

## 2020-2023 Academic Calendar

**Registration** - Individual registration is arranged for each student prior to class.

**First Day of Class** - Every eight weeks.

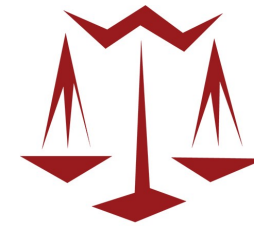
**Last Day of Class** - Students end class upon successful completion of their entire program of study.

Max Student Ratio 40:1

Class Start Date 8 Week Terms	Term End Date	Break Schedule	Certificate Completion*	AAS Degree Completion*
7/27/2020	9/20/2020		3/21/2021	5/15/2022
9/21/2020	11/15/2020		5/16/2021	7/17/2022
11/16/2020	1/24/2021	12/21/20 thru 1/3/21	7/18/2021	9/18/2022
1/25/2021	3/21/2021		9/19/2021	11/13/2022
3/22/2021	5/16/2021	5/17/21 thru 5/23/21	11/14/2021	1/29/2023
5/24/2021	7/18/2021	7/19/21 thru 7/25/21	1/23/2022	3/26/2023
7/26/2021	9/19/2021		3/20/2022	5/21/2023
9/20/2021	11/14/2021		5/15/2022	7/23/2023
11/15/2021	1/23/2022	12/20/21 thru 1/2/22	7/17/2022	9/24/2023
1/24/2022	3/20/2022		9/18/2022	11/19/2023
3/21/2022	5/15/2022	5/16/22 thru 5/22/22	11/13/2022	1/28/2024
5/23/2022	7/17/2022	7/18/22 thru 7/24/22	1/29/2023	3/24/2024
7/25/2022	9/18/2022		3/26/2023	5/19/2024
9/19/2022	11/13/2022		5/21/2023	7/21/2024
11/14/2022	1/29/2023	12/19/22 thru 1/8/23	7/23/2023	9/22/2024
1/30/2023	3/26/2023		9/24/2023	11/17/2024

\*estimated date of completion

**Holidays Observed:** New Year's Day, Martin Luther King Day, Memorial Day, Labor Day, Independence Day, Thanksgiving Day, and Christmas Day.



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### Addendum

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Texas Higher Education Coordinating Board

Approved by Texas Veterans Commission

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Career Schools and Colleges, Austin, Texas

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## Administration

Doyle Happe ..... Director  
Tom Swanson, J.D..... Academic Dean  
Eric H. Happe ..... Director of Distance Education  
Randi Jerding ..... Course Designer/LMS Administrator  
James Scheffer, M.S..... Director of Admissions  
Elaine Prappas, J.D..... Sr. Admissions Representative  
Tami Riggs..... Director of Outreach and Career Services  
Lori Baggett..... Financial Aid Director  
Leticia Ramirez.....Financial Aid Assistant  
Pete Becerra ..... Bursar  
Sarah Casey.....Office Manager  
Nathan Lindsey ..... Marketing Director  
Crystal Camacho ..... Administrative Assistant

## Law Faculty

### Full-Time

Larry Dale King, J.D. .... University of Houston Law Center  
Tom Swanson, J.D.....South Texas College of Law  
Aida Ziemnicki, J.D. .... University of Texas School of Law

### Adjunct

James M. Carey, J.D. .... South Texas College of Law  
Erin Corken, J.D..... University of Cincinnati College of Law  
Gary Deserio, J.D.....South Texas College of Law  
Sahar Grovas, J.D. .... South Texas College of Law  
T. Allison Mathis, J.D., M.A. .... South Texas College of Law  
Tom H. Nguyen, J.D., CPL..... University of Houston Law Center  
Elaine Prappas, J.D.....South Texas College of Law  
David Simpson, J.D..... University of Houston Law Center  
Greg Thompson, J.D.....South Texas College of Law  
James Wiedemer, J.D..... University of Houston Law Center  
Ann Williamson, J.D. .... University of South Carolina

### Librarian of Record

Pamela Bennett, MLS..... Texas Woman's University

### Teaching/Library Assistant

Maria Filonova..... Kutafin Moscow State Law University

## General Education Faculty

### Adjunct

Gregory Aydt, M.S..... Illinois State ..... American Government  
Tracy Leigh, M.A. .... Texas State University ..... Speech Communication  
Carlas Mack, M.S..... Angelo State University.....General Psychology  
Joy Oden, M.A..... University of St. Thomas.. .....English Composition  
Stephanie Salatich, MSN..... Loyola University.....Anatomy & Physiology

### Paralegal Certificate Program

Tuition	\$8,400.00
Registration Fee	100.00
Student e-Services	550.00
Learning Resources	250.00
<b>Total</b>	<b>\$9,300.00</b>

### Associate of Applied Science Degree Paralegal Program

Tuition	\$21,700.00
Registration Fee	100.00
Student e-Services	1,100.00
Learning Resources	650.00
<b>Total</b>	<b>\$23,550.00</b>

Tuition and fees for morning and online classes are the same.

### Paralegal Exam Prep Seminar

Not enrolling students until exam updates are received.

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*"The information contained in this catalog and addendum is true and correct to the best of my knowledge."*



Doyle Happe, Director