



EMPLOYMENT APPLICATION

This facility is committed to the provision of equal employment opportunities to its applicants. This application is intended to allow you to provide your organization with information from which your stability for the position(s) for which you are applying can be determined.

How were you referred to Rumford Pet Center?

☐ Advertisement ☐ Friend/Relative ☐ Walk-in ☐ Employment Agency ☐ Website ☐ Other: _____

Last Name: _____ **First Name:** _____ **MI:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Phone#: [] - [] - [] **Cell#:** [] - [] - [] **Email:** _____

Which location are you applying for? **Location:** _____

Are you 18 years or older? ☐ YES ☐ NO

Have you ever been employed by Rumford Pet Center? ☐ YES ☐ NO **Dates:** _____

Are you currently employed? ☐ YES ☐ NO

May we contact your present employers? ☐ YES ☐ NO

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? (Proof of Citizenship is required at hire) ☐ YES ☐ NO

On what date would you be available to start? **Dates:** _____

What is your availability? ☐ Part-Time ☐ Full-Time ☐ Temporary

Are you currently in 'Lay Off' status and subject to recall? ☐ YES ☐ NO

School Level	Name & Location of School	Years Completed	Course of Study (if applicable)	Degree Diploma
High School				
College University				
Other (Specify)				

List any professional, trade, business, or civic activities and offices held. (You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability, or other protected status)

References: Please give the names of three individuals you are not related to, whom you have known at least one year.

Name	Address	Business	Relationship	Known	Phone #

Work/Experience: Please start with your present or last job Include any job-related military service assignments. You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability, or other protected status.

Company Name: _____ Contact Person: _____
Address: _____ Phone#: [] - [] - []
Position: _____ Dates of Employment: _____
Reason for Leaving: _____ Hourly Rate/Salary: _____
Work Responsibilities: _____

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Work Responsibilities: _____

List any other experience that may be an asset to Rumford Pet Center:

☐ First Aid ☐ Retail Sales ☐ Animal Care ☐ Other

Have you been convicted of a felony? ☐ YES ☐ NO Dates: _____

If yes, please explain: (Will not necessarily exclude you from consideration)

APPLICANT CERTIFICATION

PLEASE read these statements carefully before signing. Your signature will indicate that you understand the statements and agree to be bound by there terms.

I certify that answers given herein, and on any attached material, are true and complete to the best of my knowledge. I understand that falsification of any information given on this application, or during the interview process is grounds for dismissal in accordance with Rumford Pet Center policies and procedures.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I release all parties from all liability for any damage that may result from the information received during this investigation.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with Rumford Pet Center is of an 'at will' employment relationship and may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by the President and Director of Human Resources.

Signature of Applicant: _____ Date: _____