

RECOMMENDATION

Berkeley MBA for Executives Program, Fall 2021

Name of Applicant: Last Name First Name Middle Name Date of Birth

Note To Applicant

- Please complete both the top and the waiver sections of this form even if you do not waive access
- Deliver this form to the person who will write your recommendation
- Instruct your recommender to: email the completed form to mbaforexecs@haas.berkeley.edu or mail the completed form to:

Berkeley MBA for Executives - Admissions, 430 Student Services Bldg. #1910, Berkeley, CA 94720

Waiver Section: The Family Educational Rights and Privacy Act of 1974 (Buckley Amendment) allows you to access your educational records if you enroll at the Haas School of Business. You may waive your right of access to this specific report if you so choose. Your decision to waive or not to waive your right of access will have no bearing on the handling of your application. I hereby waive do not waive my right of access to this letter of recommendation

Applicant's signature

Applicant's name (print)

Date

Note To Recommender

Thank you for agreeing to write a recommendation for the applicant for admission to the MBA for Executives Program at the Haas School of Business. We encourage you to be completely candid and to provide examples wherever possible. It is helpful to the candidate that you answer the specific questions that we ask.

If the applicant has not waived their right, as listed above, then the applicant may request to see this recommendation.

We greatly appreciate the time and effort that you are taking to provide us with your assessment.

Recommender's name (print)

Organization

Position/Title

Industry

Telephone number

E-mail address

You may/may not contact me at work regarding this applicant.

Recommendation: Part I

1. How long have you known the applicant, and what is the nature of your relationship? (100 word limit)

2. How would you rate the applicant's career progression, using the applicant's peers as your reference group?

Please explain your rating and comment on the candidate's key strengths and potential for future career progression. (250 word limit)

3. What are the applicant's areas of development? Please provide specific examples. (250 word limit)

4. In the Berkeley MBA Program, we develop leaders who embody our Defining Leadership Principles; one of them is Confidence Without Attitude or “confidence with humility.” Please comment on how the applicant reflects this Berkeley Haas value. (200 word limit)

5. (Optional) Is there anything else we should know? (250 word limit)

Please rate how the candidate compares to his/her peers against the following criteria.

	Unable to assess	Seldom	Sometimes	Often	Most of the time	Almost always
Works collaboratively with others						
Demonstrates strong leadership skills						
Takes time to understand and listen to others						
Demonstrates awareness of self and others						
Open to feedback and constructive criticism						
Displays initiative and self-motivation						
Shows intellectual curiosity						
Makes the most out of situations, whether good or bad						
Demonstrates strong communication skills						
Acts with integrity						

(Optional) Use this space if you would like to elaborate on any lower ratings.

To what degree do you recommend the applicant for admission?

I certify that this recommendation was written entirely by me using my own words. The applicant was not involved in crafting any portion of this written recommendation.

Recommender's signature

Recommender's name (print)

Date