

ShareFile Instructions

Access ShareFile as follows:

1. **Website:**

<https://tjtpa.sharefile.com/Authentication/Login>

(Also note that you can get to the portal by going to <http://www.tjtpa.com/> and then clicking “portal at the top of the page).

2. **Login:** (A) Use your email address. (B) On your first visit, click “Forgot Password?” and set up a new password (to be used prospectively).

3. **Portals:** You’ll each see folders/portals, which will be for any entities which we prepare returns on your behalf.

4. **Uploading files:** You can import/drag files into the folder, and we'll receive them securely an hour later.

Other Notes

- Multiple emails can be authorized for your account. If you'd like an additional email account authorized, please let us know.
- Any returns we've filed on your behalf can be accessed through ShareFile.
- It is important to send us information through the ShareFile website, which will help with keeping information secure and organized in a central location.



Here is where you can access client portal via www.tjtpa.com

Client Portal

Our Firm Our People Services Industries Careers Insights Contact in

The Triangle's Premier Certified Public Accountants Building Partnerships that Deliver...

We strive to build and maintain successful client relationships by providing quality financial, consulting and compliance services at a reasonable cost in a timely manner. We seek continuous improvement in the lives of our clients, our employees and in the community we serve.

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With Offices in Raleigh and Durham,
North Carolina

Learn More

TJT services clients across the Triangle and across the state — providing the full spectrum of accounting services including attestation, taxation and outsource accounting.

After clicking "Client Portal",
you'll arrive here:



Client Sign-In

If you've previously created/registered your account:
Login here to proceed to ShareFile



Remember Me

[Forgot Password?](#)

If first time accessing ShareFile:

Click "forgot password" and create/
register your account.

TJT Employee Sign-In

If you don't have a password or have forgotten it, click the "Forgot

Dashboard

Folders

Personal Folders

Shared Folders

Favorites

File Box

Recycle Bin

Feedback and Approval

Inbox

WR Hello William [Add profile picture](#)

Recent Files

These are the items you recently accessed. This private list is only visible to you.

This is the page where you'll send and receive information to/from TJT.

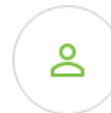


Share Files



Request Files

Quick Jump To:



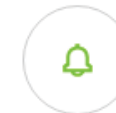
Personal Folders



Shared Folders



Favorites



What's New