 Abbr. Adult 4 hrs class/4 hrs BTW \$325*
- Use of driving school vehicle for state driver exam located in Athens, Oh: \$ ___50___/per hour
- No Show: \$25/per scheduled drive Duplicate Certificates: \$15
- Cancellations (inside 24hrs of scheduled drive): \$25 per scheduled drive
- Unprepared for Scheduled Drive: \$25 (no permit, no prescribed glasses, more than 15 min late, etc.)
- Non-sufficient funds check (NSF): \$25 and a reschedule of driving instruction appt. Addl. Classroom: \$50/per hour

*Please show your Hocking College ID for a discount.

Student Textbooks: Can be borrowed for use during enrollment in the HCDEP, although if not returned or returned damaged a \$25.00 fee will be assessed, and needs paid before the course completion certificate will be released.

HCDEP reserves the right to cancel this agreement at any time, should the student’s conduct indicate a lack of responsibility deemed necessary by the HCDEP to safely operate a motor vehicle or to participate in classroom instruction respectfully and with good faith. Destruction of property or the possession, distribution, or use of any tobacco product, alcohol, or drug of abuse is strictly prohibited. Should this agreement be cancelled under such circumstances, all fees may be pro-rated, based upon hours of services provided prior to cancellation.

HCDEP will furnish a certificate of completion to all adult students, who successfully complete the course. *As defined by the State of Ohio, completion is the number of completed hours required, a student’s good faith effort during the practical (BTW) driving portion, and the attainment of a score equal to or greater than 75% on the performance measurement. Should a student fail to achieve the minimum passing score on the final exam, additional classroom attendance may be required.*

Commercial driving schools are licensed by the Dept. of Public Safety through the Driver Training Program Office, 1970 West Broad Street, Columbus, OH 43223. Valuable information for parent and teens is available on the internet at www.drivertraining.ohio.gov; under Parents and Teens.

I have read, understood, and have received a copy of this agreement.

Adult Student Name (print)	Adult Student DOB	Adult Student Signature	Date
		X	
School Official		School Official Signature	Date
		X	